



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Memorandum

File #: Item # 2019-205, **Version:** 1

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, ICMA-CM, CFM, Town Manager

Date: October 16, 2019

Re: Resolution Awarding Grant Funding to
Cutler Bay Community Theater

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN AWARD OF \$2,500.00 IN GRANT FUNDING FROM THE CUTLER BAY COMMUNITY FUND TO SUPPORT THE CUTLER BAY COMMUNITY THEATER IN PROMOTING CULTURAL ARTS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND

On July 17, 2013, the Town of Cutler Bay ("Town") entered into an agreement with the Miami Foundation to establish the "Cutler Bay Community Fund." This donor- advised fund allows the Town to support non-profit organizations that serve Cutler Bay residents. The mission of the Cutler Bay Community Fund *"is to support nonprofit organizations that endeavor to improve the life of residents in the Town of Cutler Bay through educational, aesthetic (community beautification), environmental, cultural, social services and other philanthropic programs and services."* The Cutler Bay Community Fund's balance for the quarter that ended September 30, 2019 is \$46,840.65 (*Attachment "A"*).

The Town accepts grant applications throughout the year and reviews the applications quarterly. For the third quarter funding cycle that ended, the Town received one (1) grant application. A review panel consisting of three (3) Town employees reviewed the funding request and found that the project is aligned with the Cutler Bay Community Fund's strategic plan primarily under the *"Cultural"* service category. The *"Cultural"* service category aims to ensure that cultural activities are accessible to all residents regardless of age, ability or economic status.

To this end, 501(c)(3) organizations that provide the following activities will be supported through the Fund;

concerts, art in public places, heritage festivals, cultural awareness programs, community festivals, intergenerational activities, artistic performances, monthly cultural displays at Town Hall (i.e. Hispanic Heritage Month, Black History, 4th of July), history preservation, and other general cultural activities.

The Cutler Bay Community Theater's (CBCT) grant application included the following: (*Attachment "B"*)

Requesting Agency	Amount of Request	Total Project Cost	Purpose
Cutler Bay Community Theater (CBCT)	\$2,500.00	\$7,605.00	CBCT's request for \$2,500 will fund the musical production of "You're a Good Man, Charlie Brown" at the South Miami-Dade Cultural Arts Center. Two weeks of performances will take place in November 2019.
Total Request	\$2,500.00	\$7,605.00	

The Cutler Bay Community Theater is a non-profit organization that operates broadly in the Cutler Bay and Palmetto bay area. The organization was created in 2014 by a group of local citizens who recognized a need for a theater arts offering within the community that focuses on providing opportunities for being active participants in the arts regardless of background or experience. Since its inception, CBCT has hosted over 200 free workshops and a variety of plays and performances throughout each year, including one acts, improv, and sketch comedy.

RECOMMENDATION

It is recommended that the Town Council approve the Resolution authorizing an award **\$2,500.00** to the Cutler Bay Community Theater.

ATTACHMENT(S)

- Attachment "A" - Cutler Bay Community Fund Balance Sheet
- Attachment "B" - CBCT Application 3rd Qtr. 2019 and Scoring Forms