



# Town of Cutler Bay

Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189

## Memorandum

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**File #:** Item # 2019-142, **Version:** 1

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## MEMORANDUM

**To:** Honorable Mayor and Town Council

**From:** Rafael G. Casals, ICMA-CM, CFM, Town Manager

**Date:** July 17, 2019

**Re:** Issuance of Purchase Order to H & R Paving, Inc., for the Town-Wide Roadway Resurfacing Project - Phase VI

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### REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO H & R PAVING, INC. FOR PHASE VI OF THE ROADWAY RESURFACING PROJECT WITHIN THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.**

### BACKGROUND AND ANALYSIS

On February 20, 2008, the Town Council of the Town of Cutler Bay (the "Town") approved a Road Transfer Agreement (the "Agreement") with Miami-Dade County (the "County") via Resolution No. 08-11. As a result of this Agreement, the County's ownership of local roadways within the limits of the Town was transferred to the Town. Since that time, the Town's Public Works Department has worked diligently to repair numerous potholes reported by residents and discovered through daily route patrol by staff. Additionally, in October 2018, the Town's consulting engineers updated the Town-Wide Sidewalk and Roadway Assessment Report originally completed in February 2009, including the major component of a rating system for the local roadways described in the following categories: "Excellent, Very Good, Good, Fair, and Poor." Based on the Town's Assessment Report, eleven (11%) percent of Town owned local roads are rated as "poor" (*Attachment "A"*).

Town staff has successfully completed Phases I thru V of its Town-Wide Roadway Resurfacing and Sidewalk Improvements Project, which included eleven (11) residential neighborhoods that received a "poor" rating. The completed neighborhoods are highlighted in *white* in Attachment "A". The goal for Town staff is to complete the resurfacing of all roadway sections that received a "poor" rating in the Assessment Report, prior to the completion of the resurfacing of the roadway sections which received a rating of "fair". To accomplish this goal, Town staff has identified two (2) neighborhoods from the Assessment Report (*Attachment "B"*), which are proposed for inclusion in the Town's Phase VI Roadway Resurfacing Project (the "Project").

On February 20, 2019, the Town Council awarded Invitation to Bid (ITB) No. 18-07: Town-Wide Roadway Resurfacing and Sidewalk Improvements contract to H & R Paving, Inc. A total of seven (7) bids were submitted, as a result of the Town's solicitation process. H & R Paving, Inc. was selected as the "lowest responsive and responsible bidder" via Town Resolution No. 19-08.

Funding for the Project is provided through the Town's portion of People's Transportation Plan (PTP) Municipal Surtax proceeds.

### **RECOMMENDATION**

Town Staff recommends that the attached Resolution be adopted, authorizing the Town Manager to issue a Purchase Order in an amount not to exceed \$759,053.74, for Phase VI of the Roadway Resurfacing Project, based on the same terms and conditions as stated in ITB No. 18-07.

### **ATTACHMENTS**

- Attachment "A" - Town Assessment Report (*Pavement Survey*)
- Attachment "B" - Phase VI Roadway Neighborhood Resurfacing Plans