



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Memorandum

File #: Item # 2018-233, **Version:** 1

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, Town Manager, ICMA-CM, CFM

Date: December 12, 2018

Re: Selecting Superior Park Systems, Inc. for the Installation of Shade Structures at Franjo Park by Utilizing the School District of Palm Beach County, FL (ITB No. 15C-32B): Shade Structures

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING SUPERIOR PARK SYSTEMS, INC. FOR THE INSTALLATION OF SHADE STRUCTURES AT FRANJO PARK; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

The Town of Cutler Bay (the "Town") owns and maintains Franjo Park, located north of Old Cutler Road on Franjo Road, which is approximately five (5) acres in size. On September 2017, Hurricane Irma made landfall in the Town. The Town experienced wide-spread damage due to the hurricane's impact. Resultantly, the Park closed due to damage caused to lighting, fencing, and netting; it has not reopened since (*Attachment "A"*).

Historically, there were four (4) large trees [two (2) Australian Fig, one (1) Black Olive, and one (1) Mahogany] between the athletic fields, which were used by spectators to cast a shadow and provide cover from the rain. As a result, the trees would grow into the foul ball netting, causing excessive damage and required the netting to be replaced/patched once a year.

The Town applied for a Department of Environmental Resources Management (DERM) permit #8757 to remove the four (4) large trees and replace them throughout the park with Florida native trees [three (3) Buttonwood and four (4) Live Oak].

Town staff is recommending to not replace the trees between the athletic fields (*Attachment "B"*) in order to avoid replacement/patching of the foul ball netting. It is recommended that customized shade structures, such as one (1) Single (*Attachment "C"*) and two (2) Double (*Attachment "D"*), be installed between the athletic fields so that spectators can take advantage of the instant UV protection (cast shadow) and coverage from the rain. The structures will be tall enough to place over spectator bleachers.

The recommended shade structure vendor, Superior Park Systems, Inc., was awarded a contract, as a result of a formal bidding process, performed by The School District of Palm Beach County, FL. The School District of Palm Beach County issued an Invitation to Bid (#15C-32B) soliciting sealed bids for playground equipment, surfacing, site furnishings, and related products. As a result of the School District of Palm Beach County's competitive bidding process, Superior Park Systems, Inc., was awarded with the Letter of Agreement, dated August 25, 2015. (*Attachment "E"*).

In accordance with the Town's Code Chapter 24, Article II, Section 24-67, the Parks and Recreation Department will be accessing Superior Park Systems, Inc., pricing as result of The School District of Palm Beach County's formal bidding process, in order to complete the installation of the proposed shade structures.

RECOMMENDATION

It is recommended that the Town Council adopt a Resolution to piggy-back the School District of Palm Beach County, FL contract for shade structures in an amount not to exceed \$84,992.00, as outlined in ITB No. 15C-32B with Superior Park Systems, Inc.

ATTACHMENTS

- Attachment "A" - Franjo Park Damages Cause by Hurricane Irma
- Attachment "B" - Proposed Shade Structures Locations
- Attachment "C" - Photo of Single Shade Structure
- Attachment "D" - Photo of Double Shade Structure
- Attachment "E" - Superior Park Systems, Inc. Proposal