



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Memorandum

File #: Item # 2017-214, **Version:** 1

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, Town Manager

Date: November 15, 2017

Re: Issuance of a Purchase Order to Envirowaste Services Group, Inc. for Emergency Sidewalk Repairs related to Hurricane Irma

REQUEST

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO ENVIROWASTE SERVICES GROUP, INC. FOR EMERGENCY SIDEWALK REPAIRS ON TOWN OWNED AND MAINTAINED ROADS AS A RESULT OF HURRICANE IRMA; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

The Town of Cutler Bay (the "Town") Council on October 16, 2013 via Resolution No. 13-77 authorized staff to issue an Invitation to Bid (ITB) No. 13-09: Townwide Roadway Resurfacing and Sidewalk Improvements. The ITB was advertised in a newspaper of general circulation which, complies with the Town's adopted Purchasing Ordinance No. 06-22. A "mandatory" pre-bid meeting was held on December 10, 2013, at which time eight (8) potential bidders participated. The ITB had a due date and time of January 16, 2014 at 2:00 p.m. The Town received six (6) sealed bid packages, from potential contractors which, were publicly opened at Town Hall. On February 19, 2014 via Resolution No. 14-07, the Town selected Envirowaste Services Group, Inc. (the "Contractor") for Townwide Roadway Resurfacing and Sidewalk Improvements as the "lowest and responsive" bidder. An Agreement was executed on April 16, 2014 between the Town and the Contractor for Townwide Roadway Resurfacing and Sidewalk Improvements (*Attachment "A"*).

On Sunday, September 10, 2017, Hurricane Irma made landfall in South Florida. Hurricane Irma was predicted by the National Hurricane Center to be a major hurricane affecting the entire State of Florida and required timely precautions to be taken to protect the communities, critical infrastructure, and general welfare.

In preparation for the Hurricane, Florida Governor Rick Scott declared a State of Emergency by Executive Order No. 17-235 effective on Monday, September 4, 2017. Subsequently, Miami-Dade County Mayor Carlos Gimenez of Miami-Dade County declared a State of Emergency for Miami-Dade County effective on Tuesday,

September 5, 2017.

It was imperative for the Town of Cutler Bay to move swiftly to protect our residents and community resources. A State of Emergency for the Town was declared on September 6, 2017 in accordance to Chapter 12, Article II, Section 12-23 of the Town Code of Ordinances (*Attachment "B"*).

Hurricane Irma created sidewalk damage throughout the Town, which poses a threat to the health, safety and welfare of the residents of the Town. Pursuant to Executive Order 17-2345, and Section 252.38(3)(a), Florida Statutes, political subdivisions, such as the Town, have the authority to exercise certain powers and authority to safeguard the lives and property of its citizens and community. To ensure the protection of the public health, safety, and welfare of the citizens, the Town proceeded to timely and efficiently repair damaged sidewalks on Town owned and maintained roads throughout the Town.

The aftereffects of Hurricane Irma posed a threat to the safety of the residents of the Town. Pursuant to the pricing of ITB No. 13-09, the Town desires to utilize the Emergency Sidewalk Repair Services with the Contractor. Due to the extensive damage caused by Hurricane Irma, the Town desires to enter a Purchase Order for \$75,000 to the Contractor for Emergency Sidewalk Repairs on Town owned and maintained roads.

RECOMMENDATION

It is recommended that the Town Council adopt the attached Resolution, authorizing the Town Manager to issue a Purchase Order in the amount not to exceed \$75,000 to the Contractor for Emergency Sidewalk Repairs on Town owned and maintained roads as a result of Hurricane Irma.

ATTACHMENTS

- Attachment "A" - Envirowaste Services Group, Inc. Contract
- Attachment "B" - Town's Declaration of State of Emergency (Hurricane Irma)