



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Memorandum

File #: Item # 2017-064, **Version:** 1

MEMORANDUM

To: Honorable Members of the Town Council

From: Mayor Peggy R. Bell

Date: April 19, 2017

Re: Approving agreement with Debra E. Eastman, MMC as Town Clerk

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN AGREEMENT WITH DEBRA E. EASTMAN, MMC AS THE TOWN CLERK; AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT RELATED TO THE SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

At the Town Council Workshop held on March 29, 2017, by consensus, the Mayor was requested to work with the Interim Town Clerk Debra Eastman to discuss a possible employment agreement. There was also discussion regarding that an additional Town Council Workshop be held tentatively on April 17, 2017 in the case that the Interim Town Clerk and Mayor not reach an agreement.

An agreement was reached between the Interim Town Clerk and the Mayor and it was subsequently vetted by the Town Attorney and was distributed to the members of the Town Council. The agreement is attached to the Resolution as "Exhibit A".

RECOMMENDATION

It is recommended that the Town Council adopt the resolution and approved the Town Clerk agreement.