



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Legislation Details (With Text)

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Title: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING ELECTRICAL CONTRACTING SERVICE, INC. FOR THE FRANJO PARK ATHLETIC FIELDS LIGHTING PROJECT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Manager Memo-Award ITB 18-06 Franjo Park Athletic Fields Lighting, 2. Manager Memo-Attach A-Advertisement-Daily Business Review, 3. Manager Memo-Attach B-Mandatory Pre-Bid Sign-In Sheet, 4. Manager Memo-Attach C-Town Consultant Bid Review, 5. Manager Memo-Attach D-Bidders Submittal Package, 6. Resolution-Approving Award ITB 18-06 Franjo Park Athletic Fields Lighting, 7. Reso-Exhibit A-Franjo Park Athletic Field Lighting Agreement

Date	Ver.	Action By	Action	Result
2/20/2019	1	Town Council	adopted	Pass

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, ICMA-CM, CFM, Town Manager

Date: February 20, 2019

Re: Award of ITB No. 18-06: Franjo Park Athletic Fields Lighting Project

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING ELECTRICAL CONTRACTING SERVICE, INC. FOR THE FRANJO PARK ATHLETIC FIELDS LIGHTING PROJECT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

On December 14, 2018, the Town issued Invitation to Bid No. 18-06 ("ITB"): Franjo Park Athletic Fields

Lighting Project to identify the best available contractor to provide construction services. The ITB was advertised in a newspaper of general circulation (*Attachment "A"*), which complies with Chapter 24, Article II of the Town's Code. A Mandatory Pre-Bid Meeting was held on January 11, 2019 at 10:00 AM, at which time nineteen (19) potential bidders were in attendance (*Attachment "B"*). The ITB had a due date and time of February 1, 2019 at 2:00 PM. The Town received four (4) sealed bid packages from potential bidders, which were publicly opened at Town Hall.

A comprehensive Bid Submittal Review was completed by the Town's Park and Recreation Department and Town's consultant Stantec, which verified Electrical Contracting Service, Inc. as the "lowest and responsive" bidder (*Attachment "C"*). A copy of first ranked bidder Electrical Contracting Services, Inc. bid submittal is attached (*Attachment "D"*).

The Town has budgeted for the services for the project within the 2018-19 Operating Budget and the project will be funded by the Town's General Fund, Federal Emergency Management Agency reimbursement funds, and Florida Municipal Insurance Trust insurance proceeds; and

RECOMMENDATION

Based on Town staff's and Town's consultant Stantec, evaluation of the "lowest & responsive" bidder: Electrical Contracting Service, Inc. it is recommended that the Town Council approve the attached Resolution.

ATTACHMENTS

Attachment "A" - Advertisement - Daily Business Review (*December 14, 2018*)

Attachment "B" - Mandatory Pre-Bid Meeting Sign-in Sheet (*January 11, 2019*)

Attachment "C" - Town Consultant Bid Review

Attachment "D" - Bidders Submittal Package