



# Town of Cutler Bay

Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189

## Legislation Details (With Text)

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**Title:** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN AMENDED EMPLOYMENT AGREEMENT WITH THE TOWN MANAGER; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Peggy Bell

**Indexes:**

**Code sections:**

**Attachments:** 1. Mayor Memo-Approving Town Manager Employment Agreement, 2. Resolution-Approving Town Manager Employment Agreement, 3. Resolution-Exhibit A-Town Manager Employment Agreement

Date	Ver.	Action By	Action	Result
9/27/2017	1	Town Council	adopted	Pass

## MEMORANDUM

**To:** Honorable Members of the Town Council

**From:** Mayor Peggy R. Bell

**Date:** September 27, 2017

**Re:** Proposed Amendment to Town Manager's Employment Agreement

### REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN AMENDED EMPLOYMENT AGREEMENT WITH THE TOWN MANAGER; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BACKGROUND AND ANALYSIS**

On June 21, 2017, performance evaluations were submitted to the Town Clerk's office by the Town Council. Subsequently, I have reviewed the performance evaluations, and am recommending a three percent (3%) merit increase, based on the Manager's Annual Performance Evaluation.

In addition, I am recommending a three (3) year contract, rather than a two (2) year contract.

Please find below a summary of changes to the Town Manager's Employment Contract:

- The Agreement shall have a three (3) year term commencing on June 18, 2017 and automatically renew for successive three-year terms (Page 2); and
- Upon termination of the Agreement, the Manager can cash-out the balance of his accrued sick leave (Page 4).

### **RECOMMENDATION**

It is recommended that the Town Council adopt the attached Resolution amending the Town Manager's Employment Agreement.