



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes Town Council Workshop

MAYOR AND COUNCIL MEMBERS

Mayor Tim Meerbott

Vice Mayor Sue Ellen Loyzelle

Council Member Robert "BJ" Duncan

Council Member Michael P. Callahan

Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman

Town Attorney Chad Friedman

Town Manager Rafael G. Casals, ICMA-CM, CFM

Town Clerk Debra E. Eastman, MMC

Wednesday, July 29, 2020

4:00 PM

Council Chambers

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Tim Meerbott called the meeting being held virtually via Adobe Connect to order at 4:01 p.m. Deputy Town Clerk Mauricio Melinu called the roll. Mayor Meerbott led the Pledge of Allegiance. Deputy Town Clerk Melinu provided announcements and instructions for the virtual meeting.

Present 4 - Mayor Tim Meerbott, Vice Mayor Sue Ellen Loyzelle, Council Member Robert "BJ" Duncan, and Council Member Roger Coriat

Absent 1 - Council Member Michael P. Callahan

A. Update to Fund Balance Replenishment Plan 2020-23

Town Manager Rafael Casals provided background information on the Town's fund balance replenishment plan, the recent land acquisitions and the Franjo Park rebuilding project, the State of Florida revenue forecast for the upcoming fiscal year, and the Town's submission plan for Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursement of expenses for the Town due to COVID-19.

Town Manager Casals introduced Finance Director Robert Daddario and Town Financial Planner Lourdes Abadin with Estrada Hinojosa, who provided an update on the Town's fund balance replenishment plan.

There was discussion on historical data of revenue versus expenses, the plan to refinance the 2015 A series loan and pay off the 2015 B loan, acquiring a loan to pay for capital projects and replenish the fund balance, and the possibility of raising the millage rate.

2. TOWN COUNCIL QUESTIONS/ COMMENTS/ DISCUSSION

There was discussion on the large projects the Town was presented with during the fiscal year, having a balanced budget, decisions on the possibility of cutting services, and timelines on other possible sources of funding and revenue.

Town Manager Rafael Casals spoke on the upcoming Miami-Dade County Land Acquisition Selection Committee (LASC) virtual meeting scheduled to take place on August 5, the upcoming Budget Workshops scheduled on August 10 and August 26 to be held virtually, and the upcoming budget hearings scheduled for September 8 and September 22.

There was discussion on pursuing grants for financing the land purchases, the potential reimbursement of expenses incurred due to COVID-19 through the CARES Act, the potential of joining a lawsuit against Miami-Dade County to force mediation on CARES Act fund distribution, and the possibility of helping fund small businesses in the Town.

3. ADJOURNMENT

The meeting adjourned at 5:21 p.m.