



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes

Town Council

MAYOR AND COUNCIL MEMBERS

Mayor Tim Meerbott

Vice Mayor Sue Ellen Loyzelle

Council Member Robert "BJ" Duncan

Council Member Michael P. Callahan

Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman

Town Attorney Chad Friedman

Town Manager Rafael G. Casals, ICMA-CM, CFM

Town Clerk Debra E. Eastman, MMC

Wednesday, January 16, 2019

7:00 PM

Council Chambers

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

Mayor Tim Meerbott called the meeting to order at 7 p.m. Town Clerk Debra Eastman called the roll with Council Members Michael Callahan, Robert Duncan, Roger Coriat, Vice Mayor Sue Loyzelle and Mayor Tim Meerbott in attendance. Mayor Meerbott led the Pledge of Allegiance.

Present: 5 - Mayor Tim Meerbott, Vice Mayor Sue Ellen Loyzelle, Council Member Robert "BJ" Duncan, Council Member Michael P. Callahan and Council Member Roger Coriat

2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS

- A.**
- Mayor Meerbott January 2019 Report
 - Vice Mayor Loyzelle January 2019 Report
 - Council Member Duncan January 2019 Report
 - Council Member Callahan January 2019 Report
 - Council Member Coriat January 2019 Report

Mayor Tim Meerbott recognized that each of the members of the Town Council had provided a written monthly report as part of the agenda packet.

3. PUBLIC COMMENTS

Mayor Meerbott opened public comments. Adam Skaronski spoke about the Whispering Pines butterfly garden maintenance and suggested several upgrades. Council Member Callahan spoke in opposition to the butterfly garden. Sandra Jolly spoke in favor of the addition of grades 9-12 for Mater Academy. Dawson Allen spoke in favor of EDUs in Cutler Bay. Mayor Meerbott closed public comments.

4. REPORTS

A. TOWN MANAGER'S REPORT

- Town Manager Monthly Report January 2019

Town Manager Rafael Casals pointed out that his written monthly report is contained in the agenda packet.

- GFOA's Certificate of Achievement for Excellence

Town Manager Rafael Casals explained that the GFOA's Certificate of Achievement for Excellence Award has been given to Finance Director for the 11th year and provided congratulations, as did the members of the Town Council. Mayor Meerbott thanked staff on another successful Chili Cookoff event.

B. TOWN ATTORNEY'S REPORT

There was none.

C. TOWN CLERK'S REPORT

Town Clerk Debra Eastman provided a reminder of the upcoming Town Council Workshop and Zoning Workshop.

Town Clerk Debra Eastman provided information as to the runoff election dates on the calendar of the Supervisor of Elections for the year 2020 and informed the Town Council that Elections is suggesting that Cutler Bay plan their runoff election for December 1, 2020. A motion was made by Council Member Coriat to schedule the 2020 runoff election for December 1, 2020. The motion received a second from Vice Mayor Sue Loyzelle. Mayor Meerbott called for the vote and the motion carried 5-0.

5. CONSENT AGENDA

There being no one wishing to pull an item from the Consent Agenda, a motion was made by Council Member Coriat to adopt the items on the Consent Agenda. The motion received a second from Council Member Callahan. Mayor Meerbott called for the vote and the motion carried 5-0.

APPROVAL OF MINUTES

- A. · September 26 2018 Local Planning Agency Minutes
- September 26 2018 Regular Town Council Minutes
- October 17 2018 Regular Town Council Minutes
- November 5 2018 Special Call Meeting Minutes
- December 12 2018 Regular Town Council Minutes

These Minutes were approved on Consent. (5-0)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING THE SELECTION OF KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. FOR THE LEASE OF LARGE CAPACITY COPIERS AND RELATED SERVICES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This Resolution was adopted on Consent. (5-0)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS (RFQ) FOR FINANCIAL ADVISORY SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

This Resolution was adopted on Consent. (5-0)

6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

Town Attorney Mitchell Bierman read the Quasi-Judicial Hearings statement.
Town Clerk Debra Eastman gave the oath to those wishing to testify and read the title of the resolution.

(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)

EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.

- A.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING MODIFICATIONS TO CERTAIN CONDITIONS IN RESOLUTION 16-37, AS MODIFIED BY RESOLUTION 17-36, FOR MATER ACADEMY CUTLER BAY LOCATED AT 22025 SW 87 AVENUE, CONSISTING OF APPROXIMATELY 44.03 ACRES; AND PROVIDING FOR AN EFFECTIVE DATE.

Kathryn Lyon Planning Director gave a presentation including that the applicant is not requesting any addition to the number of students, only that they may now offer grades 9 through 12. Town Consultant Alex David of Calvin Giordano recommended approval, with the condition that no students drive or park at the school. There was discussion regarding the crosswalk not being approved by Miami Dade County and the removal of the bus shelter, which is in process. Hugo Arza, Esq. presented for the applicant and spoke of the extension of the grade levels, expanding one grade per year, and that they are in agreement with the conditions. Mr. Arza spoke in support and asked for approval of the Town Council.

Mayor Meerbott opened the public hearing. Marilynn Larroude, Jaclyn Quintas, Marci Vinciguerra, and Michelle Gonzalez spoke in favor. There being no one else wishing to speak, Mayor Meerbott closed the public hearing.

A motion was made by Vice Mayor Loyzelle, seconded by Council Member Callahan, that this Resolution be adopted. The motion carried by the following vote (5-0):

Yes: 5 - Mayor Tim Meerbott, Vice Mayor Sue Ellen Loyzelle, Council Member Robert Duncan, Council Member Michael Callahan and Council Member Roger Coriat

7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)**8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)****9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)**

- A.** AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, ADOPTING THE ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT WITHIN THE TOWN'S GROWTH MANAGEMENT PLAN; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Debra Eastman read the title of the Ordinance. Town Consultant Alex David of Calvin Giordano informed that this is the second reading of the Capital Improvements Plan and the changes from first reading have been incorporated. There are no substantive changes, only clean ups and classificaton for parks. Mayor Meerbott opened the public hearing. There being no one wishing to speak, Mayor Meerbott closed the public hearing. A motion was made by Vice Mayor Loyzelle, seconded by Council Member Callahan, that this Ordinance be adopted. The motion carried by the following vote:

Yes: 5 - Mayor Tim Meerbott, Vice Mayor Sue Ellen Loyzelle, Council Member Robert Duncan, Council Member Michael Callahan and Council Member Roger Coriat

10. RESOLUTIONS

- A.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE COMMUNITIES FOR A LIFETIME AGE-FRIENDLY ACTION PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

Community for a Lifetime Chairman Jose Rodriguez and members Marilyn Rams and Charlottee Marvez presented the Lifetime Age-Friendly Action Plan. Members of the Town Council thanked Vice Mayor Loyzelle and members of the committee for their hard work and hours of service creating the age-friendly action plan. Council Member Callahan spoke in favor of being sure that the plan is implemented. Council Member Coriat spoke in favor of implementaton and suggested it is within the scope of the Town Manager to go forward with the implementation of the plan. Town Attorney Mitch Bierman explained that having the plan is similar to having a townwide masterplan that is not etched in stone, but a general overview of goals. A motion was made by Vice Mayor Loyzelle, seconded by Council Member Callahan, that this Resolution be adopted. The motion carried by an unanimous vote. (5-0)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE TOWN OF CUTLER BAY WATERSHED MASTER PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Debra Eastman read items 10 B and C. Town Consultant David Stroud explained the Watershed Master Plan, how it was developed and the resulting cost savings to the residents on their flood insurance. Vice Mayor Loyzelle requested that the Town Manager develop a newspaper article to inform the residents of the potential savings on the cost of their flood insurance. A motion was made by Vice Mayor Loyzelle, seconded by Council Member Duncan, that this Resolution and item 10C be adopted. The motion carried by an unanimous vote. (5-0)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE TOWN OF CUTLER BAY STORMWATER MANUAL; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Vice Mayor Loyzelle, seconded by Council Member Duncan, that this Resolution be adopted along with item 10B. The motion carried by an unanimous vote. (5-0)

11. PUBLIC COMMENTS

Mayor Meerbott opened public comments. There being no one wishing to speak, Mayor Meerbott closed public comments.

Vice Mayor Loyzelle mentioned that she will be participating in the Martin Luther King parade on Saturday, along with Council Member Robert Duncan.

12. ADJOURNMENT

There being no further business to come before the Town Council, the meeting adjourned at 8:48 p.m.