



# Town of Cutler Bay

Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189

## Meeting Minutes Town Council Workshop

### *MAYOR AND COUNCIL MEMBERS*

*Mayor Peggy R. Bell*

*Vice Mayor Sue Ellen Loyzelle*

*Council Member Mary Ann L. Mixon*

*Council Member Michael P. Callahan*

*Council Member Roger Coriat*

### *CHARTER OFFICIALS*

*Town Attorney Mitchell Bierman*

*Town Attorney Chad Friedman*

*Town Manager Rafael G. Casals, ICMA-CM, CFM*

*Town Clerk Debra E. Eastman, MMC*

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Monday, July 23, 2018

6:30 PM

Council Chambers

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### Budget Workshop

#### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Bell called the meeting to order at 6:36 PM. Deputy Town Clerk Mauricio Melinu called the roll. Mayor Bell led the Pledge of Allegiance.

Vice Mayor Loyzelle arrived at 6:51 PM.

**Present** 4 - Mayor Peggy Bell, Vice Mayor Sue Ellen Loyzelle, Council Member Michael P. Callahan, and Council Member Roger Coriat

**Absent** 1 - Council Member Mary Ann Mixon

**A. Fiscal Year 2018-19 Proposed Budget**

Town Manager Rafael Casals explained the reductions and changes in revenue on the Executive Summary.

There was discussion on municipal revenue sharing, ad valorem revenue, and quarterly financial reporting.

Town Attorney Mitchell Bierman explained Town Charter provisions that allow for budget amendments, allow the manager to move funds and adjust the budget during the budget year, and spoke about the ability to amend the budget after adoption.

There was discussion on previous millage rates and fund balances going back to 2007, current fund balance, police services costs, Town Center Building revenues, expenditures and occupancy rate, and Florida Emergency Management Agency (FEMA) outstanding money for Franjo Park hurricane damages.

Town Manager Rafael Casals spoke on an application for a grant to help with the cost of rebuilding Franjo Park, and different options for restoring Franjo Park.

There was discussion regarding the setting of town employee salaries, cost of living increases and merit increases, consultant report regarding salary comparisons and how the merit and cost of living increases are applied. Further discussed was the Public Works Department expenses, holiday lighting, police contracted expense such as maintenance and janitorial, cost of having police officers in the schools, adult and senior programs, events expenses and frequency, increasing revenues, capital project funds for parks and the cost of the Town Center building. Mayor Bell requested that line item be placed in the budget with a zero dollar amount for the purchase of vacant land.

**2. Town Council Questions/ Comments/ Discussion**

There was no additional discussion.

**3. Adjournment**

The meeting adjourned at 10:30 PM.