



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes Town Council Workshop

MAYOR AND COUNCIL MEMBERS

Mayor Peggy R. Bell

Vice Mayor Sue Ellen Loyzelle

Council Member Mary Ann L. Mixon

Council Member Michael P. Callahan

Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman

Town Attorney Chad Friedman

Town Manager Rafael G. Casals

Town Clerk Debra E. Eastman, MMC

Monday, July 10, 2017

6:30 PM

Council Chambers

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Bell called the meeting to order at 6:37PM. Deputy Town Clerk Mauricio Melinu called the roll. Mayor Bell led the Pledge of Allegiance.

Present 5 - Mayor Peggy Bell, Vice Mayor Sue Ellen Loyzelle, Council Member Mary Ann Mixon, Council Member Michael P. Callahan, and Council Member Roger Coriat

A. Basketball Court Discussion

Town Manager Rafael Casals provided background information on the proposals for potential basketball courts.

Council Member Callahan spoke on a proposed interlocal agreement with the Miami-Dade County School District for the use of school basketball courts, and spoke in favor of moving ahead with building a single full-sized court as a starting point using park impact fees.

At the request of Vice Mayor Loyzelle, Town Manager Rafael Casals provided clarification on the various quotes received for the single full-sized court and double full-sized courts in regards to sizes and amount of baskets available on each option. Town Manager Casals also provided clarification on the Lakes By The Bay Park double full-sized court quote, and spoke on the possibilities of leagues and activities if the courts are approved in the future.

Mayor Bell spoke on the possibility of discussing an interlocal agreement with the school system to utilize the school courts, and spoke in favor of building one full-sized basketball court in the Town and see how that goes.

Council Member Mixon expressed concern regarding the need for a basketball court.

Council Member Coriat spoke in favor of building a full-sized court, and also requested clarification on the cost of a single full-sized court versus a double full-sized court. Council Member Callahan provided an explanation on the cost of a single full-sized court versus a double full-sized court and the possibility of expanding at a later date if there is interest.

There was discussion on which parks would be most suitable for the building of basketball courts, the availability of lighting for evening and possible league

play, and the possibility of using school courts for leagues via a facility use form. There was Council consensus to have the Town Manager bring forward a quote for a single full-sized court at Saga Bay Park.

B. Fiscal Year 2017-18 Proposed Budget

Town Manager Rafael Casals announced the third Town Council Budget Workshop on July 26, 2017 at 6:30PM and the proposal of two Budget Hearing Dates for the upcoming Town Council Meeting on July 19, 2017. Town Manager Rafael Casals provided a brief collective overview of the Fiscal Year 2017-18 Proposed Budget components based on a proposed ceiling millage rate of 2.3907. Finance Director Robert Daddario explained the ad valorem tax number was based on June 1, 2017 numbers, and the numbers would be updated once the new numbers have been received from Miami-Dade County. Finance Director Robert Daddario explained the general fund budget allocation and highlighted net changes for each department and causes. Vice Mayor Loyzelle requested a breakdown of prior fiscal year versus current fiscal year of employee salaries per department. There was discussion on the records retention expert and public records consultant, the possibility of changing from an Information Technology consultant to using the Miami-Dade County Information Technology department via an interlocal agreement, the possibility of a Public Information Officer, and a Human Resources software solution. There was also discussion on the increase in health insurance expenditures, the Charter Review budgeting within the Town Attorney budget, and the possibility of adding more electronic signage within the Public Works Budget. Town Manager Rafael Casals provided clarification on the School Crossing Guard position, the causes for the increase in the Parks & Recreation Department budget, Town Center hurricane protection for windows, and Traffic Calming Study and projects in the Special Revenue Projects budget. Finance Director Robert Daddario provided a breakdown on the Special Revenue Projects, the Capital Projects Fund for Parks, and the Stormwater Utility Revenue and Expenditures budgets. At the request of Vice Mayor Loyzelle, Town Manager Rafael Casals will provide Town Center building capacity revenue projections for the next meeting.

Mayor Bell called for a brief recess. The meeting briefly recessed at 8:45PM and reconvened at 8:53PM.

C. 2014 Annexation Area Analysis Report

Town Manager Rafael Casals provided background information on the 2014 Annexation Area Analysis Report. Town Consultant Alex David with Calvin Giordano and Associates went over the 2014 Annexation Area Analysis Report and described the process required by Miami-Dade County for annexing land. There was discussion on the annexation application costs, the Urban Development Boundary, and the revenue difference for the proposed annexation area from 2013 to 2017. Town Attorney Mitchell Bierman requested direction from the Council on potential annexation, and explained the burdens the County may impose on a municipality pursuing annexation. There was discussion on the potential of moving the proposed annexation area lines, and the cost of an updated Annexation Report. Town Attorney Mitchell Bierman informed the Council on the steps to annexation if the Town wished to pursue it, and will keep the Council updated as to the Miami-Dade County Commission stance on annexation and its potential effects on an application.

2. Town Council Questions/ Comments/ Discussion

There was Council consensus to cancel a proposed Town Council Workshop to continue discussion on June 17, 2017.

3. Adjournment

The meeting adjourned at 9:35PM.

For complete audio recording of this meeting, please visit www.cutlerbay-fl.gov or contact the Town Clerks Office at (305) 234-4262.