

RESOLUTION NO. 21-__

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING SFM SERVICES, INC. FOR TREE TRIMMING MAINTENANCE SERVICES PURSUANT TO REQUEST FOR PROPOSAL NO. 20-05; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 15, 2020, the Town Council of the Town of Cutler Bay (the “Town”) adopted Resolution No. 20-33 authorizing the issuance of Request for Proposal No. 2020-05 (the “RFP”) for tree trimming maintenance services; and

WHEREAS, the Town’s adopted 2020-21 Fiscal Year budget includes funding for tree trimming maintenance services throughout the Town on streets owned and maintained by the Town; and

WHEREAS, on October 15, 2020, the Town issued the RFP; and

WHEREAS, on November 4, 2020, the Town held a Mandatory Pre-Bid Meeting, which was attended by eight (8) potential firms; and

WHEREAS, three (3) sealed bids (the “Proposals”) were received in response to the RFP prior to the 10:00 AM deadline on December 2, 2020; and

WHEREAS, in accordance with the stipulations of the RFP, an evaluation/selection committee (the “Committee”) reviewed the proposals and ranked them based upon information provided in the Proposals; and

WHEREAS, the Committee ranked the Proposals in the following order from highest to lowest: (1) SFM Services, Inc., (2) VisualScape Inc., and (3) Grass Roots Complete; and

WHEREAS, pursuant to the competitive selection process utilized by the Town and the recommendation of the Committee and Town Manager, the Town Council desires to select the “lowest responsible and responsive” bidder, SFM Services, Inc., and approve an agreement with SFM Services, Inc. for tree trimming maintenance services pursuant to the RFP; and

WHEREAS, the Town Council finds that the adoption of this Resolution is in the best interest of the health, safety and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Selection. The Town Council hereby selects SFM Services, Inc., for tree trimming maintenance services pursuant to the RFP.

Section 3. Authorization. The Town Manager is hereby authorized to enter into an Agreement, in substantially the form attached hereto as Exhibit “A,” with SFM Services, Inc. on behalf of the Town, subject to the Town Attorney’s approval as to content, form, and legal sufficiency.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this ____ day of January, 2021.

TIM MEERBOTT
Mayor

Attest:

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott _____

Vice Mayor Michael P. Callahan _____

Council Member Robert “BJ” Duncan _____

Council Member Suzy Lord _____

Council Member Roger Coriat _____