

**RESOLUTION NO. 21-\_\_**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING VISUALSCAPE, INC. FOR THE TREE PLANTING PROGRAM PURSUANT TO REQUEST FOR PROPOSAL NO. 20-04; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on July 15, 2020, the Town Council of the Town of Cutler Bay (the “Town”) adopted Resolution No. 20-34 authorizing the issuance of Request for Proposal No. 20-04 (the “RFP”) for the Town’s Tree Planting Program; and

**WHEREAS**, the Town’s ’s adopted 2020-21 Fiscal Year budget includes funding for tree planting throughout the Town on those streets owned and maintained by the Town; and

**WHEREAS**, on October 15, 2020, the Town issued the RFP; and

**WHEREAS**, on November 4, 2020, the Town held a Mandatory Pre-Bid Meeting, which was attended by seven (7) potential firms; and

**WHEREAS**, two (2) sealed bids (the “Proposals”) were received in response to the RFP prior to the 10:00 AM deadline on December 2, 2020: and

**WHEREAS**, in accordance with the stipulations of the RFP, an evaluation/ selection committee (the “Committee”) reviewed the proposals and ranked them based upon information provided in the Proposals; and

**WHEREAS**, the Committee ranked the Proposals in the following order from highest to lowest: (1) VisualScape Inc., and (2) SFM Services, Inc.; and

**WHEREAS**, pursuant to the competitive selection process utilized by the Town and the recommendation of the Committee and Town Manager, the Town Council desires to select the “lowest responsible and responsive” bidder, VisualScape, Inc. and approve an agreement with VisualScape, Inc. for the Tree Planting Program pursuant to the RFP; and

**WHEREAS**, the Town Council finds that the adoption of this Resolution is in the best interest of the health, safety and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:**

**Section 1.**     **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Selection.** The Town Council hereby selects VisualScape Inc., for the Tree Planting Program pursuant to the RFP.

**Section 3.**      **Authorization.** The Town Manager is hereby authorized to enter into an Agreement, in substantially the form attached hereto as Exhibit "A," with VisualScape, Inc. on behalf of the Town, subject to the Town Attorney's approval as to content, form, and legal sufficiency.

**Section 4.**      **Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this \_\_\_\_ day of January, 2021.

\_\_\_\_\_  
TIM MEERBOTT  
Mayor

Attest:

\_\_\_\_\_  
DEBRA E. EASTMAN, MMC  
Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE TOWN OF CUTLER BAY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN  
COLE & BIERMAN, P.L.  
Town Attorney

Moved By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott	_____
Vice Mayor Michael P. Callahan	_____
Council Member Robert "BJ" Duncan	_____
Council Member Suzy Lord	_____
Council Member Roger Coriat	_____