



## Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM  
Town Manager

# MEMORANDUM

**To:** Honorable Mayor and Town Council

**From:** Rafael G. Casals, ICMA-CM, CFM, Town Manager

**Date:** July 29, 2020

**Re:** Acceptance of Subaward and Grant Agreement No. Z2104  
FEMA Reimbursements for Novel Coronavirus Disease 2019/COVID-19  
Pandemic Related Expenses

## REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING A FEDERALLY FUNDED SUBAWARD AND GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF EMERGENCY MANAGEMENT FOR REIMBURSEMENT OF EXPENSES INCURRED DUE TO THE NOVEL CORONAVIRUS DISEASE 2019 (COVID-19); PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

## BACKGROUND AND ANALYSIS

On March 13, 2020, the Town of Cutler Bay (the “Town”) issued a Local State of Emergency in response to the worldwide Novel Coronavirus Disease 2019/COVID-19 (“COVID-19”) pandemic. The Emergency Order was consistent with Declarations issued by Mayor Carlos A. Gimenez of Miami-Dade County (the “County”), Governor Ron DeSantis of the State of Florida, and President Donald J. Trump.

On March 13, 2020, the US Emergency Declaration authorized the Federal Emergency Management Agency (“FEMA”) to provide appropriate assistance to local governments under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et. seq. (the “Stafford Act”). Under the Stafford Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed through FEMA’s Public Assistance program.

In response to the COVID-19 pandemic, the Town implemented emergency operation protocols to mitigate the spread of COVID-19. To date, the Town has spent over \$237,000.00 to respond to the COVID-19 pandemic. Expenses include the purchase of personal protective equipment (PPE), overtime hours for police officers to enforce safety measures, sanitation of public spaces, legal fees, health screening of staff, community outreach, and compliance with the County’s *Moving to a New Normal Handbook*.





The County is experiencing an increase in COVID-19 cases. The Town's Police Officers are continuing enhanced patrol activities to enforce the County's Emergency Orders. Authorizing the Subaward and Grant Agreement No. Z2104 between the Florida Department of Emergency Management and the Town will allow the Town to secure reimbursements for COVID-19 pandemic related expenses from FEMA.

### **RECOMMENDATION**

It is recommended that the Town Council adopt the attached Resolution, approving the Subaward and Grant Agreement No. Z2104 with the Florida Department of Emergency Management for Coronavirus Disease 2019 (COVID-19) pandemic related expenses reimbursements from FEMA.

