



## Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM  
Town Manager

# MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, ICMA-CM, CFM, Town Manager

Date: May 20, 2020

Re: Resolution Approving Third Contract Amendment to Contract No. 10543 between the Town of Cutler Bay and the Florida Department of Juvenile Justice – Afterschool and Summer Program Grant Funding

## RESOLUTION

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING THE THIRD CONTRACT AMENDMENT TO CONTRACT NO. 10543 BETWEEN THE FLORIDA DEPARTMENT OF JUVENILE JUSTICE AND THE TOWN OF CUTLER BAY, FLORIDA, EXTENDING THE PROVISION OF GRANT FUNDING FOR THE CUTLER BAY AFTERSCHOOL AND SUMMER PROGRAM FOR AN ADDITIONAL THREE YEARS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

## BACKGROUND

On March 7, 2017, the Town of Cutler Bay ( “Town”) submitted a grant proposal to the Florida Department of Juvenile Justice (“FDJJ”) to fund the Afterschool and Summer Program (“Program”) at Cutler Ridge Park pursuant to Contract No. 10543 between FDJJ and the Town. The Town was awarded \$61,500.00 beginning on August 1, 2017, and the funding was renewed each year for three (3) years at the same funding level, expiring on July 30, 2020.

On March 30, 2020, the FDJJ notified the Town of its intent to continue funding the Program by entering into the FDJJ Third Contract Amendment for the Town (“Third Amendment”). The Third Amendment provides grant funding of \$61,500.00 for an additional three (3) years, for a total of \$184,500.00. Funding is contingent upon the program’s satisfactory performance and funding availability.

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Sixty-five (65) youths benefit from the FDJJ Program grant. The Town has used the funding to increase the number of educational and cultural activities offered to the youth and hire additional staff. Through the Program, youths participate in:

- Literacy Skills Training
- Physical & Artistic Development Activities
- Social Skills
- Parent/Youth Engagement
- Educational Assistance
- Educational/Cultural Community Trips

### **RECOMMENDATION**

Town Staff recommends that the attached Resolution be adopted, authorizing the Town Manager to execute the Third Amendment between the Town and the FDJJ, in substantially the form attached hereto as Attachment “A,” on behalf of the Town, subject to the approval of the Town Attorney as to form, content, and legal sufficiency.

### **ATTACHMENT(S)**

- Attachment “A” – FDJJ Contract No. 10543 – Amendment Three

