



**Miami- Dade County
Parks, Recreation, and Open Spaces Department
STREET TREE MATCHING GRANT PROGRAM**

TREE PLANTING AGREEMENT

Grantee: Town of Cutler Bay

Amount: \$16,325

Grant Description: To plant trees with municipalities and organizations on Miami-Dade's corridors as part of our efforts to reach the Million Trees Miami goal of achieving a 30% tree canopy.

This **Agreement (the "Agreement")**, made and entered into this ____ day of _____, 20____, by and between Town of Cutler Bay (the "Grantee") and Miami-Dade County (the "County"), hereinafter called the "County" through its Parks, Recreation, Open Spaces Department (the "Department").

The County and Grantee have agreed to partner on the implementation of Cutler Bay Tree Reforestation Project (project name) to be completed by July 17, 2020.

RECITALS

WHEREAS, the County desires to increase the tree canopy in Miami-Dade County and to reach the Million Trees Miami goal of achieving a 30% tree canopy ; and

WHEREAS, the County has provided a subaccount to the tree trust fund for the procurement of street trees along county and local roads and of this amount \$ 16,325 (the "Grant Funds") will be provided to the Grantee on the terms and conditions set forth in this Agreement; and

WHEREAS, the Grantee wishes to undertake such activities provided in the scope of work in Exhibit A of this Agreement; and

WHEREAS, the Grantee is responsible for the maintenance of the street trees after completion of the project; and

NOW, THEREFORE, the County and Grantee agree as follows:

TERMS AND CONDITIONS OF AGREEMENT

A. Requirements for approval of Grant Award Agreement: As a prerequisite to its receipt of the Grant Funds, the Grantee shall meet the requirements set forth below to the County's satisfaction. Requirements for this grant are listed below.

1. **Timeline:** The following grant project start date, end date and reporting dates must be adhered to.

Start date: Contract Execution Date

End date: July 17, 2020

Final report date: July 31, 2020

2. **Scope of Work:** It is mutually agreed and understood that the scope of work shall be as provided in *Exhibit A (Grant Application Package)*. Scope of Work must adhere to:
 - All trees must be canopy natives or Florida Friendly trees.
 - Trees shall have a minimum overall height of 12 feet and 2-inch caliper at time of installation, unless under overhead power lines.
 - When installed in roadways, trees shall have a maximum average spacing of 35' on center and be placed within 7' of the edge of the roadway pavement and/or where present, within 7' of the sidewalk.
 - If trees are proposed under overhead power lines, these shall have a minimum overall height of 8 feet and a minimum caliper of 1½-inch at time of planting. The maximum average spacing in this case shall be 25 feet.
 - Ensure that trees are installed in a way that complies with site triangle regulations and are not planted within no planting zones.
 - All trees shall have and be maintained with a trunk clearance of 4 feet.
 - All trees must conform to the standards for a Florida No. 1 or better, as provided in the most current edition of the "Florida Grades and Standards for Nursery Plants".
 - Each Grantee is encouraged to review the Miami Dade County Landscape Ordinance, Chapter 18 A, to ensure that the tree installation will be in full compliance with the County's requirements
3. **Budget:** It is mutually agreed and understood that the project costs shall be as provided in *Exhibit A (Grant Application Package)*. The match amount has to equal or exceed the grant amount. If matching requirement will be met through the provision of in-kind service, the County shall approve the value or cost or the in-kind services to be provided to fulfill the matching requirements. Match must remain the same or exceed the percent referenced in the original application.
4. **Promotions:** All promotions must adhere to the Neat Streets Miami Media Release Guidelines. The grantee will agree to prepare a draft of a Press Release which describes its project and acknowledges Neat Streets Miami and Million Trees Miami, which shall be subject to the County's approval in advance of publication. The County shall also be acknowledged in any subsequent media releases or in any printed, website, social media or other communication materials related to the project. Copies of any other publicity as well as copies of any major work products generated in connection with this grant

shall be forwarded to the County for review. Miami-Dade County, Million Trees Miami and Neat Streets Miami logos should be included in all printed materials.

5. **Miami-Dade County Tree Trust Fund:** Funds allocated to projects by the Street Tree Matching Grant come from mitigation funds collected by the Division of Environmental Resources Management, i.e. the Tree Trust Fund, and as such are encumbered for the planting of trees on public property. These funds shall not be used to satisfy tree mitigation per permitting or enforcement requirements.
6. **Conditions and Contingencies:** The Grantee agrees that the Grant Funds will be used only for the purpose as stated in this Agreement, as described in the Scope of Work and with no substantial variance to the approved Budget (See *Exhibit A*) unless prior approval in writing is obtained from the County. The Grantee certifies that the grantee organization operates under a tax-exempt status. If grantee determines that Grant Funds cannot be expended by July 17, 2020 (end date), the grantee must notify liaison immediately and no later than May 29, 2020.

B. Additional Requirements due throughout the funding period:

1. **Reporting:** Final Report must be submitted electronically by July 31, 2020. Refer to Exhibit B for reporting guidelines.
2. **Data Tracking:** All trees planted must be mapped according to County specifications: Google Live Maps and Data Tracking Form (Exhibit C)
3. **Contract Amendments:** The Grantee must submit a Contract Amendment Form (Exhibit D) to request any change to the executed contract.
4. **Organizational Status Changes:** The Grantee must notify the County liaison within two weeks of changes in organizational status, including but not limited to: key personnel such as senior or project staff, organizational name, tax status, and organizational address.
5. **Other Organizational Changes:** The Grantee will notify the County's liaison of any organizational changes, such as new address or contact information

C. Indemnification of County

Subject to the limitations on liability set forth in Section 768.28, Florida Statutes (to the extent the entity is a State or local government), the Grantee agrees to indemnify, save, and hold the County harmless from all liability, loss, cost, and expense, including attorneys' fees and court costs at all trial and appellate levels, which may be sustained by the County, to any person, natural or artificial, by reason of the death of or injury to any person or damage to any property, whether or not due to or caused by the negligence of the Grantee, arising from or in connection with the Grantee's (or its employees, agents, contractors, subcontractors, licensees, or invitees) installation and/or maintenance of trees on County property or in the County right-of-way. The Grantee agrees to defend, at its sole cost and expense, but at no cost and expense to the County, any and all suits or actions instituted against the County for the imposition of such liability, loss, cost, and expense arising from or in connection with the Grantee's (or its employees, agents,

contractors, subcontractors, licensees, or invitees) installation and/or maintenance of trees on County property or in the County right-of-way.

Primary Grant Contract:

Provide the information below for the primary contact person for this grant. This is the person to whom all correspondence will be directed.

Name: Stacy Burger

Title: Grants Coordinator

Mailing Address: 10720 Caribbean Blvd. Suite 105

City, State, Zip: Cutler Bay, FL 33189

Phone: 305-234-4262

Email: sburger@cutlerbay-fl.gov

Website: www.cutlerbay-fl.gov

IN WITNESS WHEREOF, the parties hereto have caused these present to be executed on the day and year first written above.

NAME OF GRANTEE: Town of Cutler Bay

ADDRESS: 10720 Caribbean Blvd. Suite 105 Cutler Bay, FL 33189

BY: Rafael Casals

DATE: 4/24/20

Grantee Representatives' Signature

PRINT NAME Rafael G. Casals

TITLE: Town Manager

MIAMI-DADE COUNTY, FLORIDA

BY: _____

DATE: _____

Director Parks, Recreation, and Open Spaces

LEGAL SUFFICIENCY: _____

DATE: _____

County Attorney

EXHIBIT A:
GRANT APPLICATION PACKAGE SCOPE OF WORK
2020 Street Tree Matching Grant



[INSERT GRANT APPLICATION PACKAGE HERE]



Imorris@cutlerbay-fl.gov

aquintero@cutlerbay-fl.gov

Submission Date
November 15, 2019 13:04

Name of Organization	Town of Cutler Bay
Address	10720 Caribbean Blvd., Suite 105 Cutler Bay, FL, 33189 United States
Municipality, Agency, Non-Profit, Foundation, Community Group	Municipality
Is the municipality a Tree City USA?	Yes
Contact Name (Person filling out application)	LaKeesha Morris
Job Title	Grants Consultant
E-mail	Imorris@cutlerbay-fl.gov
Phone Number	(786) 232-0771
Project Manager (If awarded)	Alfredo Quintero, PW Director
E-mail	aquintero@cutlerbay-fl.gov
Phone Number	(305) 234-4262
Project Title	Cutler Bay Tree Restoration Project
Goals of Project	The goal of the Tree Restoration Project is to continue to replace trees lost during Hurricane Irma, and enhance neighborhood corridors leading to two of the Town's public schools. The Town continues to promote street trees as a means of mitigating flooding from stormwater and improving air quality. The enhancements to the public school corridors complement roadway improvements that the Town is making to ensure a safe route to school (i.e. crosswalk enhancements, ADA improvements, filling sidewalk gaps and trip hazards, etc.).
Will the project fulfill an element of an established community plan? If so, please name the plan.	Town's Street Tree Master Plan, Floodplain Mitigation Plan, Green Master Plan
Location of Planting	The Town proposes to plant a combination of 75 Gumbo Limbo and Live Oak trees throughout the Town. The majority of tree locations are along SW 97th Avenue, SW 200 Street, and SW 200 Terrace. The Town is also focusing on a neighborhood with the named streets of Anchor Rd, Haitian Dr., Caribbean Dr., and Dominican Rd. This is the oldest neighborhood within the Town and has the highest density of low-moderate income households. Anchor road leads to Caribbean Blvd. (one of the Town's main corridors and Complete Streets Program) and is in the footprint of Gulfstream Elementary School, a Title I school.
Miami-Dade County Commission District (project location)	8
County or Local Road?	Local Road
Please state the local jurisdiction	Town of Cutler Bay
Proposed number of trees to be installed	75
Proposed number of each species to be installed	Live Oak - 53 Gumbo Limbo-22
Proposed size of trees (height & DBH/caliper) to be installed	Each tree is 12'H to 14'H in at least a 45-gallon container and Florida Grade #1 or equivalent.

Submit Planting Plan / Google Live Maps link:

<https://drive.google.com/open?id=1TGE-jVF25P9IJQSQvjy5sDzFGjo9xPas&usp=sharing>

Target area's existing tree canopy by block group

28%

Target area's existing tree canopy by zip code

31-38%

Is the project area low-to-moderate income?

Yes

Will your project include a Growing Green Bus Stop?

No

Will your project include shading a Gateway or a Corridor?

No

Will your project include shading a connection to school and/or park?

Yes

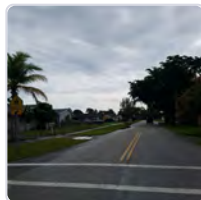
Provide the location(s) of each school and/or park shaded. What street was shaded? What is the number of trees that will be planted (specify the species for each).

Cutler Ridge Park (23 Live Oaks)- 10100 SW 200th St, Cutler Bay, FL 33189

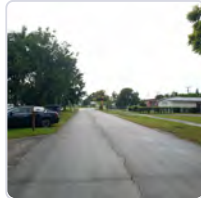
Cutler Ridge Elementary - 20210 Coral Sea Rd, Cutler Bay, FL 33189

Cutler Bay Middle School (9 Live Oaks)- 19400 Gulfstream Rd, Cutler Bay, FL 33157

Attach a before photo of each Connection to a Park and/or School



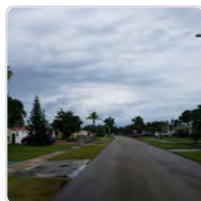
[103 Avenue-School Zone.jpg](#)



[Belview Drive Corridor.jpg](#)



[Cutler Bay-STMG2020-Corridors.pdf](#)



[Haitian Dr.jpg](#)



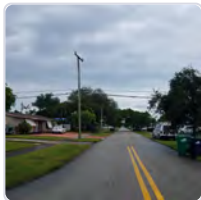
[SW 200 Street - 1.jpg](#)



[SW 200 Street - 2.jpg](#)



[SW 200 Terrace-1.jpg](#)



[SW 201 Terrace-1.jpg](#)

Community Engagement Plan

The Town kicks off each planting project by distributing educational material about proper tree maintenance with a notification of planting to residents in the project area. The Town also hosts workshops promoting Florida Native Landscaping. This may include; hosting a tree planting for Arbor Day, hosting an adopt a tree event, hosting a wetland restoration/cleanup day, and/or hosting a presentation of proper planting procedures. Finally, the Town promotes the project through a press release approved by the County and social media posts. `

Maintenance Plan

The initial planting includes a 90-day grow-in phase (watering and inspection for tree health). If the tree is not thriving after the 90 day period, it will be replaced. The Town's landscaping contractor along with our Public Works Department is responsible for the maintenance of the trees. Street teams monitor the Town's landscaping daily to ensure the health of trees and plants. Regular landscaping includes; tree uplifting for street and pedestrian clearance, fertilizer application, pesticide application, and weed control in accordance with Florida Friendly Yards' Best Management Practices. The Town's adopted budget includes funding for additional town-wide tree trimming (trimming of trees that can not be maintained by force account labor). General maintenance of trees is included in the annual tree maintenance contract.



Has your municipality / agency / organization submitted an Interlocal Agreement with Miami-Dade County to report tree planting?

Yes

Please upload Interlocal Agreement for the Periodic Reporting of Tree Planting.



[Cutler Bay-Tree Reporting Agreement.pdf](#)

Project Timeline	Contract Execution, Vendor Procurement, Planning and Design – January 1, 2020 – March 30, 2020 Outreach/Event – April 1, 2020 – April 30, 2020 Planting/Press Release – April 1, 2020– July 31, 2020 Final Report- August 1, 2020– August 31, 2020.
Amount of Grant Funds Requested in \$	16987.50
Amount of Matched Funds in \$	16987.50
In-kind / Grant / Donations in \$	0
Please describe in-kind, grants or donations, if any	Not Applicable
Total Budget	33975.00
Detailed Budget	<div>  Cutler Bay 2020 STMG Locations.pdf </div> <div>  Cutler Bay-Neat Streets 2020-Budget.pdf </div>

DETAILED BUDGET
REQUIRED TEMPLATE
Revised 3.2.2020



PROPOSED BUDGET
Town of Cutler Bay
TOWN OF CUTLER BAY TREE RESTORATION PROJECT

	Cost Estimate Per Tree	Number of Trees	Grant Funds	Match Funds	Total Estimated Budget
DIRECT COSTS:					
Green Buttonwood	\$ 450.00	53	\$ 11,925.00	\$ 11,925.00	\$ 23,850.00
Gumbo Limbo	\$ 400.00	22	\$ 4,400.00	\$ 4,400.00	\$ 8,800.00
					\$ -
<i>Total number of trees</i>		75			\$ -
INDIRECT COSTS					\$ -
			\$ -		\$ -
TOTAL ESTIMATED COSTS:			\$ 16,325.00	\$ 16,325.00	\$ 32,650.00

All Trees purchased will be FG, minimum 12'H-14'H 45 Gal Florida Grade Number 1

Proposed locations for new street trees in
Cutler Bay, Florida.


85 views

[SHARE](#)



Gumbo Limbo




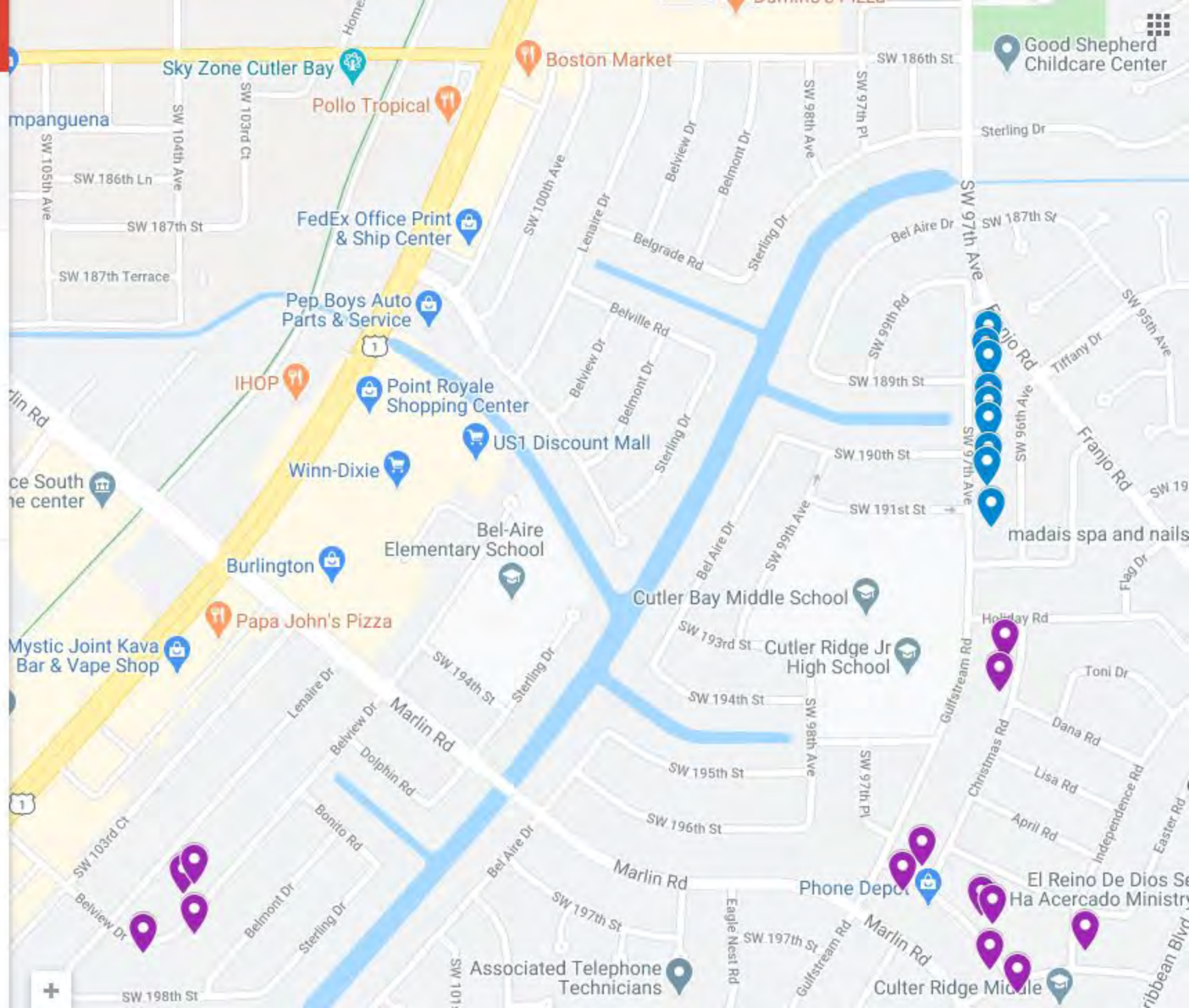
 Gumbo Limbo



Green Buttonwood



 All items





Proposed locations for new street trees in
Cutler Bay, Florida.


85 views

[SHARE](#)



Gumbo Limbo




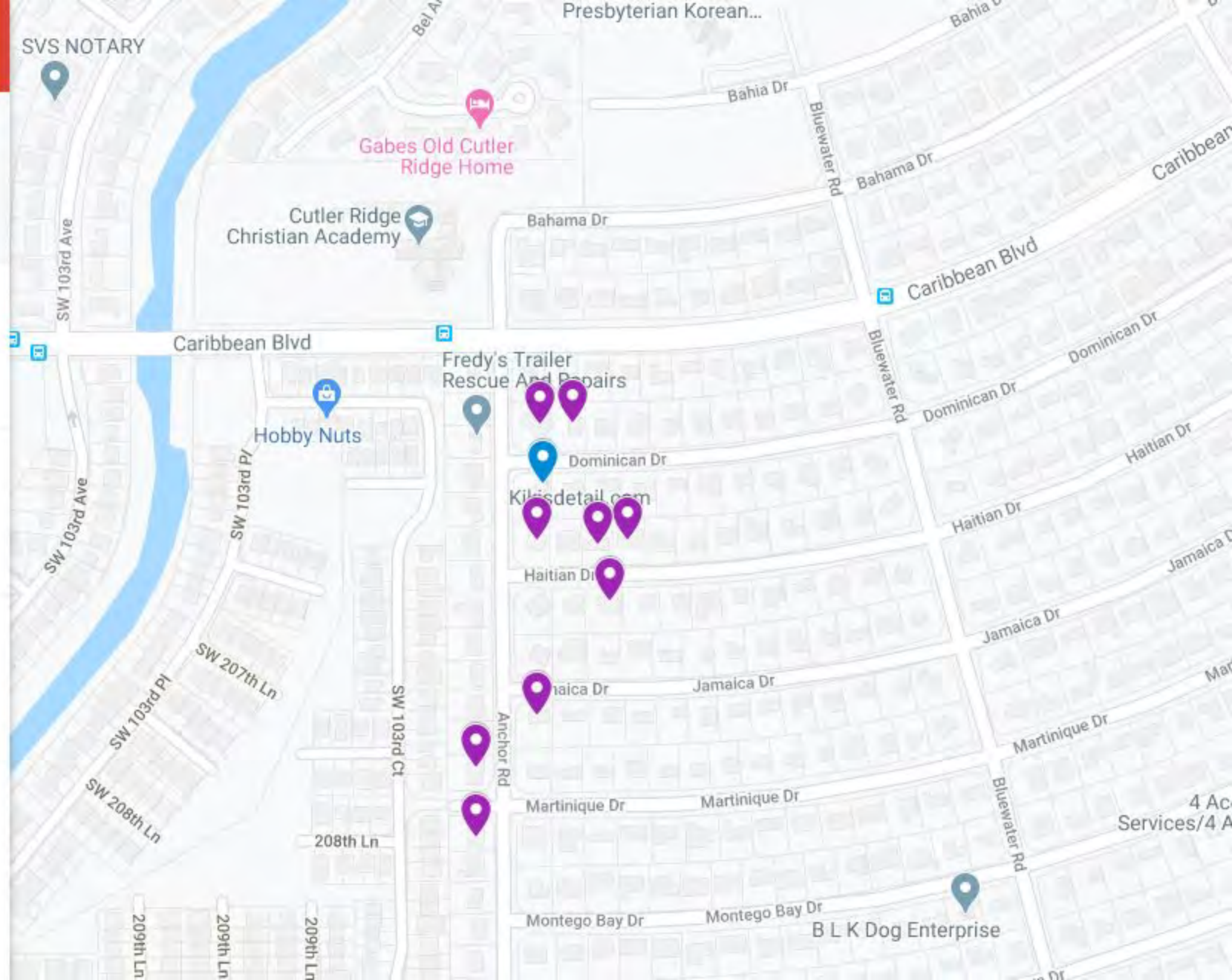
 Gumbo Limbo



Green Buttonwood



 All items





Proposed locations for new street trees in
Cutler Bay, Florida.


85 views

[SHARE](#)



Gumbo Limbo




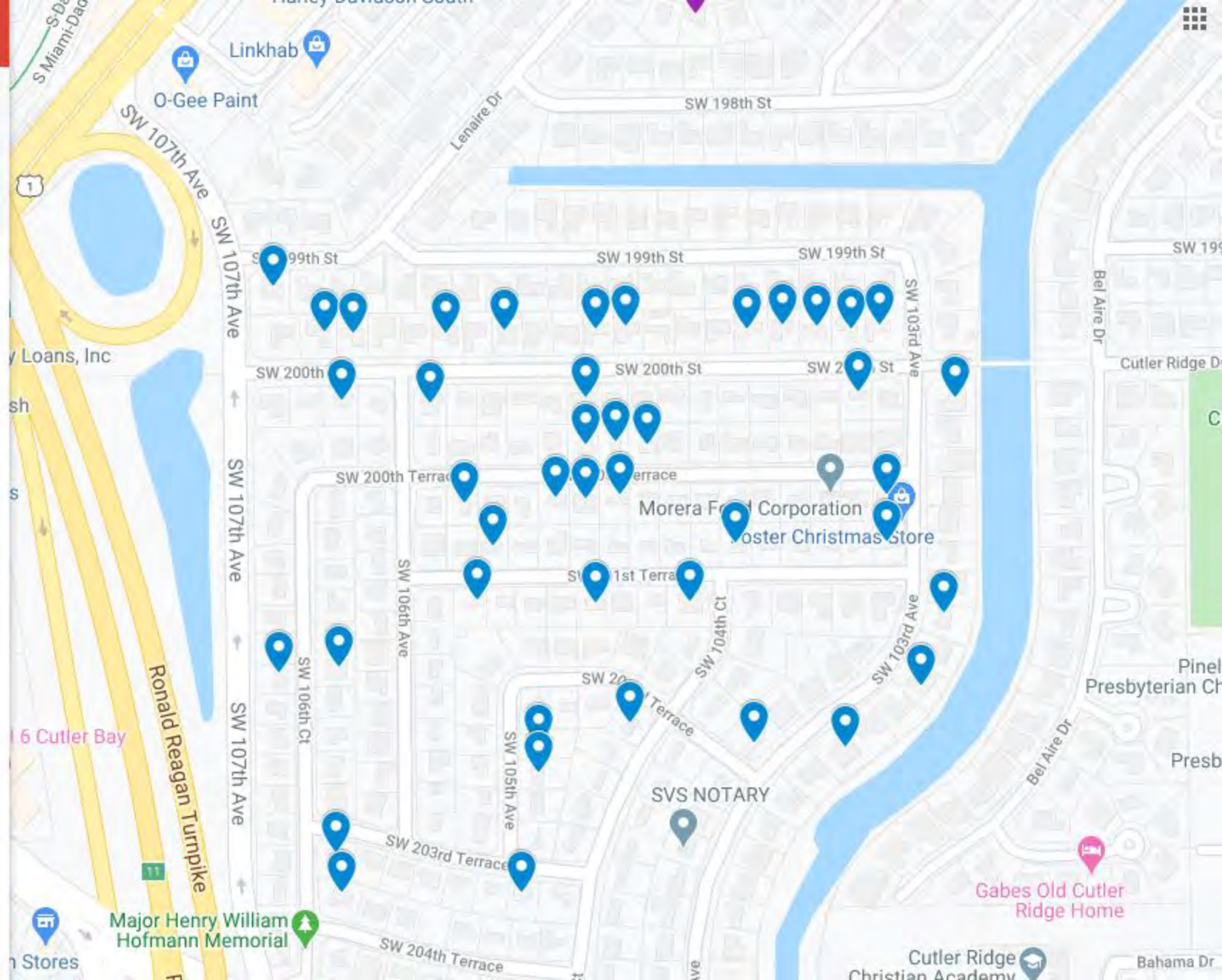
 Gumbo Limbo



Green Buttonwood

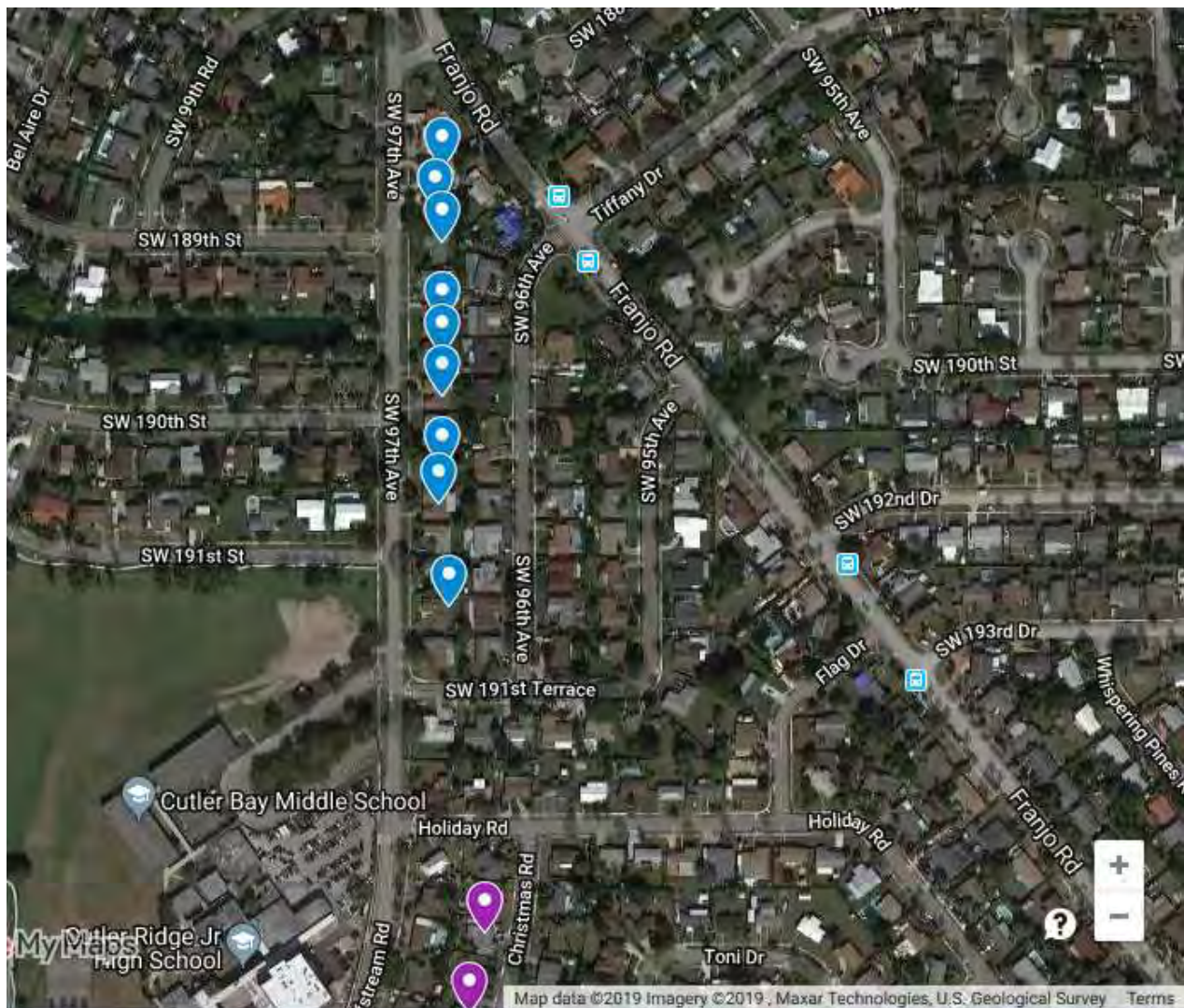


 All items





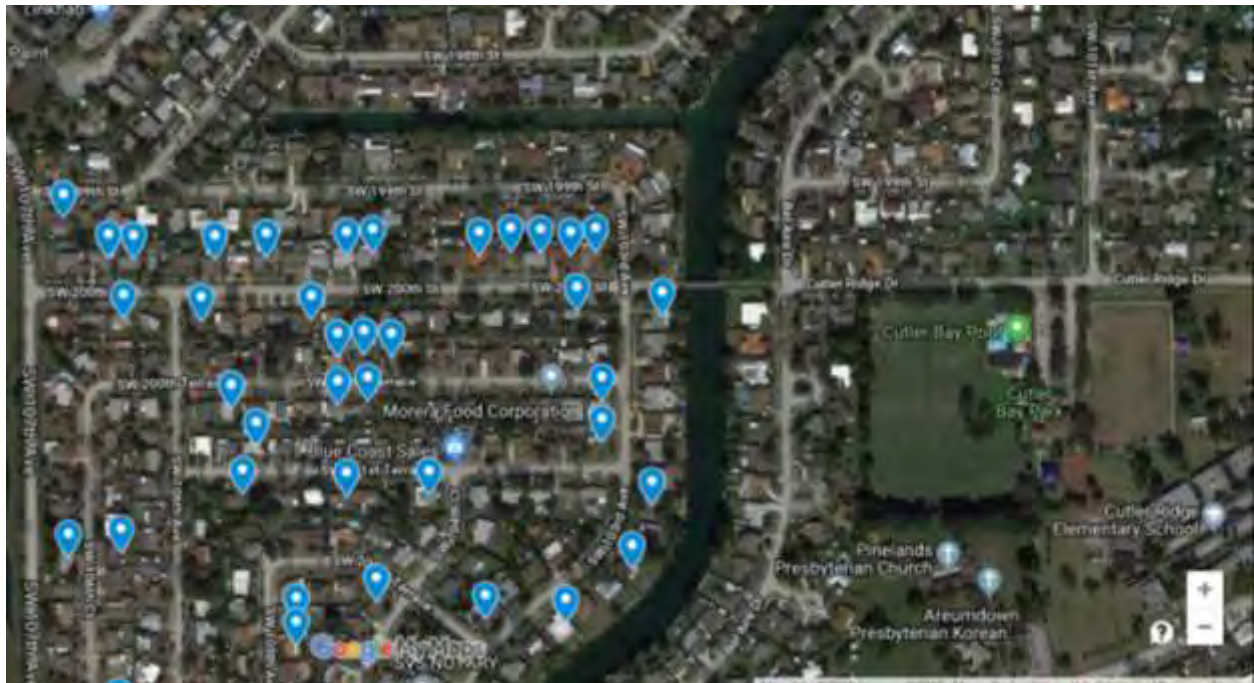
Neat Streets Miami Corridor Enhancements



Trees planted along SW 97th Avenue will enhance path to Cutler Bay Middle School. The Town recently completed pedestrian improvements along this road (repainted/repared crosswalks, repaved portions of the roadway, updated ADA infrastructure).



Neat Streets Miami Corridor Enhancements



Trees planted along SW 200 Street (Cutler Ridge Drive) lead to Cutler Ridge Park and Pool (the Town's most active park and site of the Town's after-school and summer camp programs). Cutler Ridge Elementary School is also near this location (adjacent to the park).















From: [Llorente, Jennifer \(MDPR\)](#)
To: [Lakeesha Morris-Moreau](#); [Lakeesha Morris](#)
Cc: aquintero@cutlerbay-fl.gov; Gaby.Lopez@miamidade.gov; [Mancia, Aura \(MDPR\)](#)
Subject: 2020 Street Tree Matching Grant: Town of Cutler Bay
Date: Thursday, January 16, 2020 12:24:00 PM
Attachments: [image002.png](#)
[image004.png](#)

Good Afternoon,

The Street Tree Matching Grant Selection Committee reviewed the Town of Cutler Bay's 2020 grant application and would like to recommend it for funding, however have requested the following changes:

1. Consider switching out oaks to increase diversity. Oak disease is a concern. Wild Tamarind and Green Buttonwood are recommended alternatives.
2. The planting must be completed by Friday, July 17, 2020 and the Final Report must be submitted by Friday, July 31, 2020. Please confirm that the Town of Cutler Bay will be able to adhere to this timeline.

Thank you,

Jennifer Korth Llorente, AICP, LEED-GA, MBA

Special Projects Administrator, Neat Streets Miami
Miami-Dade County Parks, Recreation and Open Spaces Department
275 NW 2nd Street, Suite 540, Miami, Florida 33128
Office: 305-755-7849

www.miamidade.gov/neatstreets

www.milliontrees.miamidade.gov/

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Neat Streets Miami is a county board that creates beautiful, green and livable transportation gateways and corridors.

From: [Llorente, Jennifer \(MDPR\)](#)
To: [Lakeesha Morris-Moreau](#)
Subject: 2020 Street Tree Matching Grant Award Notification - Town of Cutler Bay
Date: Tuesday, March 24, 2020 2:22:00 PM
Attachments: [Award Letter - Town of Cutler Bay.pdf](#)
[image002.png](#)
[image004.png](#)

Good Afternoon, Ms. Morris-Moreau,

I am pleased to inform you that the Town of Cutler Bay has been awarded a matching grant in the amount of \$16,325 for the "Cutler Bay Tree Reforestation Project, as part of the 2020 Neat Streets Miami Street Tree Matching Grant Program.

In the attached Award Letter, the Town of Cutler Bay was awarded \$16,987.50, based on the original grant application request. However, the award amount decreased to \$16,325, as per approved changes to the Town of Cutler Bay's grant application by the 2020 Street Tree Matching Grant Selection Committee. These changes are reflected in the proposed budget attached to the contract.

Please confirm that the Town of Cutler Bay would like to accept this grant and I will follow up with you soon on executing the grant agreement.

Thank you,

Jennifer Korth Llorente, AICP, LEED-GA, MBA

Special Projects Administrator, Neat Streets Miami
Miami-Dade County Parks, Recreation and Open Spaces Department
275 NW 2nd Street, Suite 540, Miami, Florida 33128
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**EXHIBIT B:
FINAL CLOSE-OUT REPORT
2020 Street Tree Matching Grant Program**



Name of Municipality/Organization:	
Name of Project:	
Report Submitted By:	
Title:	
Phone Number:	
Email:	
Date Submitted:	

PROJECT NARRATIVE

1. Why did you apply for the Street Tree Matching Grant (i.e. urban tree canopy restoration after a natural disaster, low tree canopy, beautification effort, stormwater mitigation, etc.). Did you accomplish your goal?
2. How many trees were planted as a result of your grant award? Please specify the species selected, including how many of each were planted. [Make sure the number of trees and species are the same on the final budget, invoice(s), data tracking, and landscape plan.]
3. List the date(s) when your trees were installed.
4. List any obstacles you encountered while coordinating this project and describe how these issues were addressed.
5. Optional: Tell us a story about the program's impact or successes- one that reflects how this program is making a difference in people's lives or an accomplishment that makes you particularly proud to be an awardee of the Street Matching Grant (i.e., quote of resident or volunteer feedback or appreciation, recorded decrease in surface temperatures of newly shaded areas, improved walkability, etc.).

LANDSCAPE RENDERING

Submit Google Live Map link:

PROJECT ENHANCEMENTS

A. Growing Green Bus Stops

Neat Streets Miami's Growing Green Bus Stop initiative encourages the installation of shade trees at unshaded bus or transit stops throughout Miami-Dade County in order to mitigate the urban heat island effect and enhance the transit experience.

Did your project include a Growing Green Bus Stop? If so, please provide the following:

- 1. How many bus or transit stops were shaded?**
- 2. Attach a before and after photo for each bus or transit stop shaded.**
- 3. Provide the following information:**

Location(s) of each bus or transit stop	Number of Trees Planted (please specify the species for each)
Address/Crossroads/Name of Stop	

B. Gateways and Corridors

Gateways

Gateways, both vehicular and pedestrian, identify entrance points into the County and key destinations within the County.

Gateways are intended to enhance travelers' experience as they enter Miami-Dade County from the surrounding areas by offering scenic views and appealing architectural elements.

Gateways into retail areas, public greenways, and park systems may also take advantage of scenic views and incorporate local artwork and vegetation to provide texture and interest.

Successful Gateways use architecture, materials, and views to cultivate a sense of identity and an atmosphere of welcome.

Corridors

Corridors are the major physical routes that channel vehicular, pedestrian and boat traffic into and within Miami-Dade County, lining cities and neighborhoods to each other and to the surrounding region.

The views and general experience of those traversing the County's Corridors define, to a great extent, the overall image of the County, consequently effecting residents' quality of life, the tourist experience, the economic development climate and other important factors.

Did your project include a shading a Gateway and/or Corridor? If so, please provide the following:

1. How many Gateways and/or Corridor were shaded?
2. Attach a before and after photo for each Gateway and/or Corridor shaded.
3. Provide the following information:

Location(s) of each Gateway and/or Corridor	What is the Gateway an entrance to? What route is the Corridor a link to?	Number of Trees Planted (please specify the species for each)
<i>Address/Crossroads</i>		

C. Connections to Parks and Schools

Creating safe and equitable access to parks and schools through infrastructure improvements, such as the installation of trees, encourages walking and bicycling.

Did your project include a shading a connection to a park(s) and/or school(s)? If so, please provide the following:

1. How many park(s) and/or school(s) were shaded?
2. Attach a before and after photo for each connection to a park(s) and/or school(s) shaded.
3. Provide the following information:

Name(s) and location(s) of each Park and/or School	What street(s) was shaded?	Number of Trees Planted (please specify the species for each)
<i>Address</i>		

INTERLOCAL AGREEMENT

On May 1, 2018, Miami-Dade County passed Resolution No. R-475-18, directing the County Mayor or designee to develop an interlocal agreement, to be entered into between the County and municipalities located within Miami-Dade County, which interlocal agreement shall provide for municipalities engaged in tree planting to provide periodic reports to the County regarding their tree plantings.

- Has your municipality/organization entered into an Interlocal Agreement with Miami-Dade County to report tree planting?
 - If not, please explain why.
 - If so, provide the date and attach a copy of the executed agreement.

OUTREACH, EDUCATION, & EVENTS

List the activities you provided in your outreach plan as part of your grant application (i.e., press release, social media posts, door hangers, community meeting, planting event, etc.). Also attach copies of all materials used/distributed, including any photos of outreach or events, if applicable.

Activity	Where, when, and how did this outreach/activity take place?	How many residents did you reach?

FINANCIAL REPORTING

Provide the following information and attach all invoices related to your project, including proof of payment.

- What was your grant award?
- What was your total project cost?
- Has the Street Tree Matching Grant helped you secure other dollars or resources needed to sustain your urban tree canopy? If so, please explain.

Invoice Number	Invoice Date	Description of Services	Check Number	Check Date	Check Amount

For in-kind services, timesheets, including hourly rate and activities, as well as proof of payroll must be submitted to be eligible for reimbursement.

Attachments:

- Final Close-out Report (as Word document)
- Final approved planting plan (Google Live Map Link)
- Before and after photos of project enhancements, as detailed above (as individual pdfs or jpegs)
- Copy of executed Interlocal Agreement
- Data Tracking Report (as Excel document): Remember to include DBH and latitude/longitude coordinates for each tree planted with grant and match funds
- Financial Reporting: Final approved budget, all related invoices, proof of payment
- Outreach Efforts: Press release, educational materials, photos, etc. and/or any references to Miami-Dade County and Neat Streets Miami support.

PLEASE SUBMIT THIS EXHIBIT B FINAL CLOSE-OUT REPORT AND RELATED ATTACHMENTS BY FRIDAY, JULY 31, 2020 VIA EMAIL TO: JENNIFER.LLORENTE@MIAMIDADE.GOV

EXHIBIT C:
DATA TRACKING
2020 Street Tree Matching Grant Program



This form should be submitted in excel format.

GRANTEE ORGANIZATION NAME: _____

	Tree Species (use scientific name)	DBH /Caliper	Street Address	Latitude	Longitude
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

**EXHIBIT D:
AMENDMENT CHANGE FORM
2020 Street Tree Matching Grant Program**



Name of Municipality/Organization:	
Name of Project:	
Report Submitted By:	
Title:	
Phone Number:	
Email:	
Date Submitted:	

Please ONLY provide information on the elements that you wish to change. For example, if the number of trees to be planted will not be affected by your requested change, there is no need to fill out that row below.

Grant Information

	Previously Approved	Requested Change
Grant amount		
Number of trees to be planted		
Tree species to be planted		
Size of trees (height and caliper/DBH)		
Location of planting		
Project completion date		
Enhancements (Growing Green Bus Stop, Gateway, Transit Corridor, Connections to School and/Parks)		
Other (please explain): _____ _____		

Please describe the requested change (attach any relative documents) and provide an explanation as to why the change is needed:

To be filled out by Neat Streets Miami Staff

Impact Statement: _____

Decision/Recommended Change by Street Tree Matching Selection Committee, if necessary:
