

**MEMORANDUM**


**DATE:** December 10, 2019

**TO:** Alfredo Munoz., PE  
Capital Improvements Section Chief  
Department of Transportation and Public Works

**FROM:** Gary Hartfield, Division Director  
Internal Services Department  
Small Business Development

**SUBJECT:** Compliance Review  
Project No. 20190519 (Design)  
Franjo Road Improvements from SW 184 Street to Old Cutler Road

A handwritten signature in blue ink, appearing to read "G. Hartfield", written over the "FROM:" field.

Small Business Development (SBD), a Division of the Internal Services Department, has completed its review of the subject project for compliance with the Small Business Enterprise-Architectural and Engineering (SBE-A&E) Program. The contract measure established for this project is a 34.16% SBE-A&E sub-consultant goal.

The Miami Dade County Department of Transportation and Public Works has submitted contract documents for the firm listed below. The firm also submitted their Utilization Plan (UP) identifying the SBE sub-consultants that will fulfill the goal via the Business Management Workforce System (BMWS) and the following is their pre-award compliance status and summary.

**FIRM:**

1. Stantec Consulting Services, Inc.

**STATUS:**

Compliant

**SUMMARY:**

**Stantec Consulting Services, Inc.**, a non-certified SBE-A&E firm committed to utilize the following certified SBE-A&E firms: GSLA Design, Inc. to perform Technical Category (TC) 20.00 (Landscape Architecture) at 14.21%, HR Engineering Services, Inc. to perform TC 9.02 (Geotechnical and Materials Engineering Services) at 3.50% and Longitude Surveyors, LLC to perform TC 15.01 (Surveying and Mapping – Land Surveying) at 16.45% for a total of 34.16%. Each SBE-A&E certified sub-consultant confirmed their participation via the BMWS in agreement with the measure.

Stantec Consulting Services, Inc. has satisfied the contract's 34.16% SBE-A&E sub-consultant goal and is in compliance with the overall Small Business measures established for this contract.

SBD has verified that none of the aforementioned firms are listed on the Goal Deficit Make-Up Report as of December 5, 2019 and the History of Violations Report as of December 9, 2019 with an open violation. Please note that SBD staff reviewed and addressed compliance with the SBE-A&E program. The Miami Dade County Department of Transportation and Public Works is responsible for any other issues that may exist.

Should you have any questions or need any additional information, please do not hesitate to call Jhonnatan Escalante, Capital Improvement Project Analyst, at (305) 375-3192.