



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes Town Council Workshop

MAYOR AND COUNCIL MEMBERS

Mayor Tim Meerbott

Vice Mayor Sue Ellen Loyzelle

Council Member Robert "BJ" Duncan

Council Member Michael P. Callahan

Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman

Town Attorney Chad Friedman

Town Manager Rafael G. Casals, ICMA-CM, CFM

Town Clerk Debra E. Eastman, MMC

Wednesday, January 22, 2020

5:30 PM

Council Chambers

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Council Member Coriat called the meeting to order at 5:35 PM. Deputy Town Clerk Mauricio Melinu called the roll. Council Member Coriat led the Pledge of Allegiance. Council Member Coriat addressed the absence of Town Manager Rafael Casals and recognized Public Works Director Alfredo Quintero filling in for the Town Manager.

Vice Mayor Loyzelle participated by telephone.

Mayor Meerbott arrived at 5:47PM.

Present 5 - Mayor Tim Meerbott, Vice Mayor Sue Ellen Loyzelle, Council Member Robert "BJ" Duncan, Council Member Michael P. Callahan, and Council Member Roger Coriat

A. Moratorium on Development Applications-Town Consultant Presentations

Council Member Coriat provided background information on the Town Building Moratorium and the purpose of the workshop.

Interim Planning and Zoning Director Alex David introduced Scarlett Hammond with the Corradino Group to present a report on Sustainability and Resiliency. There was discussion on regulation of invasive species, possibilities of expanding buffer capabilities, mangrove protection regulations, definition of social inequalities, the process for adopting changes to the code, increasing fines for littering, and the NOAA Flood Map.

Gavin Jones with Calvin Giordano Associates presented a report on Mobility. There was discussion on traffic methodology guidelines, area limits, data collection, level of service standards, mitigation of traffic deficiencies, using the most up to date software and methods to calculate traffic impact, using additional population growth from other areas to calculate accurate trip generation, using real-time data, and process to enact new guidelines.

Heidi Seigel with KCI Technologies provided a report on Architecture and Landscape. There was discussion on reorganizing section 3-80 of the Town Code into five sections, Architectural Design, Exterior Materials, Windows and Entrances, Building Placement and Site Layout, and Site Amenities. There was also discussion on plant material and prohibited species, repopulation of native plantings, landscape and tree preservation amendments, triggers on increase of square footage, incorporating the urban design manual, storefront design, tree height requirements, and the possibility of strictly codifying the handling of invasive species of plants.

2. TOWN COUNCIL QUESTIONS/ COMMENTS/ DISCUSSION

Mayor Meerbott referenced an article in the Community Newspaper regarding the land swap and thanked the Town Council and Town Staff for their efforts.

3. ADJOURNMENT

The meeting adjourned at 8:18PM.