



DRAFT

Cutler Bay Youth Safety Program

Application for Funding Assistance

Exhibit "A" (Page 2 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Chief Financial Officer

Name: Robert Daddario

Title: Finance Director

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33157-1257

Phone: 305-234-4262 **Ext:**

Fax:

Email: rdaddario@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 3 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Project Director

Name: Rafael Casals

Title: Town Manager

Address: 10720 Caribbean Blvd
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1218

Phone: 305-234-4262 **Ext:**

Fax:

Email: rcasals@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 4 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: CUTLER BAY YOUTH SAFETY PROGRAM
Subgrant Recipient: Town of Cutler Bay
Implementing Agency: Town of Cutler Bay
Project Start Date: 7/1/2019 **End Date:** 12/31/2019

Problem Identification

The Town of Cutler Bay proposes to use \$4,939 Byrne/Jag Funding to continue the Cutler Bay Youth Safety Program conducted by the Town's Neighborhood Resource Unit Officers. This project will serve to reduce instances of school violence, improve the safety of bicyclists and pedestrians, and improve personal safety of children and residents. The Town has three primary areas of concern that we hope to reduce by increasing officer presence and community oriented policing tactics.

(1) School Violence and/or Bullying: The Town aims to reduce instances of bullying and school violence by conducting presentations at schools and youth programs throughout the Town. The Town will also educate teachers and caregivers about recognizing signs of bullying and reporting.

(2) Property Safety: Although the Town's crime rates are low, we continue to see increases in Larceny and Auto Theft. During community outreach events, residents have voiced concerns of bicycle thefts. The Town regularly hosts bike safety events and will add the distribution of bicycle locks to this educational activity.

(3) Personal Safety: The Town is currently planning to implement the radKIDS safety education program to empower children to recognize, avoid and resist harm or danger. Funding will be used to purchase educational material and give-a-ways to distribute during presentations.

This project is consistent with the Town's adopted strategic master plan under Goal #6.1 for Public Safety - "to provide a safe and secure community for Cutler Bay's residents and business community". The Police Department has increased outreach activities to include conducting bullying presentations at local schools, hosting events such as "coffee with a cop" to give residents an opportunity to meet our officers and discuss their concerns, and crime prevention workshops conducted by the Town Major. Unfortunately, a comparison of this year's crime statistics shows that forcible sex offences, robbery, and aggravated assault/burglary are slightly higher than that rates this same time in 2018. Town still enjoys a low crime rate when compared to Miami-Dade County as a whole. The implementation of the radKIDS program will teach our youth to be more aware of their environment.

Project Summary (Scope of Work)

The Town's Neighborhood Resource Unit will work closely with local schools, homeowner associations, the Town's Parks and Recreation Department, and after-school programs to educate a minimum of 1,000 residents in one or more of the primary areas. Activities will include;

(1) Make a minimum of three (3) Presentations at schools, homeowner association

Application for Funding Assistance

Exhibit "A" (Page 5 of 45)

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

meetings, and/or after-school programs by December 2019.

(2) Attend a minimum of four (4) community events/public meetings to distribute educational and promotional material by December 2019.

(3) Distribute educational material at key locations around Town (i.e. Southland Mall, Town Hall Center, Afterschool Programs, Schools, Places of Worship, Apartment Complexes).

(4) Attend a minimum of one (1) bike safety events to distribute bike locks to residents along with bicycle/pedestrian safety information.

The town of Cutler Bay will use grant funds to purchase items for the radKIDS program Deliverables will be completed in accordance with the contractual agreements between the subrecipient and their local vendor/providers (at any tier).

Documentation of deliverables performed by the subrecipient and their local contractors/providers must be maintained by the subrecipient and made available for monitoring. Example documentation includes, but is not limited to, procurement records (including quotes, competitive solicitation/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices, proof of payment, etc. Documentation for services include, but are not limited to, client activity logs, participant sign-in sheets, timesheets, and/or billing documentation.

Documentation and minimum performance required for drawdown of funds includes the completion of at least one activity described in the scope of work above as attested to on the financial expenditure/claim report.

All activities discussed in the scope of work or project deliverables are for the local government and implementing agency identified on this award unless noted otherwise. No other local, state, or federal funds will be leveraged for the cost elements identified in this agreement.

Application for Funding Assistance

Exhibit "A" (Page 6 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Town of Cutler Bay

Question: What is the address of the location being used to provide services for this project?

Answer: Town of Cutler Bay
Town Center Building
10720 Caribbean Blvd. #105
Cutler Bay, Florida 33189

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Local Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$5,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Application for Funding Assistance

Exhibit "A" (Page 7 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 40286

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 8 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 03 - Crime Prevention (Non law-enforcement agencies only)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

Application for Funding Assistance

Exhibit "A" (Page 9 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: radKIDS Training Platform

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Unsure/Don't Know

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Hosting community meetings, attending community events, newsletter distribution, outreach to youth programs. At least one of these activities will be conducted each month.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: The Town of Cutler Bay provides internship opportunities for High School students.

Application for Funding Assistance

Exhibit "A" (Page 10 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: 1. Educate 1,000 households on personal or property safety.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: None to report at this time.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Major outreach activities planned at this time include partnering with the Town's after-school program of 75 youth, hosting 2 meet and greet events with residents, partnering with local school to host a bike event.

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

Objective: Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: Yes

Application for Funding Assistance

Exhibit "A" (Page 11 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 020768791

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$4,939.00	\$0.00	\$4,939.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$4,939.00	\$0.00	\$4,939.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

Application for Funding Assistance

Exhibit "A" (Page 12 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

Educational Material: Pre-Printed Educational Material with safety messaging for children of all ages and their caregivers/teachers. Estimated: 500 brochures x \$2.50 = \$1,250 PLUS 300 Educational Magnets x \$1.04 = \$312 PLUS 200 workbooks x \$2.14 = \$428 for a total of \$1,990

Promotional Material: Pre-Printed Items for all age group Bike Reflector Lights with safety message 200 x \$2.25 = \$450 PLUS Lighted wristband for safety while walking or biking 200 x \$2.71 = \$542 PLUS Pencils with safety messaging 1,000 x \$.45 = \$450 for a total of \$1,442

Bike Safety Equipment: Safety locks for bikes (no branding)- 200 x \$5 = \$1,000

Shipping and Handling - \$507

The Town will be responsible for any expenses that exceed \$4,939

No warranties on items to be purchased.

The Town will be responsible for any expenses that exceed \$4,939

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 13 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Pursuant to Town Ordinance #06-22 establishing purchasing regulations, Town purchases not greater than \$5,000 for one vendor can be authorized by the Town Manager without competitive bidding or Council approval. Purchases of more than \$5,000 but less than \$25,000 will require a written quote, but do not require a competitive bid. They also do not require council approval.

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 14 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.
are not acceptable.**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____



DRAFT

Cutler Bay RadKIDS Project

Application for Funding Assistance

Exhibit "A" (Page 16 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 1: Administration

Subgrant Recipient

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Chief Financial Officer

Name: Robert Daddario

Title: Finance Director

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33157-1257

Phone: 305-234-4262 **Ext:**

Fax:

Email: rdaddario@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 17 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 1: Administration

Implementing Agency

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Project Director

Name: LaKeesha Morris

Title: Grants Coordinator

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:**

Fax: 305-234-4251

Email: lmorris@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 18 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 2: Project Overview

General Project Information

Project Title: CUTLER BAY RADKIDS PROJECT
Subgrant Recipient: Town of Cutler Bay
Implementing Agency: Town of Cutler Bay
Project Start Date: 7/1/2019 **End Date:** 12/31/2019

Problem Identification

The Town of Cutler Bay proposes to use \$10,000 Byrne/Jag Funding to implement the radKIDS children's education safety curriculum conducted by the Town's Neighborhood Resource Unit Officers. radKIDS is the national leader in children's safety education, and offers an empowering skill-based curriculum that will teach children to protect themselves. This project will increase children's ability to recognize, avoid, resist, and if necessary escape violence or harm.

This project is consistent with the Town's adopted strategic master plan under Goal #6.1 for Public Safety - "to provide a safe and secure community for Cutler Bay's residents and business community". The Police Department has increased outreach activities to include conducting bullying presentations at local schools, hosting events such as "coffee with a cop" to give residents an opportunity to meet our officers and discuss their concerns, and crime prevention workshops conducted by the Town Major. Unfortunately, a comparison of this year's crime statistics shows that forcible sex offences, robbery, and aggravated assault/burglary are slightly higher than that rates this same time in 2018. Town still enjoys a low crime rate when compared to Miami-Dade County as a whole. The implementation of the radKIDS program will teach our youth to be more aware of their environment.

Project Summary (Scope of Work)

The Town's Neighborhood Resource Unit will work closely with local after-school programs, schools, homeowner associations, and the Town's Parks and Recreation Department to educate a minimum of 100 children in the first year. Activities will include;

- (1) Train Officers to properly implement the curriculum by 9/30/2019.
- (2) Purchase necessary workbooks and equipment to implement the program 10/30/2019.
- (3) Host minimum of two (2) child safety workshops by 12/30/2019.

The town of Cutler Bay will use grant funds to attend training for Officers by certified radKIDS Instructors, purchase of one (1) radKIDS Training Dummy "Red Suit", and purchase of class rules banner and educational enhancement kit. Deliverables will be completed in accordance with the contractual agreements between the subrecipient and their local vendor/providers (at any tier).

Documentation of deliverables performed by the subrecipient and their local contractors/providers must be maintained by the subrecipient and made available for monitoring. Example documentation includes, but is not limited to, procurement records (including quotes, competitive solicitation/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices, proof of payment, etc.

Application for Funding Assistance

Exhibit "A" (Page 19 of 45)

Florida Department of Law Enforcement Justice Assistance Grant - Direct

Documentation for services include, but are not limited to, client activity logs, participant sign-in sheets, timesheets, and/or billing documentation.

Documentation and minimum performance required for drawdown of funds includes the completion of at least one activity described in the scope of work above as attested to on the financial expenditure/claim report.

All activities discussed in the scope of work or project deliverables are for the local government and implementing agency identified on this award unless noted otherwise. No other local, state, or federal funds will be leveraged for the cost elements identified in this agreement.

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 20 of 45)

Florida Department of Law Enforcement Justice Assistance Grant - Direct

Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the name of the jurisdiction your agency serves? (i.e., your city or your county)

Answer: Town of Cutler Bay (Miami-Dade County, FL)

Question: What is the combined population of the jurisdiction(s) your agency serves, according to the 2010 census?

Answer: 40286

Question: What is the physical address of the location being used to provide services for this project? If services are being provided at more than one location, list all of them.

Answer: Town of Cutler Bay
Town Center Building
10720 Caribbean Blvd. #105
Cutler Bay, Florida 33189

Question: Describe your agency (e.g., municipal government, school board, sheriff's office).

Answer: Municipal government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov? (If no, funds will not be available for drawdown.)

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? (Verify this with your finance director.) If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$5,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section

Application for Funding Assistance

Exhibit "A" (Page 21 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no,"
answer N/A.

Answer: N/A

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 22 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 03 - Crime Prevention (Non Law-Enforcement Agencies Only)

State Purpose Area: 1G - General Questions (Required)

Objectives and Measures

Objective: General Questions - Required questions for all recipients.

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

Application for Funding Assistance

Exhibit "A" (Page 23 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: Yes - radKIDS Curriculum

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Unsure/Do not know

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Hosting two (2) radKIDS workshops, Attend four (4) HOA meetings, Attend monthly Town Council Meetings.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: The Town of Cutler Bay has a High School Internship Program in collaboration with Cutler Bay Senior High School.

Measure: General 11

Application for Funding Assistance

Exhibit "A" (Page 24 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 3: Performance

- Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.
- Goal: 1. Train officers to conduct the radKIDS curriculum.
2. Conduct at least two (2) radKIDS presentations and train at least 100 youth by 12/30/2019.
- Measure: General 12
- Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?
- Goal: Yes
- Measure: General 13
- Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).
- Goal: None to report at this time.
- Measure: General 14
- Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?
- Goal: Yes
- Measure: General 11b
- What major activities are planned for each of your goals listed in question 11?
- Goal: 1. Host training at the Cutler Bay Town Hall Building for officers and considering opening the training up to neighboring municipalities.
2. Conduct at least two (2) radKIDS presentations and train at least 100 youth by 12/30/2019.

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

- Objective:** Equipment - Questions for recipients funding Equipment, Supplies, and Technology Enhancements.
- Measure: Equipment 01
- Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?
- Goal: Yes

Application for Funding Assistance

Exhibit "A" (Page 25 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 3: Performance

State Purpose Area: 4T - Training

Objectives and Measures

Objective: Attending Training - Questions for recipients attending training.

Measure: Training A1

If your staff will attend training with JAG funds during the grant period, what type of training will they attend? If more than one training will be attended, answer for each separately. Answer from the following list: Certification Training, In-service/annual training, skill building, leadership/management, conference, other (please describe).

Goal: Certification Training

Measure: Training A2

Provide a short description of the training/conference which will be attended with JAG funds. If more than one training/conference will be attended, describe each separately.

Goal: Training to become certified radKIDS Instructors.

Measure: Training A3

If your staff will attend a training/conference with JAG funds during the reporting period, how many hours will the training course last? A one day course is typically classified as an 8-hour course while a week long course is typically classified as a 40-hour course. If more than one, describe each separately.

Goal: 40 hour course

Measure: Training A4

If your staff will attend training/conference during the reporting period, how many individuals will attend the training/conference using JAG funds? If more than one training/conference was attended, answer for each separately.

Goal: up to 10

Objective: Hosting Training - Questions for recipients hosting training.

Measure: Training H1

If you will host a training/conference with JAG funds during the grant period, what type of training/conference will be hosted? If more than one training/conference will be hosted, answer for each separately. Answer from the following list: Certification Training, In-service/annual training, skill building, leadership/management, conference, other (please describe).

Goal: Skill Building - radKIDS for youth

Measure: Training H2

Provide a short description of the training/conference to be hosted with

Application for Funding Assistance

Exhibit "A" (Page 26 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 3: Performance

- JAG funds. If more than one training/conference will be hosted, describe each separately.
- Goal: Officers will conduct the radKIDS curriculum for 100 youth.
- Measure: Training H3
- If you will host a training/conference with JAG funds during the grant period, approximately how many employees from within your organization will attend the training/conference? If you will host more than one training/conference, list each separately.
- Goal: Not Applicable
- Measure: Training H4
- If you will host a training/conference with JAG funds during the grant period, approximately how many individuals from outside of your organization will attend the training/conference? If you will host more than one training/conference, list each separately.
- Goal: 100
- Measure: Training H5
- If you will host a training/conference with JAG funds during the grant period, how many hours will the training/conference course last? A one day course is typically classified as an 8-hour course while a week long course is typically classified as a 40-hour course. If you will host more than one training/conference, answer for each separately.
- Goal: 2 hours
- Measure: Training H6
- If you will host a training/conference with JAG funds during the grant period, will you use a standard evaluation instrument to evaluate your training/conference? If you will host more than one training/conference, answer for each separately.
- Goal: Yes

Application for Funding Assistance

Exhibit "A" (Page 27 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 020768791

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$9,000.00	\$0.00	\$9,000.00
Operating Capital Outlay	\$1,000.00	\$0.00	\$1,000.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$10,000.00	\$0.00	\$10,000.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

Application for Funding Assistance

Exhibit "A" (Page 28 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 4: Financial (cont.)

Budget Narrative:

Operating Capital Outlay:

Purchase of One (1) radKIDS Training Dummy "Red Suit" = \$1,000

Expenses:

Purchase of Class Rules Banner and Educational Enhancement Kit. Educational Enhancement Kit includes; A radKIDS Instructor's Manual, Complete Program Syllabus for Pre-K, 4 Pairs of Blocking Pads. = \$1,000

Training for approximately 10 Officers by certified radKIDS Instructors = \$8,000

Total Cost: \$10,000

The Town of Cutler Bay is responsible for any costs in excess of \$10,000. Shipping and Handling is not applicable items will be provided to the Town during the live training. No warranties included.

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 29 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase? (Documentation will be required.)

Answer: Not Applicable

Question: If fringe benefits are included, are they detailed in the budget narrative?

Answer: Not Applicable

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: Not Applicable

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: Not Applicable

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: This is a sole source purchase because the Town will purchase the radKIDS training and Training Dummy/Red Suit.

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 30 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - Direct

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.
are not acceptable.**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____



DRAFT

Cutler Bay Active Shooter Preparedness

Application for Funding Assistance

Exhibit "A" (Page 32 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Chief Financial Officer

Name: Robert Daddario

Title: Finance Director

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33157-1257

Phone: 305-234-4262 **Ext:**

Fax:

Email: rdaddario@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 33 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: Town of Cutler Bay

County: Dade

Chief Official

Name: Tim Meerbott

Title: Mayor

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:** 00

Fax:

Email: tmeerbott@cutlerbay-fl.gov

Project Director

Name: LaKeesha Morris

Title: Grants Coordinator

Address: 10720 Caribbean Boulevard
Suite 105

City: Cutler Bay

State: FL **Zip:** 33189-1257

Phone: 305-234-4262 **Ext:**

Fax: 305-234-4251

Email: lmorris@cutlerbay-fl.gov

Application for Funding Assistance

Exhibit "A" (Page 34 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Section Questions:

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: No

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: No

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: N/A

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 35 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: CUTLER BAY ACTIVE SHOOTER PREPAREDNESS
Subgrant Recipient: Town of Cutler Bay
Implementing Agency: Town of Cutler Bay
Project Start Date: 10/1/2019 **End Date:** 9/30/2020

Problem Identification

The Town of Cutler Bay requests to use its \$5,246 FY2018 JAG allocation to conduct an active shooter preparedness training and CPR/First Aid/AED training for all officers. The Town currently contracts police services from Miami-Dade County Police Department, and active shooter training is provided; however, officers are trained in small groups (2 to 4 officers from Cutler Bay at a time). Officers are also trained with other officers that they do not work with regularly, nor are they in the same district (for example officers in South Miami-Dade vs North Miami-Dade).

Funding from JAG will allow the Town to pay overtime hours to support adequate coverage of the Town while officers are grouped into shifts and attend active shooter training and a hand-on simulation drill together as a full unit. The benefit of this form of training is that the Town will be able to establish "contact teams". In the event of an active shooter situation, the officers will have greater confidence in that they are trained as a team/unit, and they have a better understanding of individual strengths and weaknesses.

Similarly, the County provides First Aid/CPR/AED training to officers. Again, the Town is required to send officers in small groups. To ensure that all of the Town's officers are trained, the Town wishes to conduct a larger training at the Town Hall site for officers to be trained. This provides greater confidence that our first responders are certified and equipped to meet the needs of the Town's residents and each other in the event of an emergency.

Project Summary (Scope of Work)

1. The Town will establish "contact teams" consisting of officers from the same shift that generally work together on a daily basis.
2. 90% of officers will attend an in-class active shooter training.
3. 90% of officers will engage in at least one active shooter simulation drill.
4. 80% of officers will be certified in First Aid/CPR/AED.

Application for Funding Assistance

Exhibit "A" (Page 36 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Town of Cutler Bay

Question: What is the address of the location being used to provide services for this project?

Answer: 10720 Caribbean Blvd.
Suite 105
Cutler Bay, FL 33189

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Local Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$5,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 40473

Application for Funding Assistance

Exhibit "A" (Page 37 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: Yes

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: Yes

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

Application for Funding Assistance

Exhibit "A" (Page 38 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: The Town will utilize experts from the County and State level for active shooter training, and online training platforms. The Town will also utilize Red Cross for CPR/First Aid/CPR Training.

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Yes, the Town will host at least one community workshop/listening session.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: The Town's Police Officers attend monthly Town Council Meetings, HOA meetings, and hosts periodic community outreach events at local restaurants (i.e. Coffee with a Cop).

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Application for Funding Assistance

Exhibit "A" (Page 39 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: The Town has an Executive Internship Program with youth from the local High School, students may elect to be placed in the police department.

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: 1- Provide officers with active shooter training
2 - Ensure that all officers have valid First Aid/CPR/AED training.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: None to report at this moment.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: 1 - Schedule training activities.
2 - Schedule officers to attend trainings.
3- Identify community partner to provide a site for active shooter drill (the Town has already discussed this project with the owner of a vacant stand-alone retail space).
4- Complete all trainings.

State Purpose Area: 2P - Personnel

Objectives and Measures

Objective: Personnel Questions - Questions for all recipients using personnel.

Measure: Personnel 1

During the grant period, approximately how many overtime hours will be funded by JAG?

Application for Funding Assistance

Exhibit "A" (Page 40 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: 66

Measure: Personnel 2

During the grant period, how many personnel will have their salary or pay funded, at least partially, with JAG funds?

Goal: 10

Measure: Personnel 3

How many new positions will be created with JAG funds during the grant period?

Goal: 0

State Purpose Area: 4T - Training

Objectives and Measures

Objective: Attending Training - Questions for all recipients attending training.

Measure: Training A1

If your staff will attend training with JAG funds during the grant period, what type of training will they attend? If more than one training will be attended, answer for each separately. Answer from the following list: Certification Training, In-service/annual training, skill building, leadership/management, conference, other (please describe).

Goal: Active Shooter Training
First Aid/CPR/AED Training

Measure: Training A2

Provide a short description of the training/conference which will be attended with JAG funds. If more than one training/conference will be attended, describe each separately.

Goal: Active Shooter Training: Officers will participate in a presentation training on best practices and current laws and regulations related to responding to active shooter trainings. Officers will discuss research based practices, coping strategies, emergency planning, and other facets of active shooter response.

CPR/First Aid/AED - Officers will receive certification (refresher course) in proper administration of CPR, First Aid, and use of the AED machine on both adults and infants.

Measure: Training A3

If your staff will attend a training/conference with JAG funds during the reporting period, how many hours will the training course last? A one day course is typically classified as an 8-hour course while a week long course is typically classified as a 40-hour course. If more than one, describe each

Application for Funding Assistance

Exhibit "A" (Page 41 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

- separately.
- Goal: Active Shooter is generally 8 hours of in-class and an additional 4 hours of simulation training followed by a debriefing.
- CPR/First Aid/AED is 4-6 hours.
- Measure: Training A4
- If your staff will attend training/conference during the reporting period, how many individuals will attend the training/conference using JAG funds? If more than one training/conference was attended, answer for each separately.
- Goal: The goal of this project is to train at least 40 officers.

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 42 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 020768791

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$5,246.00	\$0.00	\$5,246.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$5,246.00	\$0.00	\$5,246.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

Application for Funding Assistance

Exhibit "A" (Page 43 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

Salaries and Benefits-Overtime

Average \$56.46/hour x 66 combined overtime hours = \$3,726.36

Fringe estimated at 29% of total grant award = \$1,521.34

$\$3,726.36 + \$1,521.34 = \$5,247.70$

The Town will fund any amount over \$5,246.00

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 44 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: N/A

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

DRAFT

Application for Funding Assistance

Exhibit "A" (Page 45 of 45)

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.
are not acceptable.**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____