

OFFICE OF ENERGY
(850) 617-7470
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THE HOLLAND BUILDING, SUITE B04
600 SOUTH CALHOUN STREET
TALLAHASSEE, FLORIDA 32399-0001

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES COMMISSIONER NICOLE "NIKKI" FRIED

July 15, 2019

CERTIFIED MAIL – RETURN RECIEPT REQUESTED

Mr. Rafael G. Casals, Town Manager
Town of Cutler Bay
10720 Caribbean Boulevard #105
Cutler Bay, Florida 33189-1257

Re: Florida Small Community Energy Efficient Lighting Grant Program
Grant Agreement 25585 (LG006)
Request for additional funding

Dear Mr. Casals:

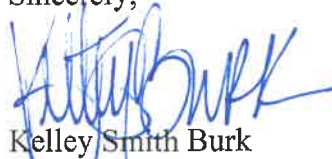
The Florida Department of Agriculture and Consumer Services Office of Energy (FDACS OOE) has received the Town of Cutler Bay's (Town) request for additional funding, dated July 2, 2019. The Florida Small Community Energy Efficient Lighting Grant Program (Program) is a competitive program and eligible local government applications were evaluated, scored, ranked and awarded on a competitive basis. The final determination of the Town's award was based on the evaluation of the original project as submitted. There was a limited amount of funding for this competitive program, therefore, additional or supplemental funding is not available.

Due to the recent circumstances, the Town must provide a plan for how it will continue with this project and meet the match commitment. FDACS OOE may consider an amendment to reduce the scope of the project approved in the original application, however, the revised application will be re-evaluated based on the remaining project activities. Please note, applications must maintain a minimum score of 75 to remain funded under this Program.

Mr. Rafael G. Casals
July 15, 2019
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If you have any questions about the agreement or possible amendment, please call (850) 617-7470 or email Alexander Mack at Alexander.Mack@FreshFromFlorida.com.

Sincerely,



Kelley Smith Burk
Director

cc: Lakeesha Morris-Moreau, Grants Coordinator



Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM
Town Manager

July 2, 2019

Mr. Alexander Mack
Grant Program Administrator
Florida Department of Agriculture and Consumer Services
Office of Energy
600 South Calhoun Street
Tallahassee, Florida 32399-0001

RE: Florida Small Community Energy Efficient Lighting Grant Program
Cutler Ridge Park Lighting Enhancement Grant Number #25585

Dear Mr. Mack,

The Town of Cutler Bay appreciates the Florida Department of Agriculture and Consumer Service's support of our Cutler Ridge Park Lighting project (Grant #25585).

I am writing to request the Department's consideration in granting additional funding to support the completion of this project. The Town was awarded \$86,000 to replace 28 outdated 1,500-watt bulbs with 24 energy efficient 1,150-watt LED bulbs on the athletic field of Cutler Ridge Park located at 10100 SW 200 Street Cutler Bay, FL 33157. The Town committed to match the grant with \$10,000 cash. The budget was developed based on a verbal cost estimate from the manufacturing company that originally installed the Town's athletic field lighting.

During the implementation of the project, the Town competitively bid the contract to ensure compliance with the grant contract and federal procurement regulations. The Town released Invitation to Bid #19-06 and a subsequent public bid opening was held on June 12, 2019. Two proposals were submitted from reputable companies. The lowest bid was \$171,730. Accepting this bid would require the Town to provide a \$85,730 match to complete this project. This is in addition to the cost incurred by the Town of developing the conducting the procurement process and hiring an engineering consultant to develop schematic plans for the lighting project. The Town does not have funding available to pay \$85,730 as a cash match.

For this reason, in a final attempt to complete this project, we humbly request any additional funding that may be available through this grant program. The maximum cash match that the Town can provide at this moment is \$15,000. An increase of the grant award from \$86,000 to

\$156,730 will allow the Town to remain on track with completing this project by the end of the year.

If approved by the Florida Department of Agriculture and Consumer Services, Office of Energy, staff plans are to take the vendor agreement to our Town Council on July 17, 2019 for approval. Thank you for your consideration, and feel free to contact me directly if you need additional information or clarification to this letter.

Sincerely

A handwritten signature in blue ink, reading "Rafael Casals". The signature is fluid and cursive, with the first name "Rafael" and last name "Casals" clearly distinguishable.

Rafael G. Casals
Town Manager

Attachments:

- 1 Town Advertisement for ITB#19-06 and Bid Opening Form
- 2 Bid package from lowest responsible and responsive bidder
- 3 Cost proposal from lowest responsible and responsive bidder

