



TOWN OF CUTLER BAY

CUTLER BAY COMMUNITY FUND GRANT PROGRAM
MINI-GRANT APPLICATION SCORING RUBRIC

Agency Name: Cutler Bay Senior High School
 Project Name: Physics Program

Priority Area (circle): Educational Aesthetic (community beautification)
 Environmental Cultural Social Services Other: _____

Clear and Complete Application	Y/N
Application complete with all checklist items included. List any application elements there were not provided or incomplete: <u>Non-profit letter from DRS, List of members, Evidence of Incorporation & C.O.I</u> (Required)	N
Includes separate Letter of Support (optional).	N
Does applicant provide proof of 501(c)3 Tax Exempt Status? (Required)	N
Grant request does not exceed \$2,500 (Required)	Y
Proposed project targets residents of the Town of Cutler Bay. (Required)	Y

If any of the **required** categories are not provided, please set this application aside and proceed to the next application.

	NO (0)	Somewhat (3)	YES (5)	Score & Comments
Is the project aligned with the Community Fund's priority area(s)?			5	Project is aligned with the educational priority area of the Community Fund as the Physics program provides STEM Curriculum
Does the proposal clearly describe proposed program/project?			5	The proposal clearly describes the proposed program & the need for it in community
Is the method of strategy for implementation feasible?		3		The method of strategy for implementation is somewhat feasible but cost of equipment required is a lot more than grant.
Does the applicant provide a clear evaluation plan?			5	The applicant provides a clear evaluation plan as success would be measured in two ways
Is the budget clear and aligned?		3		The budget is somewhat clear as it does not specifically pinpoint what equipment would be purchased

TOTAL SCORE: 21

RECOMMEND FOR FUNDING: X YES ___ NO

DATE: 7/2/19



TOWN OF CUTLER BAY

CUTLER BAY COMMUNITY FUND GRANT PROGRAM
MINI-GRANT APPLICATION SCORING RUBRICAgency Name: CUTLER BAY SENIOR HIGHProject Name: PHYSICS PROGRAMPriority Area (circle): Educational Aesthetic (community beautification)

Environmental Cultural Social Services Other: _____

Clear and Complete Application	Y/N
Application complete with all checklist items included. List any application elements there were not provided or incomplete: <u>NO COVER PAGE, DID NOT PROVIDE CERTIFICATE OF INSURANCE OR LETTER OF INDEMNITY</u> (Required)	N
Includes separate Letter of Support (optional).	N
Does applicant provide proof of 501(c)3 Tax Exempt Status? (Required)	N
Grant request does not exceed \$2,500 (Required)	Y
Proposed project targets residents of the Town of Cutler Bay. (Required)	Y

If any of the **required** categories are not provided, please set this application aside and proceed to the next application.

	NO (0)	Somewhat (3)	YES (5)	Score & Comments
Is the project aligned with the Community Fund's priority area(s)?			5	
Does the proposal clearly describe proposed program/project?			5	
Is the method of strategy for implementation feasible?			5	
Does the applicant provide a clear evaluation plan?			5	
Is the budget clear and aligned?		3	5	APPLICATION STATES TOTAL PROJECT COST IS \$2,500 BUT METHOD OF IMPLEMENTATION SECTION SAYS TOTAL COST IS \$15,000.90

TOTAL SCORE: ~~23~~ 23RECOMMEND FOR FUNDING: X YES ___ NODATE: 7/2/2019



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MINI-GRANT APPLICATION SCORING RUBRIC

Agency Name: Cutler Bay Senior High
 Project Name: Physics Program

Priority Area (circle): **Educational** Aesthetic (community beautification)

Environmental Cultural Social Services Other: _____

Clear and Complete Application	Y/N
Application complete with all checklist items included. List any application elements there were not provided or incomplete: <i>• Non-profit status letter from D.R.S.; • Evidence of incorporation; (Required) • Certificate of insurance</i>	<i>n.</i>
Includes separate Letter of Support (optional).	<i>n.</i>
Does applicant provide proof of 501(c)3 Tax Exempt Status? (Required)	<i>n.</i>
Grant request does not exceed \$2,500 (Required)	<i>y.</i>
Proposed project targets residents of the Town of Cutler Bay. (Required)	<i>y.</i>

If any of the **required** categories are not provided, please set this application aside and proceed to the next application.

	NO (0)	Somewhat (3)	YES (5)	Score & Comments
Is the project aligned with the Community Fund's priority area(s)?			<i>5</i>	<i>5-program is aligned with Educational component.</i>
Does the proposal clearly describe proposed program/project?			<i>5</i>	<i>5-program is clearly described, and illustrates need.</i>
Is the method of strategy for implementation feasible?		<i>3</i>		<i>3-method is not clearly defined, as money has not been allocated accordingly.</i>
Does the applicant provide a clear evaluation plan?			<i>4</i>	<i>4-success is based on students passing of exams.</i>
Is the budget clear and aligned?	<i>1.5</i>			<i>1.5-not sure as to what the the funds will cover for the program.</i>

TOTAL SCORE: 22.5

RECOMMEND FOR FUNDING: ___ YES X NO

DATE: July 2, 2019



TOWN OF CUTLER BAY
CUTLER BAY COMMUNITY FUND GRANT PROGRAM
MINI-GRANT APPLICATION

Organization Name: Cutler Bay Senior High

Mailing Address: 8601 SW 212 Street

City/State/Zip Code: Cutler Bay, Florida 33189

Phone#: 305-235-1581 **Fax #:** 305-234-8071

E-mail Address: orestesmayo@dadeschools.net

Website Address: https://cutlerbayhigh.org/

Name of Contact Person: Orestes Mayo **Title:** Teacher

ORGANIZATION INFORMATION

Is the organization incorporated? Yes ☒ No ☐ FEIN#: 596000572

Does the organization have 501(c)(3) Tax Exemption Status? Yes ☒ No ☐

Does the organization have a Board of Directors? Yes ☐ No ☒

If yes, provide a list of your current board members with your application.

Total # of Board Members: _____ # of Staff: _____ # of Volunteers: _____

Does your organization carry Liability Insurance? Yes ☒ No ☐ Amount: _____

PROPOSAL INFORMATION

Program/Project Name: Physics Program

List Specific Town Priority Area that will be addressed if funded: Educational

Target Age Group: 14-18 **# of Residents To Be Served:** 450

Amount of Request \$: 2,500.00 **Total Program/Project Cost:** 2,500.00

Source(s) of Additional Funding: student lab fees and school funds

Has your organization received previous funding from the Town: Yes ☒ No ☐.

If yes, please List Amount:

Funded \$: 2,500.00 **Year:** 2016 **# of Residents Served:** 450

Please provide a brief summary of the Previous Project Funded: The Town of Cutler Bay has provided funding to CBSH for several years to promote and support its programs through the Town's EAC.

Authorized Signature of Board Chair/Executive Director: Lucas J. DeLaTorre, Principal

Date: 06 / 21 / 2019



TOWN OF CUTLER BAY

**CUTLER BAY COMMUNITY FUND GRANT PROGRAM
MINI-GRANT APPLICATION**

1. ORGANIZATION BACKGROUND INFORMATION (no more than 1 page)

- Give an overview of the agency mission and history.

PLEASE SEE ATTACHED

2. PROJECT DESCRIPTION (no more than 2 pages)

- Give a general overview of the project. Why is the project needed? Who will you serve and how will they benefit? How will the community benefit from your project? Other agencies or organizations involved in the project?

PLEASE SEE ATTACHED

3. METHOD OR STRATEGY FOR IMPLEMENTATION (no more than 1 page)

- Describe the activities to achieve objectives. Who will be responsible for the overall project? What staff will be involved? Time frame for implementing the project.

PLEASE SEE ATTACHED

4. EVALUATION OF THE PROJECT (no more than 1/2 page)

- How will you measure success or benefits? (i.e. attendance, surveys, pre and post- tests, etc.)

PLEASE SEE ATTACHED.

1. ORGANIZATION BACKGROUND INFORMATION

Cutler Bay Sr. High School is a Magnate High School (CBSHS) that serviced approximately 450 students during the 2018-19 school year. CBSHS is an A school with a four-year track record of excellence under the leadership of Principal, Mr. De La Torre. In addition, CBHS was ranked 86 in the state of Florida out of approximately 483 total schools. Presently, the school has a 73% participation rate in advanced academics. The demographic population constitutes of 82% minority enrollment and 62% of students are economically disadvantaged. Our school mission is to provide the opportunity for all students to excel at their highest potential.

2. PROJECT DESCRIPTION

Cutler Bay Sr. High School (CBSHS) is a growing school; of which, most of the students are from the Town of Cutler Bay. The projected enrollment for 2019-2020 academic year, is expected at 515; a growth of 14% from the enrollment of 450 from the 2018-2019 school year.

The students at CBSHS have requested a Physics Program and in meeting the needs of our students, we are building a first time Physics program for the 2019-2020 school year. In so doing, the course was offered for the first time on the subject selection form. We have selected the textbook provided by the district; however, we will need laboratory equipment to support the curriculum.

The inception of this Physics course will provide a STEM curriculum that will allow students who are planning on entering careers in Medicine and Allied Health, Engineering, Mathematics, and Computer Science a diverse and complete background in science education. Research shows that students who take Biology, Chemistry, Physics and Calculus are at an advantage when applying to Universities and can apply for certain scholarships which require Physics on their transcripts.

CBSHS had offered all courses, except Physics. This new course will address the needs of our students and promote the understanding of the world around us with a hands-on approach.

3. METHOD OR STRATEGY FOR IMPLEMENTATION

We have a certified and experienced Physics instructor for the 2019-2020 school year and beyond. He will develop the academic program and align it with the Cambridge Physics course criteria.

The course begins in August of 2019-2020. The purchasing of equipment to build the laboratory will be ongoing due the cost and the funding that comes in throughout the school year. After the July budget conference in which the budget of the school is set, money will be allocated to begin the purchase of physics equipment.

The estimated final goal to purchase all needed equipment for both wet and dry labs is approximately \$75,000 to \$90,000. Our Physics teacher has written another grant in which he received \$10,000 for lab equipment. We are looking to increase this amount with further grants and budgeted monies from the overall school budget. We will be purchasing equipment throughout the school year in a staggered manner directly correlating with the labs needed during first in the year and so on.

4. EVALUATION OF THE PROJECT

Success will be measured in two ways. One metric of success is student enrollment in the course.; as supported on the Master Schedule. The second measure of success is student success on the AICE Cambridge Physics' exam which gives our students college credit, recognition and opportunities to Universities with highly competitive entrance requirements.



TOWN OF CUTLER BAY

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MINI-GRANT APPLICATION**5. BUDGET INFORMATION**

A. Please fill in information as requested.

PROPOSED PROJECT BUDGET			
ITEM	GRANT REQUEST	OTHER FUNDS/INKIND	JUSTIFICATION
Personnel	\$0.00	NA	
Consultants	\$0.00	NA	
Supplies	\$0.00	NA	
Equipment	\$2500.00	TBD	Starting new physics program from the ground up.
Travel	\$0.00	NA	
Printing	\$0.00	NA	
Other/specify	NA	NA	
TOTAL	\$2500.00	na	
Grant Request does not exceed \$2,500.			



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MINI-GRANT APPLICATION

APPLICATION CHECKLIST

Please initial below as confirmation that each of the required documents has been submitted with the Application for review.

OM

COVER PAGE

OM

APPLICATION CHECKLIST

OM

Copy of Organization Non-Profit Status Letter from IRS

N/A

List of Board Members, Director/Agency Head, Titles, Addresses, Phone Numbers.

OMEvidence of Incorporation for State of Florida (www.sunbiz.org)OM

Letters of Support for the project (limit to three (3)) (OPTIONAL)

OM

Copy of the organization's Certificate of Insurance and/or a Letter of Indemnity

OM

Grant request does not exceed \$2,500

OM

Grant Application (1 Original and 3 Copies)

CERTIFICATION

I certify that the information contained in this Application, including Budget and Attachments (supporting materials) are true and correct to the best of my knowledge. I understand that if information contained in this Application is found to be false or incorrect it may be cause for disqualification.

Signature of Authorized Representative

Date

06 / 21 / 2019

Title

Principal