



## Office of the Mayor and Town Council

Sue Ellen Loyzelle  
Vice Mayor

# MEMORANDUM

**To:** Honorable Mayor and Town Council

**From:** Sue Ellen Loyzelle, Vice Mayor

**Date:** May 15, 2019

**Re:** Amending Chapter 2 “Administration” of the Town Code Article VI-  
Boards, Committee Members, Commissions (*Second Reading*)

*\* Changes between 1<sup>st</sup> and 2<sup>nd</sup> reading are highlighted in yellow ~~double~~  
~~striketrough/~~ double underline*

## REQUEST

**AN ORDINANCE OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING CHAPTER 2, “ADMINISTRATION” OF THE TOWN CODE OF ORDINANCES TO PROVIDE FOR THE PROHIBITION OF BOARD, COMMITTEE, OR TASK FORCE MEMBERS FROM CONDUCTING ANY BUSINESS TRANSACTIONS WITH THE TOWN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

## BACKGROUND AND ANALYSIS

The Town of Cutler Bay (the “Town”) is a customer focused government; whose customers are its residents of all ages, tax payers, and everyone who does business, or visits the Town. In addition, the Town strives to lead by example and depends on the Town Council’s ability to operate as a high performance, effective policy making team. To that end, the Mayor and Town Council adopted the 2014-19 Strategic Master Plan (via Resolution No. 14-71 in October 2014), and made a firm commitment to abide by the Core Values that are in the best interest of the Town (*Attachment “A”*).

The concept of public trust is a seminal idea that, within the public lies the true power and future of a society; therefore, whatever trust the public places in its officials must be respected. As per the Core Values of the Town, there is no substitute for honesty and ethical conduct.





The Town has a paramount interest in the public's perception of local government operations and upholding high ethical standards. Therefore, the attached Ordinance has been drafted for the purpose of amending the Town's Advisory Board laws, so as to include therein a Town law prohibiting committee members from conducting any business transactions with the Town, while serving on their respective board(s).

This proposed amendment to the Town Code, Article VI – Boards, Committee Members, Commissions, serves to augment the Council's intent of good government, and will once again place the Town at the forefront of local ethics legislation.

### **RECOMMENDATION**

It is recommended that the Town Council adopt the approval of the attached Ordinance amending Chapter 2 of the Town Code, Administration, adding Section 2-281 to include Prohibition of Conducting Business with the Town.

### **ATTACHMENTS**

- Attachment "A" – 2014-19 Adopted Strategic Master Plan Excerpt (*Core Values*)
- Attachment "B" – Advertisement Miami Herald (*dated May 5, 2019*)

