

FLORIDA FOREST SERVICE
(850) 681-5800



THE CONNER BUILDING
3125 CONNER BOULEVARD
TALLAHASSEE, FLORIDA 32399-1650

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

January 22, 2019

Ms. LaKeesha Morris-Moreau
Town of Cutler Bay
10720 Caribbean Blvd. Suite 105
Cutler Bay, Florida 33189-1257

Dear Ms. Morris-Moreau:

Congratulations! It gives me great pleasure to inform you that the Florida Forest Service, a division of the Florida Department of Agriculture and Consumer Services, has selected your proposal for a \$10,000 grant award from the 2018 Urban and Community Forestry Grant Program.

You will soon receive a notice of award package including two copies of the Federal Financial Assistance Subrecipient Agreement (Agreement). Upon receipt, please have the authorized individual **sign and return all required documents within 30 days** to the Florida Forest Service, C/O Kelly Boutwell at 3125 Conner Boulevard, Tallahassee, Florida 32399-1650.

Until both parties have executed the Agreement, **do not** spend any funds that may be claimed as grant reimbursement or match.

If you have any questions or concerns, please contact Will Liner, urban forestry program manager at (850)681-5881, or Kelly Boutwell, program accountant at (850)681-5872.

Sincerely,

Jim Karels, State Forester/Director
Florida Forest Service

JRK/kb