



Office of the Town Clerk

Debra E. Eastman, MMC
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council
From: Debra E. Eastman, Town Clerk, MMC
Date: January 9, 2019
Re: Selecting Runoff Election Date for 2020 Election

BACKGROUND AND ANALYSIS

Miami-Dade County Elections Department is requiring that I inform them of a potential runoff election date for the 2020 Election because they are required to report the upcoming county election dates to the State of Florida and they also need to set their election calendar.

In the past, the Town Council has set the election dates, including qualifying dates via ordinance about a year prior to the election. So that I may comply with the request of the Elections Department, I am asking the Town Council for direction as to the best possible date to hold a potential runoff election.

For your reference I have included the November and December 2020 calendars with the appropriate holidays (*Attachment "A"*).

For your information, the following two paragraphs are taken from the Cutler Bay Town Charter Section 5.1:

Run-off Election. If necessary, the ballot for the runoff election shall contain the names of the two candidates for mayor, the two candidates for vice-mayor, and the names of the two candidates for each council seat, who received the most votes in the general election. The ballot shall instruct electors to cast one vote for mayor, one vote for vice-mayor, and one vote for each council seat, with a maximum of one vote per candidate. The candidate for mayor receiving the most votes shall be duly elected mayor. The candidate for vice-mayor receiving the most votes shall be duly elected vice-mayor. The candidate for each council seat receiving the most votes shall be duly elected to that council seat. Run-off elections shall, whenever possible, be held at the same time as county-wide or state-wide elections, but in no event less than 14 days or more than 35 days after the general or special election giving rise to the run-off.





The council shall hold no meetings between the general election or the runoff election and the swearing in of those newly elected or re-elected council members except in the case of an emergency affecting life, health, property or the public peace.

At the appropriate time, an Ordinance will be placed on the Town Council agenda, as in the past, calling for the 2020 election, setting the qualifying dates and I will include the runoff election date.

- Attachment A- November and December 2020 Calendars

