



## Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM  
Town Manager

# MEMORANDUM

**To:** Honorable Mayor and Town Council  
**From:** Rafael G. Casals, ICMA-CM, CFM, Town Manager  
**Date:** December 12, 2018  
**Re:** Florida Department of Transportation Grant  
*Cutler Bay Express Shuttle Service Pilot-Project*

## REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING A GRANT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT); APPROVING A PUBLIC TRANSPORTATION GRANT AGREEMENT WITH FDOT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

## BACKGROUND AND ANALYSIS

**Funding Source:** Florida Department of Transportation

**Project Title:** Cutler Business Express Service Shuttle

**Amount Awarded:** \$192,500.00

**Match Required:** \$192,500.00

The Miami-Dade Transportation Planning Organization (TPO) unanimously approved Resolution #14-18 endorsing the identification and implementation of demonstration projects that advance elements of the Strategic Miami Area Rapid Transit (SMART) Plan. In order to more effectively coordinate this effort, the TPO requested SMART Plan demonstration project proposals with a duration of up to no more than three years, with a commitment to continue the project if deemed successful by the project sponsor. SMART Plan demonstration project eligibility is categorized as follows: 1) new Routes with connectivity to the SMART Plan; 2) new Stations with connectivity to the SMART Plan; and 3) new Transit Facilities with connectivity to the SMART Plan, that advance elements of the SMART Plan and increases service to the traveling public.



On May 21, 2018, the Town submitted a project proposal to establish the Cutler Bay Business Express Service (“Project”) to help solve a concern that residents have mentioned in the past regarding our level of service.

The Project will operate during normal business hours transporting residents directly to the transitway who, live within a two-mile radius of the existing Transitway pick-up points. The Project will help ease congestion by allowing Town residents to leave their cars at home and be shuttled to several transit stops on the South Dade Transitway. The service would be provided by free, on-demand shuttles that can pick up from a resident’s home.

The Project cost will be matched by the Town’s PTP funds in the amount not to exceed \$192,500.00 each year. This grant is renewable for up to three (3) years as described in the attached award letter and application (Attachment A).

### **RECOMMENDATION**

We recommend that the attached Resolution be adopted, authorizing the Town Manger to execute the Public Transportation Grant Agreement in the amount of \$192,500.00.

### **ATTACHMENT(S)**

Attachment “A” – FDOT Notice of Grant Award

