RESOLUTION NO. 17-82

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. FOR THE FINAL TOWN CENTER PLAZA CONSTRUCTION PLANS AND DESIGN SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Cutler Bay ("Town") owns an approximately 2.27-acre parcel of land adjacent to the Town Center Building; and

WHEREAS, the Town wishes to utilize the space to create a community gathering plaza in accordance with the Town's Parks Master Plan; and

WHEREAS, on October 21, 2015, the Town Council adopted Resolution No. 15-72 and selected Kimley-Horn and Associates, Inc. (the "Consultant") to develop Town Center Plaza Conceptual Plans, Design & Cost Estimates ("Conceptual Plans"); and

WHEREAS, on April 20, 2016, the Town Council adopted Resolution No. 16-27 authorizing the Town Manager to issue a purchase order to Consultant in an amount not to exceed \$74,579 for the Conceptual Plans; and

WHEREAS, on January 18, 2017, during the Town's regular Council meeting, the Consultant presented the conceptual designs and a construction cost estimate of approximately \$13.9 Million; and

WHEREAS, on April 19, 2017, the Town Council adopted Resolution No. 17-34 authorizing the Town Manager to negotiate and issue an additional purchase order to the Consultant for the Town Center Plaza Final Construction Plans and Design Services (the "Project") in accordance with Section VIII of the Professional Services Agreement between the Town and Consultant dated April 20, 2016; and

WHEREAS, following extensive negotiations with the Consultant, the estimated cost for the Project is \$998,530; and

WHEREAS, the Town Council wishes to authorize the Town Manager to issue the additional purchase order in an amount not to exceed \$998,530 to the Consultant for the Project; and

WHEREAS, funding for the Project is being provided by the Town's Park Impact Fees; and

WHEREAS, the Town Council finds that this Resolution is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Authorization. The Town Manager is hereby authorized, on behalf of the Town, to issue a Purchase Order in an amount not to exceed \$998,530 to the Consultant for the Project, consistent with the Project Proposal attached hereto as Exhibit "A," and in accordance with Section VIII of the Professional Services Agreement between the Town and Consultant dated April 20, 2016, subject to the Town Attorney's approval as to content, form, and legal sufficiency.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 27th day of September, 2017.

Attest:

DEBRA E. EASTMAN, MMC

Town Clerk

APPROVED AS TO FORM AND

LEGAL SUFFICIENCY FOR THE

SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.

Town Attorney

Moved By: Council Member Mixon Seconded By: Council Member Coriat

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell YES

Vice Mayor Sue Ellen Loyzelle NO

Council Member Mary Ann Mixon YES

Council Member Michael P. Callahan YES

Council Member Roger Coriat YES

Kimley » Horn

September 18, 2017

Etienne Bejarano
Parks & Recreation Director
Town of Cutler Bay
Cutler Ridge Park
10100 SW 200 Street
Cutler Bay, FL 33157

RE: RFQ #15-06 "TOWN CENTER PLAZA - CONCEPTUAL PLANS DESIGN AND COST ESTIMATE SERVICES"

Dear Mr. Bejarano:

Thank you for the opportunity to offer the Town of Cutler Bay, our scope of services and fee for the preparation of "Town Center Plaza Construction Plans and Final Design Services" for the Town Center Plaza project. We are very excited about the opportunity to continue to work with you and your team on the next phase of Town Center Plaza project.

Opportunities to truly enhance the fabric of a Town are rare. With this project, the Town of Cutler Bay is unmatched in their ability to strengthen their Town Center by improving the aesthetic of the Town Center site while strengthening and supporting its sense of place. The Kimley-Horn Team flourishes in such an arena and we are passionate about creating beautiful and functional public environments for today with a response reaching into a sustainable future.

TOWN CENTER PLAZA CONCEPTUAL PLAN PREFERRED OPTION REVISED



This project offers the opportunity for the Town of Cutler Bay to be sustainable while enhancing this community where we live, work, and play. Therefore, our team offers creativity and technical expertise to provide the best service to you with sustainable solutions such as the selection of Florida friendly/native plant material and locally sourced specialty paving, the use of solar lighting as well as coordination with FPL regarding the use of solar panels in the proposed parking area and over the proposed stage/ restroom/ storage building.

PROJECT UNDERSTANDING

Kimley-Hom and Associates, Inc. understands that the Town of Cutler Bay is soliciting a proposal from Kimley-Horn to provide Professional Services for the "Town Center Plaza - Conceptual Plans Design and Cost Estimate Services" in accordance with the terms and conditions set forth in the "Town Center Plaza Conceptual Plans Design & Cost Estimate Services" RFQ #15-06 Non-Exclusive Professional Services Agreement.



Page 2

The attached scope of services covers schematic design through construction phase services based on the "Town Center Plaza Conceptual Plan Preferred Option Revised" (see exhibit above) approved by the Town Council on January 18th, 2017. Following is a brief synopsis of the work done to date for this project as well as team qualifications and the estimated future project schedule.

PROJECT SYNOPSIS

Following is a breakdown of the project milestones to date:

- Advertisement Date: June 4, 2015
- Executed PSA Date: April 20, 2016
- Project Kick-Off: Completed on April 20, 2016
- Task 1: Conceptual Design- Preliminary and Final Conceptual Plans: Completed between April 20, 2016 through October 21, 2016.
- Task 2: Opinion of Probable Costs- Budget Level: Completed on January 6, 2017.
- Task 3: Project Meetings & Public Engagement 5 public meetings: Completed on May 31, 2016, June 28, 2016, July 26, 2016, August 30, 2016 and October 22, 2016.
- Town Council approval of "Town Center Plaza Conceptual Plan Preferred Option Revised" on January 18th, 2017.
- Town Council approval of Resolution No. 17-34 on April 19th, 2017 authorizing the Town Manager to negotiate and issue an additional purchase order to Kimley-Horn and Associates, Inc. for the Town Center Plaza Construction Plans and Final Design Services.

TEAM QUALIFICATIONS

Following is a listing of the prime consultant and sub consultants on the project:

Kimley-Horn and Associates, Inc., is the prime consultant for this project responsible for the overall project management responsibilities as well as the design of the landscape architectural and civil engineering components. As one of the nation's premier planning and design consultants with 4 offices in South Florida and a well-earned reputation for combining creative ideas, technical excellence resulting in dynamic projects, we emphasize the development of a pleasing visual environments with a strong sense of place, while remaining sensitive to your budget and long-term maintenance obligations. By teaming with the following uniquely qualified sub-consultants, Kimley-Horn is committed to providing expertise to the Town of Cutler Bay:

- Site Design Group, Inc., is a premier skate park design firm successfully completed dozens of municipal plaza and park designs nationwide. They are responsible for the design of the skate park components of the project.
- Wolfberg Alvarez & Partners, is a South Florida integrated full service architectural and engineering services firm with direct experience working with the Town of Cutler Bay. They are responsible for the design of the architectural, MEP and structural engineering components of the project.



Page 3

- Aquadynamics Design Group, Inc., is an aquatic design engineering company located in South Florida specializing in the design of pools and water features. They are responsible for the design of the water feature MEP and structural engineering components of the project.
- Edward Dugger + Associates, P.A., is a South Florida architectural acoustics design, analysis and consulting firm. They are responsible for the design of the stage acoustical engineering lighting components of the project.
- Construction Management Services, Inc., is a South Florida Construction Management business services company. They are responsible for providing opinions of probable costs for the project.
- Nelco Testing and Engineering Services, Inc. is a South Florida firm that provides geotechnical and environmental engineering services, and construction inspection and materials testing services to the development and construction communities. They are responsible for providing geotechnical engineering services for the project.
- Longitude Surveyors, LLC, is one of South Florida's premier surveying & mapping companies. They
 are responsible for providing surveying services for the project.

ESTIMATED DESIGN AND CONSTRUCTION SCHEDULE

Based on "Town Center Plaza Conceptual Plan Preferred Option Revised", the Kimley-Horn team will provide schematic design through construction phase services for the Town Center Plaza project. In

Town Center Plaza Estimated Schedule		
Photo	Waste	Deter
DESIGN PHASE		
Notice to Proceed	-	10/16/2017
Project Set Up / Sub Consultants Contracts	1	10/17/2017 - 10/23/2017
Conceputal Design	3	10/24/17 - 11/6/2017
Schematic Design	4	11/7/2017 - 12/4/2017
Schematic Design Review by Town staff	2	12/5/2017- 12/19/2017
Holidays		12/20/17 - 1/2/2018
30% Contract Documents (DD's)	4	1/3/2018 - 1/31/2018
30% Contract Documents Review by Town staff	2	2/1/2018 - 2/14/2018
60% Contract Documents (CD's)	8	2/15/2018 - 4/16/2018
60% Contract Documents Review by Town staff	2	4/17/2018 - 4/30/2016
90% Contract Documents (CD's)	4	5/1/2018 - 5/28/2018
90% Contract Documents Review by Town staff	2	5/29/2018 - 6/11/2018
Final Contract Documents (CD's) (after receiving permitting comments)	4	10/1/2018 - 11/1/2018
The Design Weeks	- 18	1
PERMITTING PHASE		
Permitting (Starts following 90% CD Submitter)	16	5/29/2018 - 9/30/2018
Tribs Ferminis Vients	16	212-21-21-21-21-21-21-21-21-21-21-21-21-
ADVERTISEMENT, BIDDING & AWARD PHASE		
Advertisement, Bidding & Award (Starts at 90% CD Submitter)	D.	\$290018 - 7010018
the Strang Verma		
CONSTRUCTION PHASE		
Construction (10 month estimated time)	40	W1/201E - 5/01/2010
STR Committee Winds	46	
Total Weeks All Phases	100	

addition, the scope of services also includes design improvements of the Town Center Building Main Entry Plaza.

To the left is an estimate of the project schedule for the design, permitting, advertisement / bidding/ award and construction phases of the project.

CONSTRUCTION COST & FEE

Based on the Town Council approved "Town Center Plaza Conceptual Plan Preferred Option Revised" an opinion o probable costs was prepared for the project showing a probable construction cost of \$13,908,381. This amount does not include estimated construction costs for the Town Center Building Main Entry Plaza since this was not part of the scope of services.

kimley-horn com-



Page 4

Industry standard for the design and construction phase services for this type of project is approximately 7% - 10% of the estimated probable construction cost. Kimley-Horn's team fee for schematic design thru construction phase services for the Town Center Plaza is 7.1% of the estimated probable construction cost. In addition, the design and construction phase services fee also includes schematic design thru construction phase services for the Town Center Building Main Entrance Plaza which lowers the design and construction phase services to approximately 7.0% of estimated probable construction cost.

We look forward to continuing working with the Town of Cutler Bay on this great project.

With Kimley-Horn, you should expect more and will experience better.

Thank you again for this opportunity!

Sincerely,

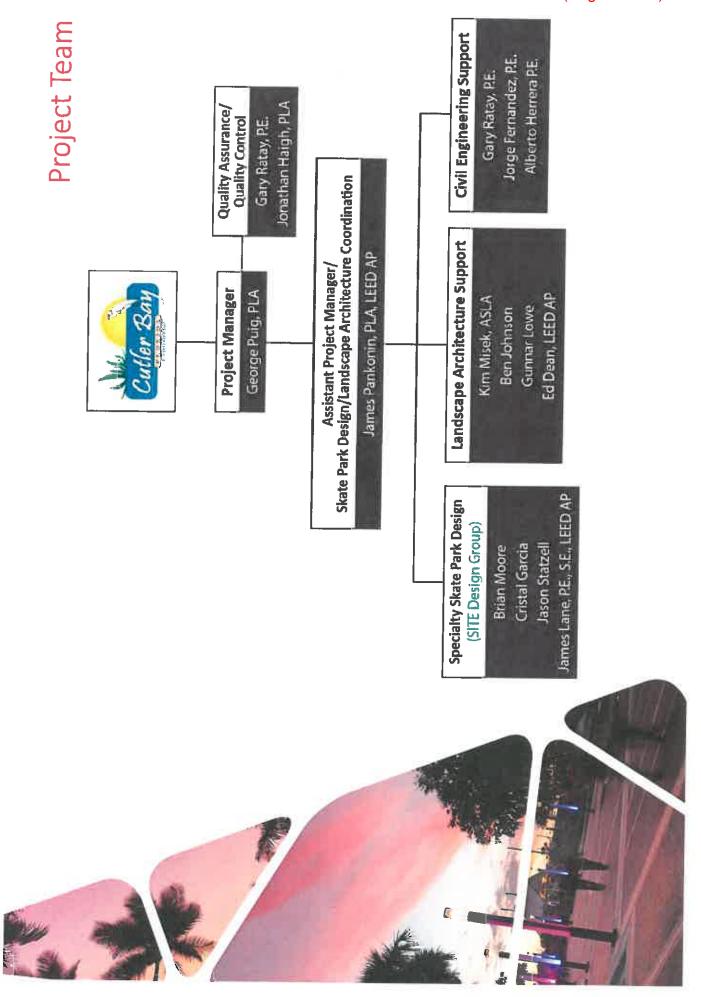
Aaron Buchler, P.E.

Senior Vice President

George Puig, RLA

Senior Project Manager





Key Team Members:

Kimley-Horn and Associates, Inc.

Site Design Group, Inc.





Team Qualifications

Kimley-Horn is a premier plaza, park and streetscape multi-disciplinary design firm in Florida with over 120 landscape architects nationwide

Site Design Group, Inc. is a premier skate park design firm

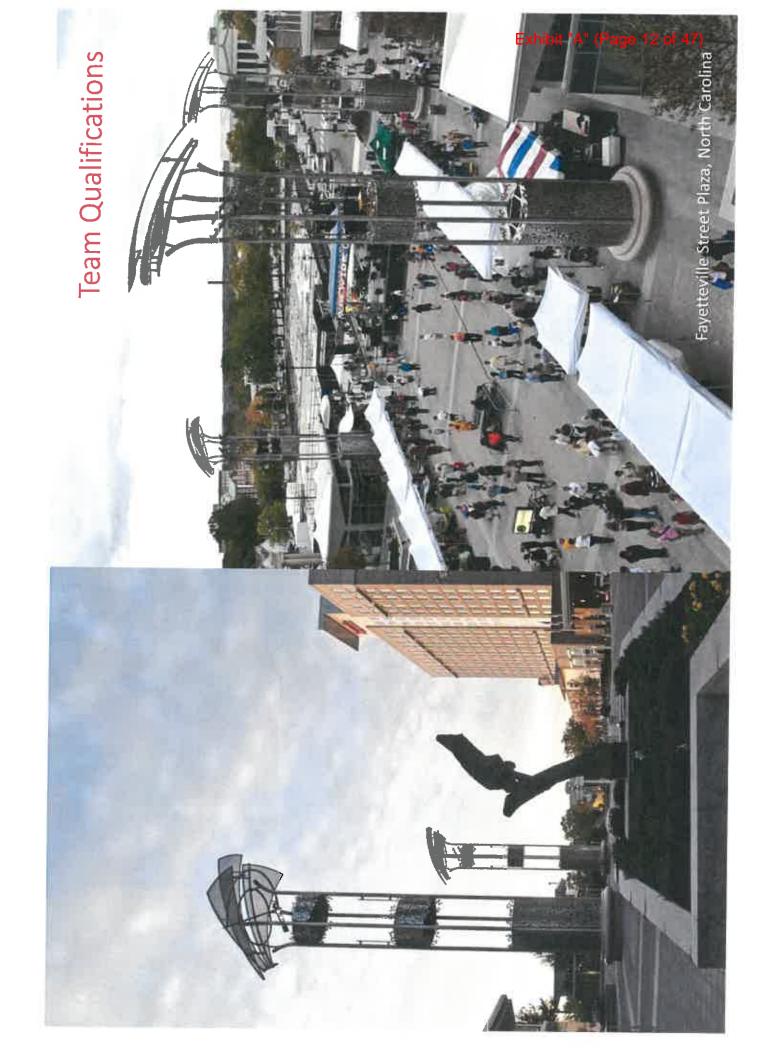
successfully completed dozens of municipal plaza and park designs

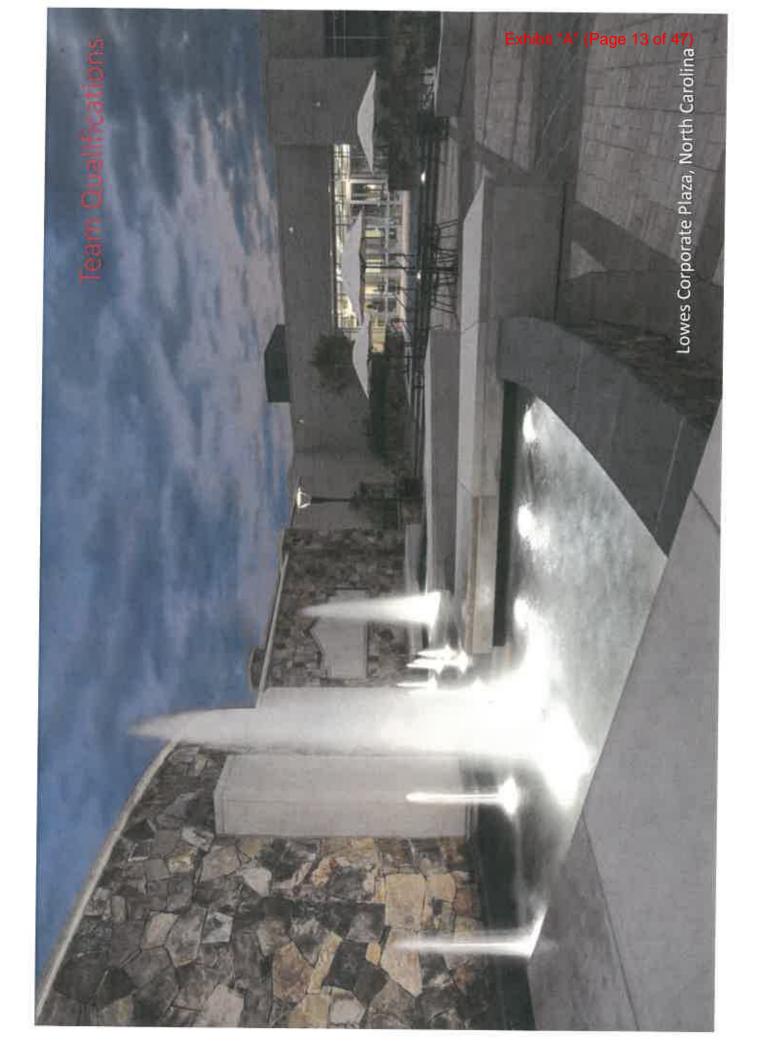
well-earned reputation for combining creative ideas, technical excellence, and client collaboration, resulting in dynamic projects

with a strong sense of place, while remaining sensitive to your budget We emphasize the development of a pleasing visual environments

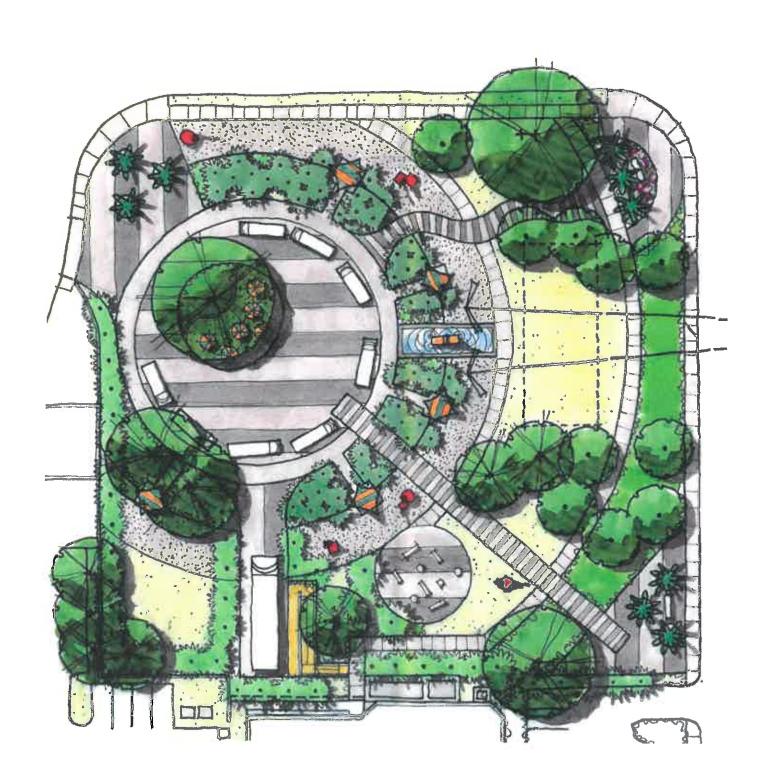
and long-term maintenance obligations











RFQ #1506- Request for Qualifications - Town Center Plaza Conceptual Plans Design and Cost Estimate Services

- Advertisement Date: June 4, 2015
- Mandatory Pre-Bid Meeting Date: June 22, 2015
- RFQ Response Due Date: July 22, 2015
- Oral Presentation Date: September 18, 2015
- Town Council Approval Date: October 21, 2015
- Executed PSA Date: April 20, 2016

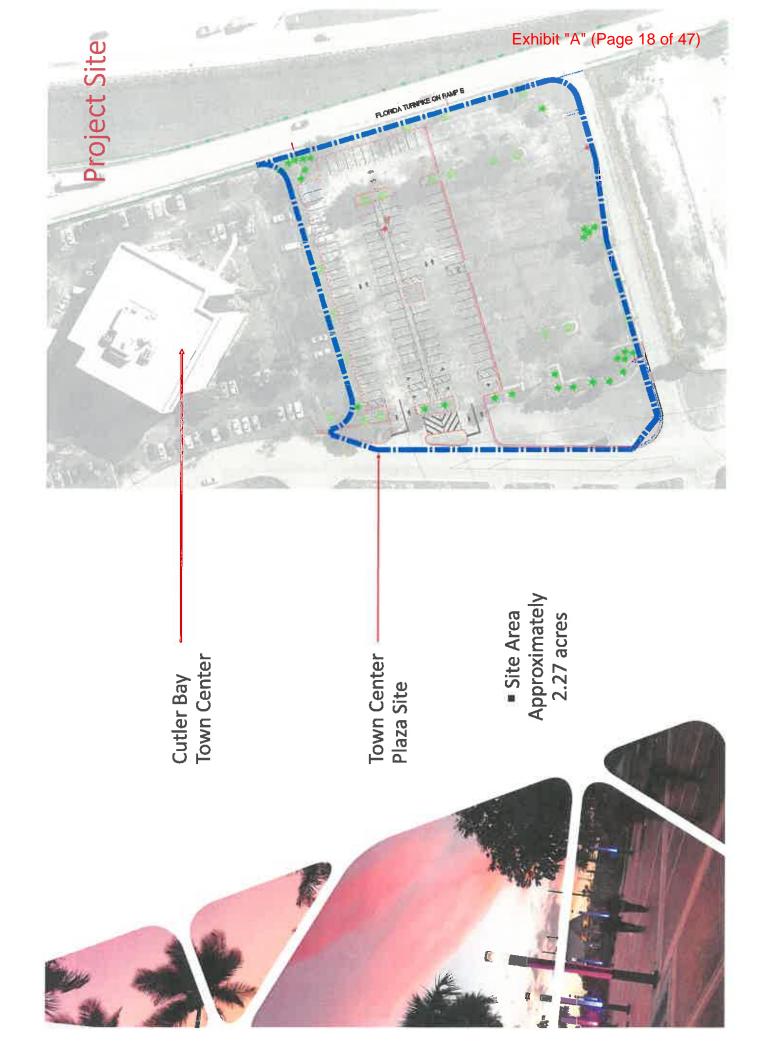
RFQ #1506 Scope of Work

- Task 1: Conceptual Design
- Prepare one (1) Project Boundary Exhibit
- ☐ Prepare one (1) Vision, Goals and Objectives
- □ Prepare two (2) Preliminary Conceptual Plans
 □ Prepare one (1) Final Conceptual Plan
 - ☐ Prepare one (1) Image and Materials Exhibit
 - Prepare three (3) 3D Exhibits

Task 2: Opinion of Probable Costs

- Prepare one (1) Budget Level Cost Estimate
- Task 3: Project Meetings & Public Engagement
- Attend Coordination Meetings With Town Staff Attend Meetings With Town Council Members
 Attend three (3) Public Workshops
 Attend two (2) Public Presentations
 Attend one (1) Town Council Presentation
- Attend one (1) Town Council Presentation

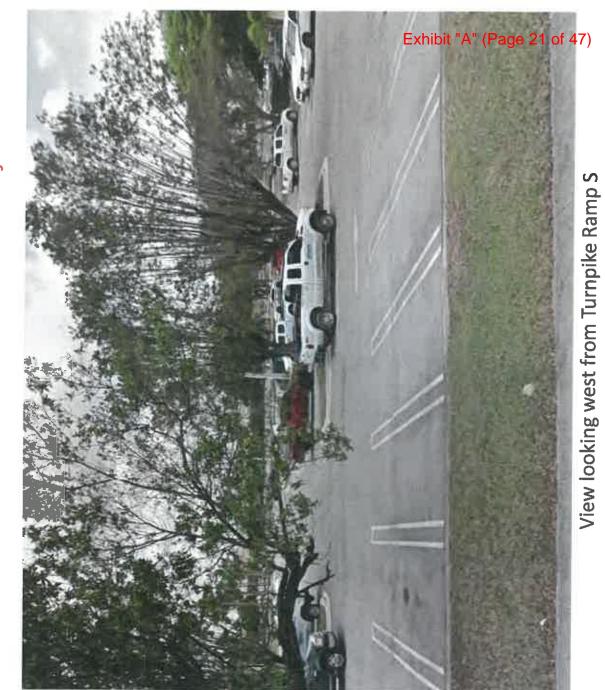




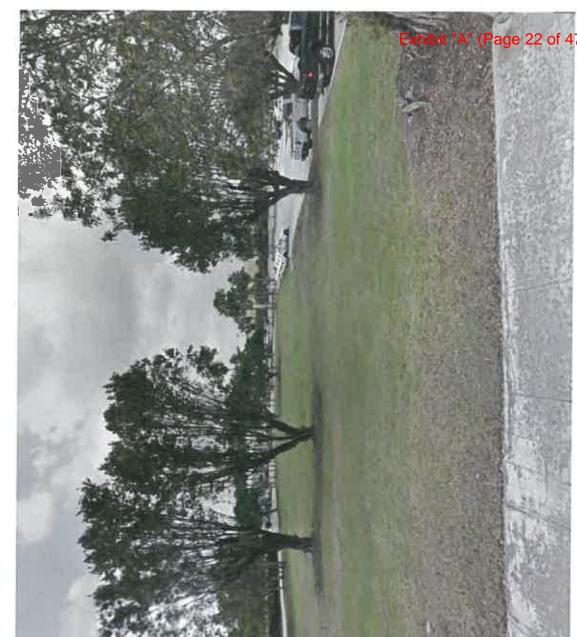
View looking west from Turnpike Ramp S











View looking west from Turnpike Ramp S





View looking west from Turnpike Ramp S





View looking south from Town Hall



Community Involvement

5 Successful Community Involvement Meetings!

Public Workshops

☐May 31, 2016 at Town Hall

☐June 28, 2016 at Cutler Ridge Park

☐July 26, 2016 at Town Hall

Public Meetings

☐August 30, 2016 at Cutler Ridge Park

☐October 22, 2016 at Town Hall



Public Involvement Meetings TOWN CENTER PLAZA Town of Cutler Bay

On behalf of the Mayor and Town Council, you are cordially invited to attend a series of Public Involvement Meetings to discuss the Town's New Town Center Plaza. The Town contracted with a Professional Engineering Firm (Kimley-Hom and Associates, Inc.) to host a series of Public Involvement Meetings in order to engage the community on its vision for a New Town Center Plaza - located adjacent to our Town Hall Building. Voir thoughts and injut are importain to us. We hope to see you and hearyour opinions lfyou have any questions please feel free to corract the Parks & Recreation Department at 1908.1238–1166 orityon are not oble to attend the meeting wiczse email us at townplazaproject@cutlerbay-fl.gov

= Meeting Completed Location: Time



Cutler Ridge Park - 10100 SW 200 St

10720 Caribbean Blvd, Suite 115

Fown Hall - Council Chambers

Exhibit "A" (Page

Cutler Ridge Park - 10100 SW 200 St.

Town Hall - Council Chambers 10720 Caribbean Blvd, Suite 115





26 of

10720 Caribbean Blvd, Suite 105 – Cutler Bay, FL 33189 – (305)234-4262 – www.cutlerbay-fl.go

Comment Card

TOWN OF COLLERGY TOWN CENTER Plaza Public Weithshop #5





Town Center Plaza Public Workshop #5 Comment Card

Contact Information (Cottonal)

Address: Name:

Gmath:

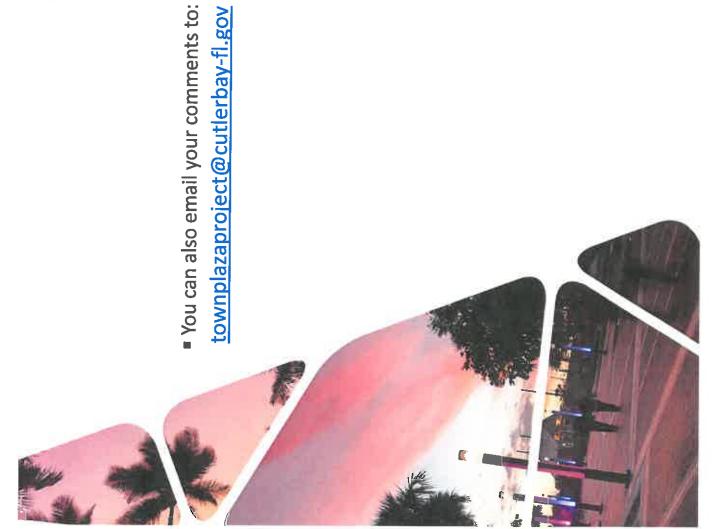
Representing:

Comments

Please return to a project representative during the Workshop or you can also email your

Exhibit "A" (Page 27 of 47)

comments to townyleasoncient@contenbar-il.cov



Sample Comment Received Via Email

Puig, George

fom-Mary Ann Hansen <lobo1136@msn.com> From

Tuesday, June 28, 2016 7:28 PM

townplazaproject@cutlerbay-fl.gov Sent: To: Subject:

Cutler Bay, Fl 33189 LOBO1136@msn.com 9490 Martinique Dr Mary Ann Hansen

Comments:

I was thinking about the stage idea but with the solar top and that could also be used to show movies on and be an amphitheater for music events and town hall events. One structure for several uses. Then another area that can be used for a Farmers Market once a month or so. Maybe a small area with water for kids and a garden area to clean the air from all the exhaust from the Turnpike traffic. We do need shade structures. Sitting areas that are permanent so they can't be carted off. Maybe the stage if it is in the plan could be on the South side with it's back to the road going into the mall parking. Then other things could be planned on the sides and sitting areas in the middle facing the stage, like a circle and a path from the Town Hall.

I will think about it more before the next meeting.

Oh, another thing about design. Since we uss rock columns in our bus benches and we are Cutler "Bay" maybe we can use some kind of water theme design and use the rock, metal and wood,

---- Original Message ----

Prom: townolazaorolect@cufierbay-fl.gov To: lobo1136@men.com Sent: Tuesday, June 28, 2016 7.28 PM Stribject: comments

Dear Resident:

On behalf of the Mayor and Town Council, Thank You for submitting your comments/questions regarding our proposed Town Center Plaza Project.

The Town's project team has received your comments/questions and are preparing a response

Your comments are very important to us and we look forward towards your participation in our upcoming Public Involvement Meetings. For additional information regarding upcoming meetings, pleass visit the Town's website on www.outlenboy-fl.gov

Thank You



Meeting Minutes



Town of Cutler Bay
Town Center Plaza Public Workshop #3



Public Meeting Summary

Date and Time: July 27th, 2016 at 6:00 pm

Cutter Bay City Hall. 10720 Caribbean Blvd. #105. Cutter Bay, Fl. 33189 Location:

Town Center Plaza project - 3rd Public Meeting Subject:

Etienne Bejarano - Parks & Recreation Director; Elizabeth Deveaux- Parks & Attendees

Michael Callaham; Barbara Condon - Resident; Jose Rodriguez; George Recreation Administrative Assistant, Tom Hansen - Resident; Mary Ann Hansen - Resident; Carol Medina - CRWC; Richard Medina - CRWC; Pulg - Kimley-Hom; Kim Misek - Kimley-Hom

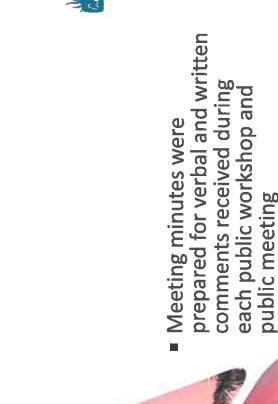
The third public meeting for the Town Center Plaza project took place at Cutler Bay City Hall on July 27th, 2016 at 6:00pm.

concepts for the Town Center Plaza. Kimley-Horn and Associates presented two design The purpose of the 3rd public meeting was to receive community input on the proposed workshops feedback. Residents of Cutler Bay participated and the following are options that reflected the most voted amenities and activities from the previous comments provided during the 3rd public meeting:

- Residents preferred option B
- Talk to Mall about the project and get them familiarized with it and propose possible agreements for parking use
 - Extend the use of solar panels over stage and restrooms
 - Restrooms to include family restrooms
- Add more shading structures to the exercise equipment area
 - Incorporate some seating within skate park for viewers
- Residents like the idea of incorporating a dog park next to the skate park area
 - Reduce the quantity of palms and add more shade trees
- Portions of the different walks throughout the project to be rubberized material.
 - Add fending along the Turnpike edge
- Increase shade over open lawn event area

The next public meeting will be held at the Cutler Ridge Park on August 30th





1st, 2nd and 3rd Public Workshop meeting feedback

Possible Activities

With det stickers, indicate the top three activities that you would want in your community



3rd Public workshop feedback

1st, 2nd and 3rd Public Workshop meeting feedback

Ust Public workshop feedback Possible Amenities With dot stickers, indicate the top three activities that you

2nd Public workshop feedback

Town OF CUTLER BAY

Town Center Plaza

Public Workshop #2

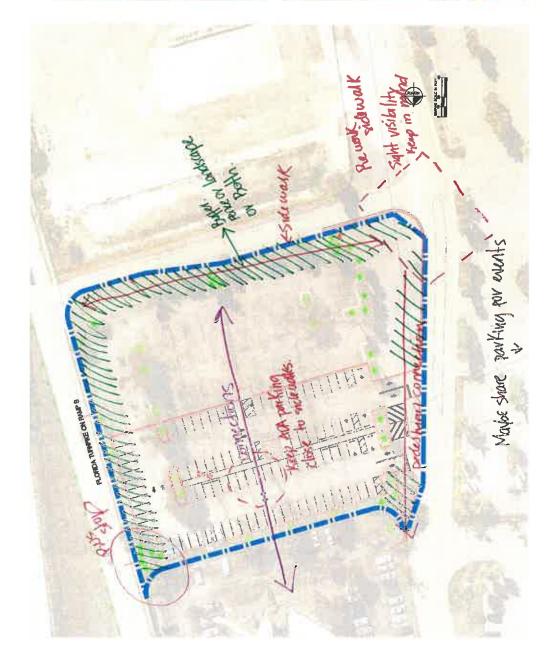
3rd Public workshop feedback

1st, 2nd and 3rd Public Workshop meeting feedback

















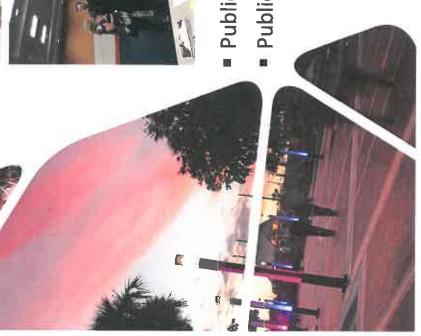


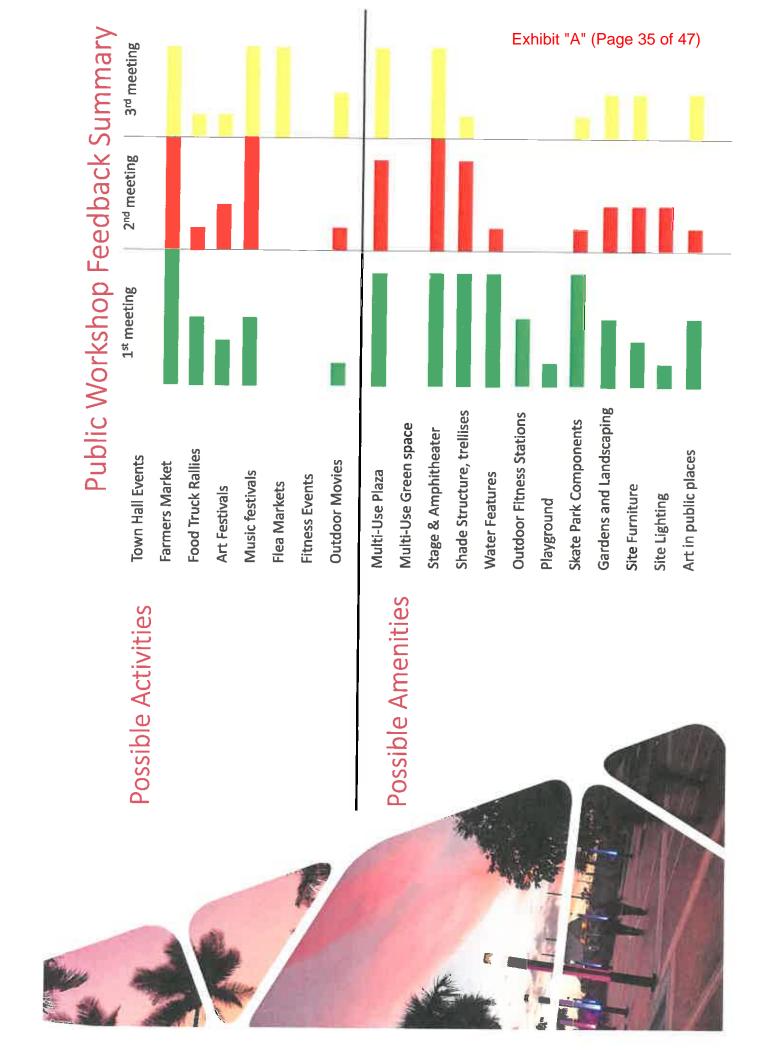




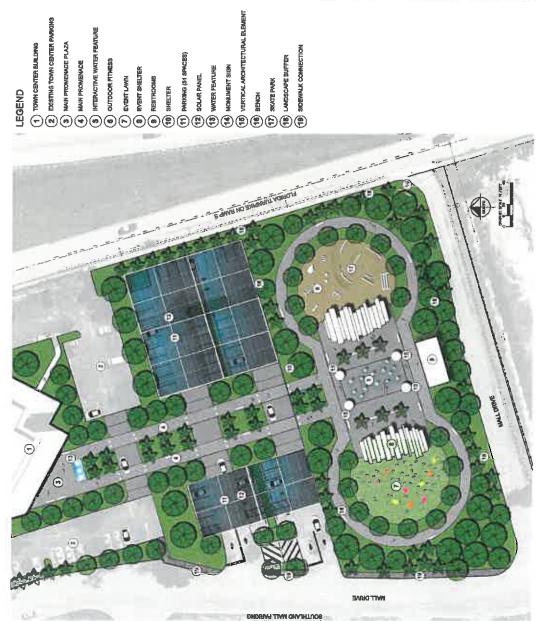








TOWN CENTER PLAZA CONCEPTUAL PLAN **OPTION A**















- 1) TOWN CENTER BUILDING

TOWN CENTER PLAZA CONCEPTUAL PLAN **OPTION B**

















Revised Concept Based on Public Meeting Feedback

Public Comments Included:

"Option B" is the preferred Conceptual Plan option

Add more shade trees

Add on-street parking and sidewalk along mall drive off 107th avenue

Increase surface parking

Increase solar panel locations

Add a pedestrian connection to bus stop off 107th avenue

Add a perimeter fence along east and south site boundary



PREFERRED OPTION REVISED TOWN CENTER PLAZA CONCEPTUAL PLAN



LEGEND

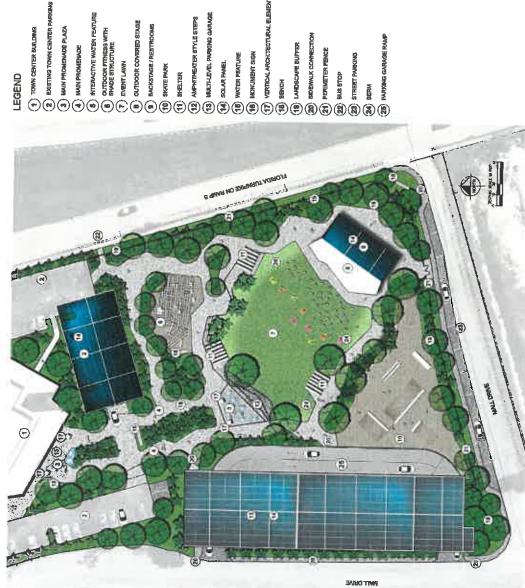
- ADDED SIDEWALK CONNECTION
 TO BUS STOP
 - EXTENDED SOLAR PANELS TO STAGE AND RESTROOMS
 - INCORPORATED MORE PARKIN AND OFF-STREET PARKING
 - ADDED PERIMETER FENCE
- REDAICED AMOUNT OF PALMS
 AND ADDED MORE SHADE TREES





TOWN CENTER PLAZA CONCEPTUAL PLAN





SOUTHLAND MALL PARTINGS





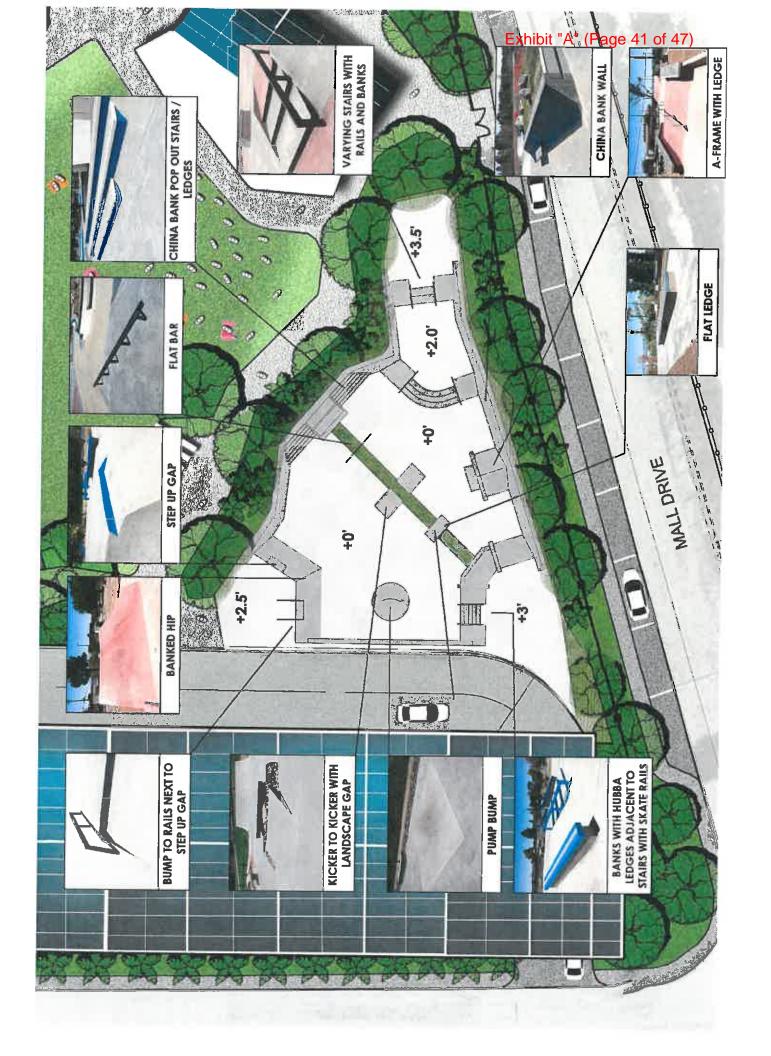












Proposed 3D Views







VIEW LOOKING NORTH TOWARDS CUTLER BAY TOWN CENTER

Proposed 3D Views



VIEW LOOKING NORTH WEST FROM STAGE TOWARDS EVENT LAWN AREA





Conceptual Design Cost Estimate

"Preferred Option" Budget level cost estimate

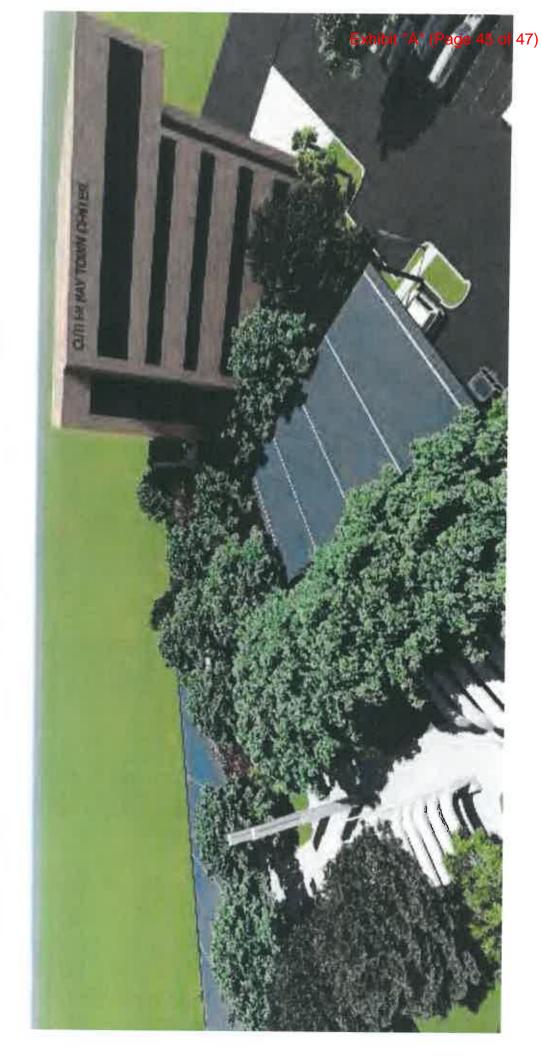
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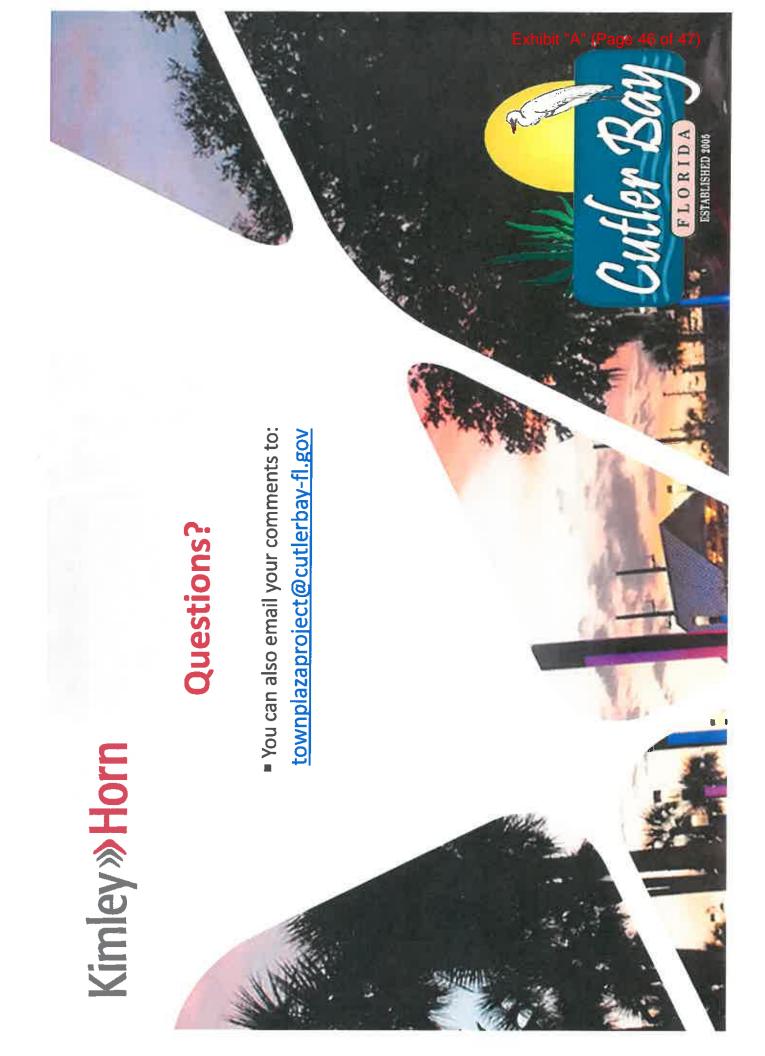
- ☐ General conditions cost: \$1,442,736
- ☐ Contractor's overhead, profit, bonding, contingency cost: \$4,022,844
 - ☐ Total cost estimated at \$13,908,381

Budget level cost estimate includes:

- \$50,000 for "Monument Signs"
- \$800,000 for "Custom Vertical Architectural Elements"
 - ☐ \$1,000,000 for "Interactive Water Feature"
 - 🗖 \$50,000 for "Water Feature"
- \$423,989 for "Skate Spot"
- ☐ \$1,034,000 for "Outdoor Fitness Area with Custom Shade Structure"
 - \$315,000 for "Custom Shelters"
- \$71,600 for "Site Furnishings"
 - 🗖 \$375,000 for "Site Lighting"
- ☐ \$250,000 for "Outdoor Speaker System"
- ☐ \$339,000 for "Perimeter Fence and Gates"
- ☐ \$314,862 for "Landscape and Irrigation"
 - ☐ \$603,993 for "Hardscape"
- ☐ \$625,000 for "Covered Stage and Lighting"
- ☐ \$945,000 for "Restrooms and Storage Building"
 -] \$234,200 for "Site Drainage"









April 11, 2017

Mr. Etienne Bejarano
Parks and Recreation Director
Town of Cutler Bay
10720 Caribbean Boulevard
Suite 510
Cutler Bay, FL 33157

RE: Town Center Plaza Project - Potential Revenue

Dear Mr. Bejarano,

Kimley-Horn and Associates is responding to your request to address potential revenue from the program elements as shown on the Conceptual Plan Preferred Option for the Town Center Plaza project.

Please note that the Conceptual Plan Preferred Option or other options generated during the design process for the Town Center Plaza project do not include program elements that would generate substantial revenue for the Town of Cutler Bay. The Town may be able to generate some revenue from the rental of the outdoor covered stage and event lawn however, this would be at the discretion of Town Council.

Should you have any additional questions or concerns, please feel free to contact me via telephone at 786.725.5698 or via email at george.puig@kimley-horn.com.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

George E. Puig, PLA