## RESOLUTION NO. 17-82


#### Abstract

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. FOR THE FINAL TOWN CENTER PLAZA CONSTRUCTION PLANS AND DESIGN SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.


WHEREAS, the Town of Cutler Bay ("Town") owns an approximately 2.27-acre parcel of land adjacent to the Town Center Building; and

WHEREAS, the Town wishes to utilize the space to create a community gathering plaza in accordance with the Town's Parks Master Plan; and

WHEREAS, on October 21, 2015, the Town Council adopted Resolution No. 15-72 and selected Kimley-Horn and Associates, Inc. (the "Consultant") to develop Town Center Plaza Conceptual Plans, Design \& Cost Estimates ("Conceptual Plans"); and

WHEREAS, on April 20, 2016, the Town Council adopted Resolution No. 16-27 authorizing the Town Manager to issue a purchase order to Consultant in an amount not to exceed $\$ 74,579$ for the Conceptual Plans; and

WHEREAS, on January 18, 2017, during the Town's regular Council meeting, the Consultant presented the conceptual designs and a construction cost estimate of approximately \$13.9 Million; and

WHEREAS, on April 19, 2017, the Town Council adopted Resolution No. 17-34 authorizing the Town Manager to negotiate and issue an additional purchase order to the Consultant for the Town Center Plaza Final Construction Plans and Design Services (the "Project") in accordance with Section VIII of the Professional Services Agreement between the Town and Consultant dated April 20, 2016; and

WHEREAS, following extensive negotiations with the Consultant, the estimated cost for the Project is $\$ 998,530$; and

WHEREAS, the Town Council wishes to authorize the Town Manager to issue the additional purchase order in an amount not to exceed $\$ 998,530$ to the Consultant for the Project; and

WHEREAS, funding for the Project is being provided by the Town's Park Impact Fees; and

WHEREAS, the Town Council finds that this Resolution is in the best interest of the Town.

## NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Authorization. The Town Manager is hereby authorized, on behalf of the Town, to issue a Purchase Order in an amount not to exceed $\$ 998,530$ to the Consultant for the Project, consistent with the Project Proposal attached hereto as Exhibit "A," and in accordance with Section VIII of the Professional Services Agreement between the Town and Consultant dated April 20, 2016, subject to the Town Attorney's approval as to content, form, and legal sufficiency.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this $27^{\text {th }}$ day of September, 2017.


Moved By: Council Member Mixon
Seconded By: Council Member Coriat
FINAL VOTE AT ADOPTION:
Mayor Peggy R. Bell YES
Vice Mayor Sue Ellen Loyzelle NO
Council Member Mary Ann Mixon YES
Council Member Michael P. Callahan YES
Council Member Roger Coriat YES

## Kimley»)Horn

September 18, 2017
Etienne Bejarano
Parks \& Recreation Director
Town of Cutler Bay
Cutler Ridge Park
10100 SW 200 Street
Cutler Bay, FL 33157

## RE: RFQ \#15-06 "TOWN CENTER PLAZA - CONCEPTUAL PLANS DESIGN AND COST ESTIMATE SERVICES"

## Dear Mr. Bejarano:

Thank you for the opportunity to offer the Town of Cutler Bay, our scope of services and fee for the preparation of "Town Center Plaza Construction Plans and Final Design Services" for the Town Center Plaza project. We are very excited about the opportunity to continue to work with you and your team on the next phase of Town Center Plaza project.

Opportunities to truly enhance the fabric of a Town are rare. With this project, the Town of Cutler Bay is unmatched in their ability to strengthen their Town Center by improving the aesthetic of the Town Center site while strengthening and supporting its sense of place. The Kimley-Horn Team flourishes in such an arena and we are passionate about creating beautiful and functional public environments for today with a response reaching into a sustainable future.


This project offers the opportunity for the Town of Cutler Bay to be sustainable while enhancing this community where we live, work, and play. Therefore, our team offers creativity and technical expertise to provide the best service to you with sustainable solutions such as the selection of Florida friendly/native plant material and locally sourced specialty paving, the use of solar lighting as well as coordination with FPL regarding the use of solar panels in the proposed parking area and over the proposed stage/ restroom/storage building.

## PROJECT UNDERSTANDING

Kimley-Hom and Associates, Inc. understands that the Town of Cutler Bay is soliciting a proposal from KimleyHorn to provide Professional Services for the "Town Center Plaza - Conceptual Plans Design and Cost Estimate Services" in accordance with the terms and conditions set forth in the "Town Center Plaza Conceptual Plans Design \& Cost Estimate Services" RFQ \#15-06 Non-Exclusive Professional Services Agreement.

## Kimley») Horn

The attached scope of services covers schematic design through construction phase services based on the "Town Center Plaza Conceptual Plan Preferred Option Revised" (see exhibit above) approved by the Town Council on January 18th, 2017. Following is a brief synopsis of the work done to date for this project as well as team qualifications and the estimated future project schedule.

## PROJECT SYNOPSIS

Following is a breakdown of the project milestones to date:

- Advertisement Date: June 4, 2015
- Executed PSA Date: April 20, 2016
- Project Kick-Off: Completed on April 20, 2016
- Task 1: Conceptual Design- Preliminary and Final Conceptual Plans: Completed between April 20, 2016 through October 21, 2016.
- Task 2: Opinion of Probable Costs- Budget Level: Completed on January 6, 2017.
- Task 3: Project Meetings \& Public Engagement - 5 public meetings: Completed on May 31, 2016, June 28, 2016, July 26, 2016, August 30, 2016 and October 22, 2016.
- Town Council approval of "Town Center Plaza Conceptual Plan Preferred Option Revised" on January 18ヶn, 2017.
- Town Council approval of Resolution No. 17-34 on April 19th, 2017 authorizing the Town Manager to negotiate and issue an additional purchase order to Kimley-Horn and Associates, Inc. for the Town Center Plaza Construction Plans and Final Design Services.


## TEAM QUALIFICATIONS

Following is a listing of the prime consultant and sub consultants on the project:
Kimley-Horn and Associates, Inc., is the prime consultant for this project responsible for the overall project management responsibilities as well as the design of the landscape architectural and civil engineering components. As one of the nation's premier planning and design consultants with 4 offices in South Florida and a well-earned reputation for combining creative ideas, technical excellence resulting in dynamic projects, we emphasize the development of a pleasing visual environments with a strong sense of place, while remaining sensitive to your budget and long-term maintenance obligations. By teaming with the following uniquely qualified sub-consultants, Kimley-Horn is committed to providing expertise to the Town of Cutler Bay:

- Site Design Group, Inc., is a premier skate park design firm successfully completed dozens of municipal plaza and park designs nationwide. They are responsible for the design of the skate park components of the project.
- Wolfberg Alvarez \& Partners, is a South Florida integrated full service architectural and engineering services firm with direct experience working with the Town of Cutler Bay. They are responsible for the design of the architectural, MEP and structural engineering components of the project.


## Kimley»Horn

Page 3

- Aquadynamics Design Group, Inc., is an aquatic design engineering company located in South Florida specializing in the design of pools and water features. They are responsible for the design of the water feature MEP and structural engineering components of the project.
- Edward Dugger + Associates, P.A., is a South Florida architectural acoustics design, analysis and consulting firm. They are responsible for the design of the stage acoustical engineering lighting components of the project.
- Construction Management Services, Inc., is a South Florida Construction Management business services company. They are responsible for providing opinions of probable costs for the project.
- Nelco Testing and Engineering Services, Inc. is a South Florida firm that provides geotechnical and environmental engineering services, and construction inspection and materials testing services to the development and construction communities. They are responsible for providing geotechnical engineering services for the project.
- Longitude Surveyors, LLC, is one of South Florida's premier surveying \& mapping companies. They are responsible for providing surveying services for the project.


## ESTIMATED DESIGN AND CONSTRUCTION SCHEDULE

Based on "Town Center Plaza Conceptual Plan Preferred Option Revised", the Kimley-Horn team will provide schematic design through construction phase services for the Town Center Plaza project. In

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| Profect Set Up / Sup Consuitants Contrects | 1 | 10,174017-1023/2017 |
| Conctputtal Design | 3 | 102447-11/4ra17 |
| Schematic Design | 4 | 11/72017-173/2017 |
| Schematic Design Review by Town staff | 2 | 12.98017. 12919/2017 |
| Holidays | - | 122047-1228019 |
| 30\% Contract Decuments (DDs) | 4 | 1/208018-181/80te |
| 50\% Contract Documents Review by Town stafl | 2 | 21/2018-2114/2018 |
| 60\% Contracl Documents (CDs) | 8 | 2/15/2018-4/162018 |
| 60\% Contract Documents Review by Town stilif | 2 | 4/17/2018-4/30/2018 |
| 96\% Contract Documents (CD's) | 4 | 5/1/2018-5/23/2018 |
| 90\% Contract Documents Review by Town stall | 2 | 5/292018-6/112038 |
| Final Contract Documents (CD's) (titer recsiving permiting comments) | 4 |  |
| Sisi Cruchin mar | 4 |  |
| PEROMITINO PHASE |  |  |
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| Conathucton [15 monti estrnated tme) | 40 | W1/201E-5/91/5010 |
| Lirecammora MY in | 4 t |  |
| Total Weeks All Phases | 100 |  | addition, the scope of services also includes design improvements of the Town Center Building Main Entry Plaza.

To the left is an estimate of the project schedule for the design, permitting, advertisement / bidding/ award and construction phases of the project.

## CONSTRUCTION COST \& FEE

Based on the Town Council approved "Town Center Plaza Conceptual Plan Preferred Option Revised" an opinion o probable costs was prepared for the project showing a probable construction cost of $\$ 13,908,381$. This amount does not include estimated construction costs for the Town Center Building Main Entry Plaza since this was not part of the scope of services.

## Kimley») Horn

Industry standard for the design and construction phase services for this type of project is approximately $7 \%-10 \%$ of the estimated probable construction cost. Kimley-Horn's team fee for schematic design thru construction phase services for the Town Center Plaza is $7.1 \%$ of the estimated probable construction cost. In addition, the design and construction phase services fee also includes schematic design thru construction phase services for the Town Center Building Main Entrance Plaza which lowers the design and construction phase services to approximately $7.0 \%$ of estimated probable construction cost.

We look forward to continuing working with the Town of Cutler Bay on this great project.
With Kimley-Horn, you should expect more and will experience better.
Thank you again for this opportunity!

Sincerely,


Aaron Buchler, P.E.
Senior Vice President


George Puig, RLA
Senior Project Manager

Project Team







Scope of Work RFQ \#1506- Request for Qualifications - Town Center Plaza Conceptual
Plans Design and Cost Estimate Services
o Advertisement Date: June 4, 2015
o Mandatory Pre-Bid Meeting Date: June 22, 2015
o RFQ Response Due Date: July 22, 2015
o Oral Presentation Date: September 18, 2015
o Town Council Approval Date: October 21, 2015
o Executed PSA Date: April 20, 2016 - RFQ \#1506 Scope of Work

- Task 1: Conceptual Design
$\square$ Prepare one (1) Project Boundary Exhibit $\square$ Prepare one (1) Vision, Goals and Objectives $\square$ Prepare two (2) Preliminary Conceptual Plans - Prepare one (1) Final Conceptual Plan Prepare one (1) Image and Materials Exhibit
Prepare three (3) 3D Exhibits


Task 2: Opinion of Probable Costs
$\square$ Prepare one (1) Budget Level Cost Estimate

- Task 3: Project Meetings \& Public Engagement Attend Coordination Meetings With Town Staff Attend Meetings With Town Council Members Attend three (3) Public Workshops Attend two (2) Public Presentations

Attend one (1) Town Council Presentation

Exhibit "A" (Page 17 of 47)
Site Area Overview





View looking west from Turnpike Ramp S
Project Site





Town Center Plaza Public Workshop ${ }^{2}$ Cormment Card

Conments:













Please return to a project representative during the Workshop or you can also emall your

- You can also email your comments to:
townplazaproject@cutlerbay-fl.gov者

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- Sample Comment Received Via Email
$\begin{array}{ll}\text { Froms: } & \text { Tom-Mary Ann Hansen <lobo1136@msn.com> } \\ \text { Sent: } & \text { Tuesday, June 28, } 2016 \text { 7:28 PM }\end{array}$
townplazaproject(9)cuterbay-fligov comments
Mary Ann Hansen
Comments:
I was thinking about the stage idea but with the solar top and that covid aiso be used to show movies on and be an amphitheater for music events crid town hall events. One structure for several uses. Then all area Then orther things could be plonined on the sides and sitting areas in the middle faeing the stage, like a circle and a path from the Town Haill. I will think about it more before the next masting.
Mary $A n n$
Oh, another thing about design. Since wz usz rock columns in our bus benches and we are Cutler "Bay" maybe we con use some kind of vater theme design and use the rock, metal and wood.
On behaif of the Mayor and Town Coumeil, Thank You for submitting your commente/questions regarding our proposed Town Centar Plaza Project.
The Town's project team has received your comments/questions and are preparing a response.

Dear Resident:
Your comments are very importent to us and we look forward towands your parrisipation in our the Town's website ci: www.cuticrina,-fl.gov
Thank Vous.
Meeting Minutes

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## Public Meeting Summary

| Public Meeting Summary |  |
| :---: | :---: |
| Date and Thme: | July $27^{\text {hn }}, 2016$ at 6:00 pm |
| Location: | Cutter Bay City Hall. 10720 Caribbean Blvd. \#105. Cutter Bay, FI, 33189 |
| Subject: | Town Center Plaza project-3rd Public Meeting |
| Attendees: | Etienne Bejarano - Parks \& Recreation Director, Elizabeth Deveaux-Parks \& Recreation Acministrative Assistant: Tom Hansen - Resident; Mary Ann Hansen - Resident: Carol Medina - CRWC; Richard Medina - CRWC: Michaet Callaham; Barbara Condon - Resident; Jose Rodriguez; George Puig - Kimley-Hom; KIm Misek - Kimley-Hom |


$1^{\text {st }}, 2^{\text {nd }}$ and $3^{\text {rd }}$ Public Workshop meeting feedback


$1^{\text {st }}, 2^{\text {nd }}$ and $3^{\text {rd }}$ Public Workshop meeting feedback

$3^{\text {rd }}$ Public workshop feedback



Exhibit "A" (Page 34 of 47)




TOWN CENTER PLAZA
OPTION B


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Revised Concept Based on Public Meeting Feedback




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VIEW LOOKING NORTH TOWARDS CUTLER BAY TOWN CENTER
Proposed 3D Views

VIEW LOOKING WEST TOWARDS EXERCISE PAVILION


Conceptual Design Cost Estimate

- "Preferred Option" Budget level cost estimate $\square$ Hard cost: $\$ 8,442,801$

Contractor's overhead, profit, bonding, contingency cost: \$4,022,844
Total cost estimated at $\$ 13,908,381$
> - Budget level cost estimate includes:
> \$50,000 for "Monument Signs"
> \$800,000 for "Custom Vertical Architectural Elements" - \$1,000,000 for "Interactive Water Feature" - \$50,000 for "Water Feature"
> - \$423,989 for "Skate Spot"
> - \$1,034,000 for "Outdoor Fitness Area with Custom Shade Structure" - \$315,000 for "Custom Shelters"
> - \$71,600 for "Site Furnishings"
> \$375,000 for "Site Lighting"
> \$250,000 for "Outdoor Speaker System" $\$ 339,000$ for "Perimeter Fence and Gates" $\square \$ 314,862$ for "Landscape and Irrigation" $\square \$ 603,993$ for "Hardscape"
> - \$625,000 for "Covered Stage and Lighting" \$945,000 for "Restrooms and Storage Building" $\square \$ 234,200$ for "Site Drainage"



## Kimley»Horn

April 11, 2017
Mr. Etienne Bejarano
Parks and Recreation Director
Town of Cutler Bay
10720 Caribbean Boulevard
Suite 510
Cutler Bay, FL 33157
RE: Town Center Plaza Project - Potential Revenue
Dear Mr. Bejarano,
Kimley-Horn and Associates is responding to your request to address potential revenue from the program elements as shown on the Conceptual Plan Preferred Option for the Town Center Plaza project.

Please note that the Conceptual Plan Preferred Option or other options generated during the design process for the Town Center Plaza project do not include program elements that would generate substantial revenue for the Town of Cutler Bay. The Town may be able to generate some revenue from the rental of the outdoor covered stage and event lawn however, this would be at the discretion of Town Council.

Should you have any additional questions or concerns, please feel free to contact me via telephone at 786.725.5698 or via email at george.puig@kimley-horn.com.

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


George E. Puig, PLA


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