



Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM
Town Manager

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, ICMA-CM, CFM, Town Manager

Date: July 23, 2018

Re: Fiscal Year 2018-19 Proposed Budget
(3rd Budget Workshop)

As discussed during the June 11, 2018 Budget Visioning Workshop, as well as during the July 9, 2018 Budget Workshop, Town Staff has worked diligently in order to provide the Council with a preliminary fiscal year 2018-19 budget for your initial review. During my administration, this is the fourth consecutive year we have provided a preliminary budget during the month of July. Several Council Members have expressed interest in discussing the upcoming year's budget earlier in the process and prior to the scheduled budget hearings.

DATE	TIME	PLACE
1st Budget Hearing September 4, 2018 (Tuesday)	7:00 PM	Cutler Bay Town Hall Council Chambers 10720 Caribbean Boulevard
2nd Budget Hearing September 17, 2018 (Monday)	7:00 PM	Cutler Bay Town Hall Council Chambers 10720 Caribbean Boulevard

Please find attached the fiscal year 2018-19 proposed General Fund budget which is based on a millage rate of **2.4739** mills, which is the “ceiling rate” that the Town Council has historically proposed to the Property Appraiser’s office for purposes of TRIM notification.





The ceiling rate does not prevent the Council from adopting a lower rate during the Budget Hearing process. For example, last budget year (fiscal year 2017-18), the Council adopted a higher proposed millage rate (“ceiling rate”) of **2.5199** mills for TRIM advertisement purposes (via Resolution No. 17-60) but ultimately adopted a final millage rate of **2.3907** mills at the second Budget Hearing (via Resolution No. 17-78).

The 2018 property values of the Town, as certified by the Property Appraiser’s Office, increased **6.18%** from the 2017 certified property values (as a comparison, in 2017 the property values of the Town, as certified by the Property Appraiser’s Office, increased **6.1%** from the 2016 certified property values). As a result, even by holding the current millage rate steady at **2.3907** mills, gross Ad Valorem (i.e., property tax) revenues to the Town will increase approximately \$350,000.

The Executive Summary (*Attachment “A”*) provides a written summary of the significant decreases/increases in departmental expense line items. The Detailed Expenditure Reports (*Attachment “B”*) per department provides the Council with the following information regarding departmental expenditures:

- Actual Fiscal Year 2016-17
- Adopted Fiscal Year 2017-18
- Actual Projection Fiscal Year 2017-18
- Proposed Fiscal Year 2018-19 (Millage Rate at 2.4739)
- *Net Change:*
 - July 9, 2018 Workshop Proposed Fiscal Year 2018-19 versus Adopted Fiscal Year 2017-18
 - July 23, 2018 Workshop versus July 9, 2018 Workshop Proposed Fiscal Year 2018-19

ATTACHMENTS

- Attachment “A” – Proposed Budget FY 2018-19- Executive Summary
- Attachment “B” – Proposed Budget FY 2018-19 – Detailed Expenditures

