



Office of the Town Clerk

Debra E. Eastman, MMC
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Debra E. Eastman, MMC

Date: June 20, 2018

Re: To appoint new member to fill vacancy on the Parks and Recreation Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE PARKS AND RECREATION COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Council Member Mixon's appointment to the Parks and Recreation (the "Committee") tendered his resignation resulting in a vacant position. The vacancy was advertised on the Town's website in accordance with Section 2-269 of the Town's Code of Ordinances. Council Member Mixon has provided an appointment to fill the Committee's vacant position to the Town Clerk for inclusion in the June 20, 2018 Town Council agenda. The list of Committee members is attached to the Resolution as Exhibit "A."

RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing Lawrence Aguero as a Member to fill the vacant position on the Committee.

