



Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM
Town Manager

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, ICMA-CM, CFM, Town Manager

Date: June 20, 2018

Re: Stormwater Billing Charges Agreement

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING THE AGREEMENT FOR BILLING OF STORMWATER CHARGES BETWEEN MIAMI-DADE COUNTY AND THE TOWN OF CUTLER BAY; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

On May 16, 2007 the Town of Cutler Bay (the “Town”) adopted Resolution No. 07-18, which notified the Miami-Dade County Board of Commissioners that the Town was exercising its option to be exempt from Miami-Dade County’s (“the County”) Stormwater Utility. Additionally, the Town was awarded a \$200,000 grant from the South Florida Water Management District in order to develop a Stormwater Master Plan. The Town’s Consultants (Kimley-Horn & Associates) have completed the Stormwater Master Plan and Executive Summary.

Town Staff has reviewed the Stormwater Master Plan’s Executive Summary and is recommending that the Miami-Dade County Water and Sewer Department perform the initial billing/collection services. Residents will be billed the Town’s adopted stormwater fee on their regular utility bill. On the utility bill, the Town’s stormwater fee will be identified as a separate fee and the Town’s phone number will be printed, for any questions/concerns in this regard.

On December 19, 2007, the Town adopted Resolution No. 07-63 entering into a ten (10) year Agreement with the County for the billing of stormwater fees (*Attachment “A”*). The current Agreement is to expire ten (10) years from execution date of June 20, 2008. It is recommended that the Town enter into a new ten (10) year Agreement with the County in order to bill/collect the Town’s stormwater rates (*Attachment “B”*).





The funds collected by the County will be forwarded to the Town at the end of each billing cycle. A ninety-seven cent (\$0.97) administrative fee per bill will be charged by County in order to bill/collect the Town's stormwater fees (***Attachment "C"***).

RECOMMENDATION

It is recommended that the Town Council adopt the attached Resolution approving an Agreement between the Town and Miami-Dade County.

ATTACHMENTS

- Attachment "A" – Town Resolution No. 07-63 (*December 19, 2007*)
- Attachment "B" – Stormwater Billing Charges Agreement
- Attachment "C" – Increase of Stormwater Billing Fees (*July 17, 2017*)

