

**RESOLUTION NO. 18-\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL AGENT/BROKER OF RECORD FOR INSURANCE SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Cutler Bay, (the “Town”) offers a comprehensive benefits package for its full-time staff, elected and charter officials that includes medical, dental, vision, and other related programs; and

**WHEREAS**, Town staff has prepared a Request for Proposals to identify the best qualified professional certified agent/broker of record for the administration of insurance services for Town employees (the “RFP”), attached hereto as Exhibit “A”; and

**WHEREAS**, Chapter 24, Article II, Section 24-45 of the Town Code requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

**WHEREAS**, the Town Council has reviewed the RFP and desires to authorize its advertisement; and

**WHEREAS**, the Town Council finds that this Resolution is in the best interest of the health, safety and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:**

**Section 1. Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2. Authorization.** The Town Manager is hereby authorized to advertise and issue the RFP for professional agent/broker of record for insurance services for the Town, in substantially the form attached hereto as Exhibit “A.”

**Section 3. Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this \_\_\_\_ day of March, 2018.

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PEGGY R. BELL  
Mayor

Attest

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DEBRA E. EASTMAN, MMC  
Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE TOWN OF CUTLER BAY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN  
COLE & BIERMAN, P.L.  
Town Attorney

Moved By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell	_____
Vice Mayor Sue Ellen Loyzelle	_____
Council Member Mary Ann Mixon	_____
Council Member Michael P. Callahan	_____
Council Member Roger Coriat	_____