



# Town of Cutler Bay

Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189

## Meeting Minutes

### Town Council

#### *MAYOR AND COUNCIL MEMBERS*

*Mayor Peggy R. Bell*

*Vice Mayor Sue Ellen Loyzelle*

*Council Member Mary Ann L. Mixon*

*Council Member Michael P. Callahan*

*Council Member Roger Coriat*

#### *CHARTER OFFICIALS*

*Town Attorney Mitchell Bierman*

*Town Attorney Chad Friedman*

*Town Manager Rafael G. Casals*

*Town Clerk Debra E. Eastman, MMC*

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Wednesday, January 17, 2018

7:00 PM

Council Chambers

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## 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

Mayor Bell called the meeting to order at 7:06 PM. Town Clerk Debra Eastman called the roll. Mayor Bell led the Pledge of Allegiance. Mayor Bell led a Moment of Silence for those who lost their lives in the Southern California mudslides and for Officers who have lost their lives in the line of duty.

**Present:** 5 - Mayor Peggy Bell, Vice Mayor Sue Ellen Loyzelle, Council Member Mary Ann Mixon, Council Member Michael P. Callahan and Council Member Roger Coriat

## 2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS

A motion was made by Vice Mayor Loyzelle, seconded by Council Member Mixon, to move up Board and Committee Reports on the agenda. Mayor Bell called for the vote and the motion passed 5-0.

Youth Council Committee Chair Travis Arutt provided an update on several 2017-2018 Youth Council Committee initiatives including the renaming of Southwest 211th Street to Cutler Bay Boulevard and the upcoming trip to Tallahassee.

Economic Growth Committee Chair Marshall Steingold provided a report on behalf of the Economic Growth Committee, spoke on the importance of a full-time Public Information Officer position for the Town and the renaming of Southwest 211th Street.

A motion was made by Council Member Coriat, seconded by Council Member Mixon, to move up item 5E on the Consent Agenda to follow Board Reports. Mayor Bell called for the vote and the motion passed 5-0.

· Town Council Monthly Reports January 2018

Vice Mayor Loyzelle announced the next two Community for a Lifetime Committee meetings will take place in the community as part of the Age Friendly Initiative, and notice of location will be provided for the February 7, 2018

meeting when it is available.

Council Member Callahan informed the Town Council on the Cutler Bay Ocean Academy of Science and Technology (COAST) Program at Cutler Bay Middle School's Black Point Clean-Up Project and educational trip to Sea World. Mayor Bell introduced Cutler Bay Middle School Principal Ignacio Rodriguez and invited him to speak. There was discussion regarding the new school construction and upgrades which are state of the art.

Council Member Mixon reported on the recent Floodplain Mitigation Plan Committee Meeting, and announced the next meeting on March 6, 2018.

Vice Mayor Loyzelle announced the six-week Living Healthy Program and encouraged community participation.

Mayor Bell announced the two Town Center Plaza Public Involvement Meetings that will be taking place on January 20, 2018 and January 24, 2018.

### **3. PUBLIC COMMENTS**

Mayor Bell opened Public Comments. Michelle Craven spoke on her response in favor of the 87th Avenue Bridge Project to a post by Commissioner Daniella Levine Cava in a Facebook Group Palmetto Bay Traffic Discussion. Rob Johnson spoke in favor of the 87th Avenue Bridge Project. Ralph Geronimo spoke in favor of development of waterfront restaurants on property located on SW 216th Street. Adam Skowronski requested information on the Caribbean Boulevard Bridge and on hurricane damage debris and stump removal in private communities by the Town. Arlene Ponce spoke in favor of the 87th Avenue Bridge Project. Judith Briggs spoke in favor of the 87th Avenue Bridge Project and the potential of a bridge on 77th Avenue.

There being no one else wishing to speak, Mayor Bell closed Public Comments.

Mayor Bell spoke in favor of the suggestion for development of waterfront restaurants on property located on SW 216th Street.

Mayor Bell introduced Commissioner Daniella Levine Cava and invited her to speak regarding the 87th Avenue Bridge Project and traffic solutions.

Mayor Bell spoke in opposition of the temporary no right turn traffic signs in Palmetto Bay, and requested Town Manager Rafael Casals to look into a study regarding the temporary no right turn traffic signs. Town Manager Rafael Casals provided background information on the temporary no right turn traffic signs.

Vice Mayor Loyzelle spoke in favor of the 87th Avenue Bridge Project and expressed disappointment with the lack of traffic solutions. At the request of Vice Mayor Loyzelle, Town Manager Rafael Casals provided information on the Caribbean Boulevard Bridge project.

### **4. REPORTS**

#### **A. TOWN MANAGER'S REPORT**

- Town Manager Monthly Report January 2018
- 2016-17 Miami-Dade Transit Circulator Annual Report

Town Manager Rafael Casals introduced Miami-Dade County Transit Chief of Service Planning and Scheduling Jerry Bryan to provide the 2016-17 Miami-Dade Transit Circulator Annual Report.

Vice Mayor Loyzelle suggested a bus stop at Southland Mall, in addition to an inner loop and adding a second bus in the future.

- Presentation by MDCPS Cambridge Academy Funding Request FY2017-18

Town Manager Rafael Casals introduced Miami-Dade County Public Schools South Region Administrative Director Ana Othon who provided a presentation on the Cambridge Academy Funding.

At the request of Council Member Callahan, Cutler Bay Senior High School Assistant Principal Michelle McGrew-Clarit provided a status update on the twenty five used Macbook Air laptops that were to be repurposed to Cutler Bay Middle School. There was discussion on the repurposing of old laptops and the potential renewal of the Interlocal Agreement with Miami-Dade County Public Schools.

Cutler Bay Middle School Principal Ignacio Rodriguez provided an update on the school action plan. There was discussion on enrollment in the Cambridge Program and the graduation rate, the preparation of students for magnet programs, the possibility of reallocating funding from the Cambridge Program to the COAST Program, available seats and requirements for acceptance to the Cutler Bay Senior High School COAST Program, delayed remodeling and renovations being done to Cutler Bay Middle School, resurfacing of basketball courts, and the status of the music program.

Council Member Callahan thanked school staff for their efforts.

## B. TOWN ATTORNEY'S REPORT

There was no Town Attorney Report.

## C. TOWN CLERK'S REPORT

There was no Town Clerk Report.

## 5. CONSENT AGENDA

Council Member Mixon pulled item 5D on the Consent Agenda. A motion was made by Council Member Coriat, seconded by Council Member Mixon to approve items A, B, C, F, G, H, and I on the Consent Agenda. Mayor Bell called for the vote and the motion passed 5-0.

## APPROVAL OF MINUTES

- A.
- September 21 2017 First Budget Hearing Minutes
  - October 03 2017 Town Council Workshop Minutes
  - October 18 2017 Town Council Workshop Minutes
  - October 18 2017 Regular Town Council Minutes
  - October 19 2017 Sunshine Meeting Minutes
  - December 06 2017 Regular Town Council Minutes
  - December 18 2017 Town Council Workshop Minutes

The Minutes were approved on Consent.

- B. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO R.J. BEHAR & COMPANY, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE MANTA DRIVE ROADWAY IMPROVEMENT

PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

- C. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING A TRAFFIC CALMING MASTER PLAN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

- D. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE GREEN MASTER PLAN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Debra Eastman read the title of the Resolution. Council Member Mixon provided background information and spoke in favor of the item. Town Manager Rafael Casals recognized consultant Henry Iler with Iler Planning and Planning and Zoning Director Kathryn Lyon for their efforts on the item. A motion was made by Council Member Mixon, seconded by Council Member Callahan, that this Resolution be adopted. Mayor Bell called for the vote and the motion passed 5-0.

- E. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE ECONOMIC GROWTH COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Debra Eastman read the title of the Resolution. Council Member Coriat introduced Economic Growth Committee nominee Jessica Garrett Modkins and invited her to speak. A motion was made by Council Member Coriat, seconded by Vice Mayor Loyzelle, that this Resolution be adopted. Mayor Bell called for the vote and the motion passed 5-0.

- F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID (ITB) FOR CONSTRUCTION SERVICES FOR THE SAGA BAY 1.2 SUB-BASIN WATER QUALITY IMPROVEMENT PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

- G. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING A FOURTH AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES (RIGHT-OF-WAYS) AGREEMENT WITH VISUALSCAPE, INC. FOR ADDITIONAL SCOPE OF SERVICES WITHIN TOWN DESIGNATED RIGHT-OF-WAYS FOR AN ANNUAL AMOUNT OF \$7,200.00; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

- H. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING SHI INTERNATIONAL CORP., AN AUTHORIZED CONTRACTOR FOR MICROSOFT FOR THE WEB-BASED MICROSOFT OFFICE 365 SOLUTIONS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN

EFFECTIVE DATE.

This Resolution was adopted on Consent.

- I. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR FILM AND PHOTO PERMITTING; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This Resolution was adopted on Consent.

## **6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)**

There were no Quasi-Judicial items.

**(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)**

**EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.**

## **7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)**

There were no Ordinances for First Reading, No Public Hearing Required.

## **8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)**

There were no Ordinances for First Reading, Public Hearing Required.

## **9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)**

There were no Ordinances for Second Reading, Public Hearing Required.

## **10. RESOLUTIONS**

There were no Resolutions.

## **11. PUBLIC COMMENTS**

Mayor Bell opened Public Comments. There being no one wishing to speak, Mayor Bell closed Public Comments.

At the request of Vice Mayor Loyzelle, Town Manager Rafael Casals provided an update on the recruitment process for the Public Information Officer position. There was discussion on bringing it back to the Council to possibly make the position full-time, if the second round of recruitment does not produce a qualified candidate.

Vice Mayor Loyzelle informed the Council she would like to register early for the Florida Council on Aging Conference in August at the discounted rate.

Vice Mayor Loyzelle made a motion to set up a booth at the upcoming 9th Annual Chili Day if attendance at the Town Center Plaza Public Involvement Meetings is low. There was discussion on providing a booth for informational purposes regarding the Town Center Plaza Project. There was no second on the Vice Mayor's motion.

Mayor Bell announced a trip to Los Angeles, California with the Town Manager

and the Mayor of Palmetto Bay to speak with Los Angeles City Transportation Officials and acquire independent information on various aspects of transportation projects completed in the city.

Mayor Bell spoke regarding setting a better tone and respect for others while working together. Mayor Bell spoke on an upcoming meeting with the owner of the vacant property on 184th Street and Old Cutler Road. There was discussion on the vacant property on 87th Avenue

Town Manager Rafael Casals discussed the upcoming Transportation Summit Meeting at Miami-Dade College and the Transportation Planning Organization Meeting on January 25 regarding the 87th Avenue Bridge.

There was discussion on the no right turn signs on 87th Avenue.

## **12. ADJOURNMENT**

The meeting adjourned at 10:38 PM.