

RESOLUTION NO. 18-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING SHI INTERNATIONAL CORP., AN AUTHORIZED CONTRACTOR FOR MICROSOFT FOR THE WEB-BASED MICROSOFT OFFICE 365 SOLUTIONS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Cutler Bay (the “Town”) monitors different avenues and methods to ensure that its information technology infrastructure is efficient, reliable, and secure for software and related file storage; and

WHEREAS, Microsoft Office 365 Solutions is a web-based computing services system that is hosted within the “cloud” and resides off-premises, instead of residing on-premises within a Town maintained server (“Microsoft Office 365”); and

WHEREAS, Microsoft Office 365 provides web-based information storage, software, and software maintenance and updates that can be accessed by Town personnel virtually from anywhere with an internet connection; and

WHEREAS, Microsoft Office 365 will free some of the Town’s valuable server storage space and may ultimately eliminate the need to purchase or maintain expensive physical servers and their components; and

WHEREAS, in accordance with Chapter 24, Article II, Section 24-67, of the Town Code, the Town desires to utilize the terms and conditions submitted through the competitive bidding process performed by the State of Florida that resulted in State Contract No. 43230000-15-02 with SHI International Corp., an authorized contractor for Microsoft, to enter into licensing agreements with Microsoft for Microsoft Office 365; and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. **Recitals.** The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. **Approval.** The Town Council hereby approves SHI International Corp. for the licensing of Microsoft Office 365 as procured through the competitive bidding process performed by the State of Florida which resulted in State of Florida Contract No. 43230000-15-02 and that is attached hereto as Exhibit “A.”

Section 3. **Town Manager Authorization.** The Town Manager is authorized, on behalf of the Town, to execute an agreement with SHI International Corp. consistent with the proposal attached hereto as Exhibit "B," upon substantially the same terms and conditions as defined in the State of Florida Contract No. 43230000-15-02, subject to approval by the Town Attorney as to form, content, and legal sufficiency.

Section 4. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this ____ day of January, 2018.

Attest:

PEGGY R. BELL
Mayor

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell	_____
Vice Mayor Sue Ellen Loyzelle	_____
Council Member Mary Ann Mixon	_____
Council Member Michael P. Callahan	_____
Council Member Roger Coriat	_____