



## Office of the Town Clerk

Debra E. Eastman  
Town Clerk

# MEMORANDUM

**To:** Honorable Mayor and Town Council

**From:** Debra E. Eastman, MMC

**Date:** January 17, 2018

**Re:** To appoint new member to fill vacancy on Economic Growth Committee

## REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE ECONOMIC GROWTH COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.**

## BACKGROUND AND ANALYSIS

Council Member Coriat's appointment to the Economic Growth Committee (the "Committee") tendered her resignation resulting in a vacant position. Council Member Coriat has provided an appointment to fill the Committee's vacant position to the Town Clerk for inclusion in the January 17, 2017 Town Council agenda. The list of Committee members is attached to the Resolution as "Exhibit A".

## RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing Jessica Modkins as a Member to fill the vacant position in the Committee.

