

RESOLUTION NO. 17-__

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING
KELLY JANITORIAL SYSTEMS, INC. TO PROVIDE
JANITORIAL MAINTENANCE SERVICES; PROVIDING
FOR AUTHORIZATION; AND PROVIDING FOR AN
EFFECTIVE DATE.**

WHEREAS, the Town of Cutler Bay (the “Town”) Council authorized the issuance of Request for Proposal No. 17-09 (the “RFP”) for Janitorial Maintenance Services via Resolution No. 17-58; and

WHEREAS, the RFP was advertised in the *Daily Business Review*, a newspaper of general circulation, on July 27, 2017; and

WHEREAS, a mandatory pre-bid meeting was held on August 17, 2017, which was attended by seven (7) potential bidders; and

WHEREAS, the RFP resulted in five (5) sealed proposals being received prior to the 2:00 p.m. deadline on September 28, 2017; and

WHEREAS, the Town Manager appointed a Selection Committee to review the proposals and on October 4, 2017 the Selection Committee rendered their recommendation to award a contract to the most responsible and responsive bidder, Kelly Janitorial Systems, Inc.; and

WHEREAS, pursuant to the competitive selection process utilized by the Town and the Selection Committee’s recommendation, the Town Council desires to select Kelly Janitorial Systems, Inc. to provide the janitorial maintenance services pursuant to the RFP and authorize the Town Manager to negotiate and execute an agreement in substantially the same form attached hereto as Exhibit “A;” and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

Section 2. **Selection.** The Town Council hereby selects Kelly Janitorial Systems, Inc. pursuant to RFP No. 17-09 for Janitorial Maintenance Services.

Section 3. **Authorization.** The Town Manager is hereby authorized to negotiate and execute the Agreement, in substantially the form attached hereto as Exhibit "A," with Kelly Janitorial Systems, Inc. on behalf of the Town, subject to the Town Attorney's approval as to content, form, and legal sufficiency. In the event the Town Manager is unable to negotiate a satisfactory agreement with the top ranked bidder, then the Town Manager may negotiate and execute an Agreement with the next highest ranked bidder, in order of ranking.

Section 4. **Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this ____ day of October, 2017.

Attest:

PEGGY R. BELL
Mayor

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell	_____
Vice Mayor Sue Ellen Loyzelle	_____
Council Member Mary Ann Mixon	_____
Council Member Michael P. Callahan	_____
Council Member Roger Coriat	_____