

**RESOLUTION 17-\_\_**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL  
OF THE TOWN OF CUTLER BAY, FLORIDA,  
AUTHORIZING THE ISSUANCE OF A REQUEST FOR  
PROPOSALS (RFP) FOR JANITORIAL MAINTENANCE  
SERVICES FOR THE CUTLER BAY TOWN CENTER  
BUILDING AND TOWN PARK RESTROOMS; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Cutler Bay (the “Town”) purchased the Cutler Bay Town Center located at 10720 Caribbean Blvd., Cutler Bay, Florida (the “Town Center”) and is responsible for all of the maintenance and improvements; and

**WHEREAS**, on October 12, 2012, the Town Council adopted Resolution #12-55 selecting SFM Services, Inc. (“SFM”) for Janitorial Maintenance Services for Town Center; and

**WHEREAS**, the Town renewed its agreement with SFM after three (3) years, and then exercised the option to renew for two (2) additional one (1) year extensions; and

**WHEREAS**, the agreement between the Town and SFM expires in November 2017; and

**WHEREAS**, Town staff has prepared Janitorial Maintenance Services Request for Proposals (RFP) No. 17-09 (attached hereto as Exhibit “A”) to identify the best qualified janitorial maintenance services contractor to provide services and materials for the Town Center and designated Park facilities at the lowest dollars and cents proposal which is deemed most advantageous to the Town (the “RFP”); and

**WHEREAS**, Town staff is requesting the issuance of a the RFP to provide janitorial services to the Town Center, a six (6) story commercial office building of approximately 73,546 leasable square feet and two (2) Town Park restroom facilities of approximately 300 square feet each; and

**WHEREAS**, Section 24-45 of the Town Code requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

**WHEREAS**, the Town Council has reviewed the RFP and desires to authorize its advertisement; and

**WHEREAS**, the Town Council finds that the adoption of this Resolution is in the best interest of the health, safety and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:**

**Section 1. Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Authorization.** The Town Manager is hereby authorized to advertise and issue the RFP for janitorial maintenance services for the Town Center and Town Park restrooms, in substantially the form attached hereto as Exhibit "A."

**Section 3.**     **Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 18<sup>th</sup> day of July, 2017.

Attest:

\_\_\_\_\_  
PEGGY R. BELL  
Mayor

\_\_\_\_\_  
DEBRA E. EASTMAN, MMC  
Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE TOWN OF  
CUTLER BAY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE  
& BIERMAN, P.L.  
Town Attorney

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell \_\_\_\_\_

Vice Mayor Sue Ellen Loyzelle \_\_\_\_\_

Council Member Mary Ann Mixon \_\_\_\_\_

Council Member Michael P. Callahan \_\_\_\_\_

Council Member Roger Coriat \_\_\_\_\_