



Office of the Town Clerk

Debra E. Eastman
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Debra E. Eastman, MMC

Date: July 19, 2017

Re: To appoint new member to fill vacancy on Education Advisory Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE EDUCATION ADVISORY COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Council Member Callahan's appointment to the Education Advisory Committee tendered her resignation resulting in a vacant position. Council Member Callahan has provided a committee appointment to fill the vacant position to the Town Clerk for inclusion in the July 19, 2017 Town Council agenda. The list of committee members is attached to the Resolution as "Exhibit A".

RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing Lalita Bandyopadhyay as a Committee Member to fill the vacant position in the Education Advisory Committee.

