

RESOLUTION NO. 17-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO EXPEND FUNDS FOR THE REIMBURSEMENT OF TRAVEL COSTS FOR COMMITTEE MEMBERS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, advisory committees play an essential and vital role in the Town of Cutler Bay (the “Town”) as they provide strategic advice to the Mayor and Town Council for services and activities; and

WHEREAS, pursuant to Section 3.9 of the Town Charter, the Town Council shall establish such committees as it may deem advisable as well as procedures and regulations governing such committees; and

WHEREAS, the Committee Members are volunteers, appointed by the Town Council, and are not paid by the Town for their services; and

WHEREAS, on occasion, Town Committee Members may attend educational trainings and/or conferences related to the Committee’s purpose which require out of town travel; and

WHEREAS, Committee Members’ travel requests must be approved by majority vote of the respective Committee and Council Liaison prior to anticipated travel, and recorded in Committee’s meeting minutes; and

WHEREAS, the Town Council wishes to reimburse Committee Members for their travel expenses based on the Town’s Travel Policy; and

WHEREAS, pursuant to the Town’s Travel Policy, the Town shall reimburse travel costs which may include lodging, registration, mileage, air fare, tolls/parking, and/or other transportation fare; and

WHEREAS, these funds will be included in the Town’s annual budget; and

WHEREAS, the Town Council finds that the adoption of this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. **Recitals.** The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. **Authorization.** The Town Manager is hereby authorized to expend Town funds for the reimbursement of travel costs for Committee Members.

Section 3. **Implementation.** The Town Manager is hereby directed to update the Town's Travel Policy and to take any action which is reasonably necessary to implement the purpose of this Resolution.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this ____ day of June, 2017.

Attest:

PEGGY R. BELL
Mayor

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____

Vice Mayor Sue Ellen Loyzelle _____

Council Member Mary Ann Mixon _____

Council Member Michael P. Callahan _____

Council Member Roger Coriat _____