



**TOWN OF CUTLER BAY
SUNSHINE MEETING
MINUTES**

Wednesday, June 5, 2017, 4 p.m.
Town Hall Council Chambers
10720 Caribbean Boulevard
Cutler Bay, Florida 33189

Mayor Peggy Bell called the meeting to order at 4 p.m. Also present was Vice Mayor Sue Loyzelle, Town Attorney Mitch Bierman and Town Clerk Debra Eastman.

Mayor Peggy Bell and Vice Mayor Sue Loyzelle discussed whether to audio record the meeting. Town Attorney Mitch Bierman advised that it was the choice of the Mayor and Vice Mayor whether they wish to record but that it is not required. They agreed that they would not record the meeting.

Mr. Bierman explained that both Mayor Bell and Vice Mayor Loyzelle had expressed related ideas to hold a meeting to honor volunteers and that Mayor Bell also wanted to include an educational component on how committees are supposed to run, public records and sunshine law.

Vice Mayor Loyzelle began to explain the items she wished to discuss with Mayor Bell regarding the committees in addition to holding a meeting of the volunteers. Mayor Bell indicated that she would like to have the meeting recorded since the discussion would encompass other items. The audio recording began at 4:10 p.m.

Vice Mayor Loyzelle indicated that she will be bringing an item forward to the Town Council to create a travel policy for committees and that she wants to talk about the Community for a Lifetime (CFAL) action plan and purpose and need for same in order to be an "age-friendly community". She spoke of the process of preparing the CFAL strategic plan and how the budget is one part of the implementation of the action plan. Vice Mayor Loyzelle explained that the plan was reviewed by a higher authority on "age-friendly communities" and that suggested changes were received. The changes need to be incorporated and the plan reviewed by the committee. Mr. Bierman clarified that the items in the proposed budget are what is expected to be in a plan such as this. Vice Mayor Loyzelle also explained that recognition of volunteers is also a part of it.

Mayor Bell explained that the Council has talked about having the committees get together for updates on sunshine, ethics, public records, as well as recognition. Mayor Bell indicated that the workshop/meeting was being delayed until implementation of the uniform bylaws. They talked about the logistics of such meeting with refreshments, business meeting and recognition and were in agreement about co-sponsoring a future meeting. There was discussion regarding the planned future workshop on the basketball court and annexation.

There was discussion regarding the role of committees and Mr. Bierman pointed out that the developed plans are the responsibility of the town to implement and the role of the committee to tell people about it.

There was discussion about the proposed CFAL budget that no other committee has been provided with a budget, and the components of the proposed CFAL brochure. Vice Mayor Loyzelle suggested that the committee take the budget out of the proposed plan. The plan will be worked on and brought back to a future Town Council meeting.

It was suggested by Vice Mayor Loyzelle that the committee workshop be held in July. It was discussed that the Town Clerk's Department and the Attorney's Office provide support at the committee workshop. It was suggested that the workshop be held after the committees review the unified bylaws.

The meeting adjourned at 5:20 p.m.

Respectfully Submitted

Debra E. Eastman, MMC
Town Clerk