



Office of the Town Manager

Rafael G. Casals
Town Manager

MEMORANDUM

To: Honorable Mayor and Town Council

From: Rafael G. Casals, Town Manager

Date: June 21, 2017

Re: Issuance of an Invitation to Bid (ITB): Cutler Bay Middle School Sidewalk Connectivity Project

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID (ITB) FOR CONSTRUCTION SERVICES FOR THE CUTLER BAY MIDDLE SCHOOL SIDEWALK CONNECTIVITY PROJECT; AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

The Town is interested in advertising an Invitation to Bid (ITB) for Construction Services for the sidewalk connectivity of perimeter streets to increase pedestrian capacity and improve pedestrian safety at Cutler Bay Middle School (19400 Gulfstream Road).

The Cutler Bay Middle School Sidewalk Project limits include the following local streets: SW 191 Street (west side), SW 99 Avenue (south side), SW 193 Street (east side), SW 98 Avenue (south side), and a portion of SW 194 Terrace adjacent to Cutler Ridge Middle School; including ADA and pedestrian improvements at intersections. The Project will be funded by the Town's Roadway Impact Fees, as per Chapter 3, Article XVI of the Town Code.

R.J. Behar & Company, Inc. has designed the plans for construction which includes; sidewalk design and connectivity, Americans with Disabilities Act (ADA) ramps with truncated domes at all intersections along sidewalk paths, curbs and gutters (as necessary), benches and trash receptacles (as necessary), future locations of remote outdoor fitness equipment, signing and pavement markings, tree relocations and planting (as directed by the Town) (*Attachment "A"*).

An Invitation to Bid (ITB #17-07) has been prepared to identify the best available contractor to provide construction services for the Cutler Bay Middle School Sidewalk Connectivity Project. Chapter 24, Article II of the Town Code, requires the Town Manager to obtain authorization



from the Town Council in order to advertise solicitations for bids and proposals, prior to advertising the public notice. The Town has budgeted for the Project within the Town's Public Works 2016-2017 Fiscal Year Operating Budget.

RECOMMENDATION

We recommend that the attached Resolution be adopted, authorizing the Town Manager to issue an Invitation to Bid (ITB #17-07) for Construction Services for the Cutler Bay Middle School Sidewalk Connectivity Project.

ATTACHMENTS

- Attachment "A" – Consultant Project Construction Plans

