



Office of the Town Clerk

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Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Debra E. Eastman, MMC, Interim Town Clerk

Date: April 19, 2017

Re: Appointing Member to fill vacant position on the Floodplain Mitigation Plan Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, TO APPOINT A NEW MEMBER TO THE FLOODPLAIN MITIGATION PLAN ADVISORY COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

An appointment to the Floodplain Mitigation Plan Committee (the “Committee”) has resigned resulting in vacant positions. In order to fill the current vacancies, the Town Clerk’s Office posted an announcement on the Town’s website, for a period of two weeks. As a result of the outreach effort, the Town received a resume from an interested resident. In order to serve on the Committee, the resident must reside within the Special Flood Hazardous Area (the “SFHA”), as outlined in Town Resolution No. 13-56.

RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing the new member to fill the vacant position on the Committee.

