

**RESOLUTION NO. 17-\_\_**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF  
THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE  
ISSUANCE OF A REQUEST FOR PROPOSALS (RFP) FOR  
HVAC EQUIPMENT AND CONTROLS REPLACEMENT AND  
MAINTENANCE SERVICES; AND PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, the Town of Cutler Bay (the “Town”) purchased the Cutler Bay Town Center located at 10720 Caribbean Boulevard, Cutler Bay, Florida (the “Town Center”) and is responsible for all of the maintenance and improvements for the Town Center; and

**WHEREAS**, on January 20, 2016, the Town approved Resolution No. 16-09 selecting TLC Engineering for Architecture, Inc. for design services; and

**WHEREAS**, Town staff has prepared a Request for Proposal (the “RFP”) No. 17-05 to identify a contractor to provide construction services to the Town for HVAC Equipment and Controls Replacement and Maintenance Services associated with the Town Center; and

**WHEREAS**, Chapter 24, Article II of the Town Code requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

**WHEREAS**, the Town Council has reviewed RFP #17-05 and desires to authorize its advertisement; and

**WHEREAS**, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL  
OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:**

**Section 1.**     **Recitals.**     The above Recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Authorization.** The Town Manager is hereby authorized to advertise and issue RFP #17-05 for HVAC Equipment and Controls Replacement and Maintenance Services for the Town, in substantially the form attached hereto as Exhibit “A”.

**Section 3.**     **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this \_\_\_\_ day of April, 2017.

Attest:

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PEGGY R. BELL  
Mayor

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DEBRA E. EASTMAN, MMC  
Interim Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE TOWN OF CUTLER BAY:

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WEISS SEROTA HELFMAN  
COLE & BIERMAN, P.L.  
Town Attorney

Moved By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell \_\_\_\_\_

Vice Mayor Sue Ellen Loyzelle \_\_\_\_\_

Council Member Mary Ann Mixon \_\_\_\_\_

Council Member Michael P. Callahan \_\_\_\_\_

Council Member Roger Coriat \_\_\_\_\_