

RESOLUTION NO. 17-__

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF CUTLER BAY, FLORIDA,
AUTHORIZING THE ISSUANCE OF AN INVITATION TO
BID (ITB) FOR NEW BUS SHELTERS AT VARIOUS
LOCATIONS THROUGHOUT THE TOWN;
AUTHORIZING THE TOWN MANAGER TO NEGOTIATE
AND ENTER INTO AN AGREEMENT WITH THE
LOWEST RESPONSIVE AND RESPONSIBLE BIDDER;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Town staff has developed the Invitation to Bid attached hereto as Exhibit “A” (the “ITB”) in order to obtain sealed competitive bids from potential contractors for construction of eleven (11) new decorative bus shelters (the “Bus Shelter Project – Phase I”); and

WHEREAS, Section 24-45 of the Town Code requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

WHEREAS, the Town Council has reviewed the ITB and desires to authorize its advertisement; and

WHEREAS, construction of the Bus Shelter Project - Phase I is budgeted within the 2016-17 Town Operating Budget, with funding coming from the Town's portion of the People's Transportation Plan (PTP) Municipal Allocation (Municipal Transit Surtax proceeds); and

WHEREAS, the Town Council finds that the adoption of this Resolution is in the best interest of the health, safety and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Town Manager Authorization. The Town Manager is authorized to advertise and issue an Invitation to Bid for new bus shelters at various locations throughout the Town, in substantially the form attached hereto as Exhibit A, and to negotiate and enter into an agreement with the lowest responsive and responsible bidder, subject to the Town Attorney's approval as to form, content, and legal sufficiency. In the event negotiations are unsuccessful

with the top ranked bidder, the Town Manager is authorized to negotiate and enter into an agreement with the next successively ranked lowest responsive and responsible bidder.

Section 3. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this _____ day of April, 2017.

PEGGY R. BELL
Mayor

Attest:

DEBRA E. EASTMAN, MMC
Interim Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE, & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell	_____
Vice Mayor Sue Ellen Loyzelle	_____
Councilmember Mary Ann Mixon	_____
Councilmember Michael P. Callahan	_____
Councilmember Roger Coriat	_____