

# **Town of Cutler Bay**

*Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189*



## **Meeting Agenda**

**Wednesday, January 16, 2019**

**7:00 PM**

**Council Chambers**

### **Town Council**

#### **MAYOR AND COUNCIL MEMBERS**

*Mayor Tim Meerbott  
Vice Mayor Sue Ellen Loyzelle  
Council Member Robert "BJ" Duncan  
Council Member Michael P. Callahan  
Council Member Roger Coriat*

#### **CHARTER OFFICIALS**

*Town Attorney Mitchell Bierman  
Town Attorney Chad Friedman  
Town Manager Rafael G. Casals, ICMA-CM, CFM  
Town Clerk Debra E. Eastman, MMC*

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Town Clerk at (305) 234-4262 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Services numbers at (800) 955-8771, Telecommunication Devices for the Deaf (TDD), or (800) 955-8700 (voice) for assistance). Wireless connection GUEST@TOWNOFCUTLERBAY is now available in the Town Council Chambers. Once connected, you will be redirected to the new splash page where you must read the Terms of Service and click "I Accept Connect Me Now". Please make note there is a maximum of two (2) hours before you are automatically disconnected from the WiFi and must reconnect.

## **1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

## **2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS**

- A.**
- Mayor Meerbott January 2019 Report
  - Vice Mayor Loyzelle January 2019 Report
  - Council Member Duncan January 2019 Report
  - Council Member Callahan January 2019 Report
  - Council Member Coriat January 2019 Report

**Attachments:** [Mayor Meerbott January 2019 Report](#)  
[Vice Mayor Loyzelle January 2019 Report](#)  
[Council Member Duncan January 2019 Report](#)  
[Council Member Callahan January 2019 Report](#)  
[Council Member Coriat January 2019 Report](#)

## **3. PUBLIC COMMENTS**

## **4. REPORTS**

### **A. TOWN MANAGER'S REPORT**

- Town Manager Monthly Report January 2019
- Attachments:** [Town Manager Monthly Report January 2019](#)
- GFOA's Certificate of Achievement for Excellence

### **B. TOWN ATTORNEY'S REPORT**

### **C. TOWN CLERK'S REPORT**

## **5. CONSENT AGENDA**

## **APPROVAL OF MINUTES**

- A.     ·     September 26 2018 Local Planning Agency Minutes  
          ·     September 26 2018 Regular Town Council Minutes  
          ·     October 17 2018 Regular Town Council Minutes  
          ·     November 5 2018 Special Call Meeting Minutes  
          ·     December 12 2018 Regular Town Council Minutes

Attachments: [09-26-18 LPA Minutes](#)

[09-26-18 RTC Minutes](#)

[10-17-18 RTC Minutes](#)

[11-05-18 SCM Minutes](#)

[12-12-18 RTC Minutes](#)

- B.     A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING THE SELECTION OF KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. FOR THE LEASE OF LARGE CAPACITY COPIERS AND RELATED SERVICES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Copier Lease Services and Supplies](#)

[Resolution-Copier Lease Services and Supplies](#)

[Resolution-Exhibit A-Konica Minolta Quotation](#)

- C.     A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS (RFQ) FOR FINANCIAL ADVISORY SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of RFQ Financial Advisory Services](#)

[Resolution-Issuance of RFQ Financial Advisory Services](#)

[Resolution-Exhibit A-RFQ Financial Advisory Services](#)

## 6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)

**EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.**

- A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING MODIFICATIONS TO CERTAIN CONDITIONS IN RESOLUTION 16-37, AS MODIFIED BY RESOLUTION 17-36, FOR MATER ACADEMY CUTLER BAY LOCATED AT 22025 SW 87 AVENUE, CONSISTING OF APPROXIMATELY 44.03 ACRES; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-Mater Academy Modification of Conditional Use](#)  
[Manager Memo-Attach A-Town Consultant Report](#)  
[Manager Memo-Attach B-Mater Academy Application](#)  
[Manager Memo-Attach C-Advertisement Courtesy Notice and Posting](#)  
[Resolution-Approving Mater Academy Modification of Conditional Use](#)  
[Resolution-Exhibit A-Property Legal Description](#)

**7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)**

**8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)**

**9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)**

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, ADOPTING THE ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT WITHIN THE TOWN'S GROWTH MANAGEMENT PLAN; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-2nd Reading-CIE 2018 Annual Update](#)  
[Manager Memo-2nd Reading-Attachment A-Advertisement](#)  
[Ordinance-2nd Reading-CIE 2018 Annual Update](#)  
[Ordinance-2nd Reading-Exhibit A-CIE 2018 Annual Update](#)  
[Manager Memo-1st Reading-CIE 2018 Annual Update](#)  
[Ordinance-1st Reading- CIE 2018 Annual Update](#)  
[Ordinance-1st Reading-Exhibit A-CIE 2018 Annual Update](#)

**10. RESOLUTIONS**

- A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE COMMUNITIES FOR A LIFETIME AGE-FRIENDLY ACTION PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Vice Mayor Memo-Adopting CFAL Age-Friendly Action Plan](#)  
[Vice Mayor Memo-Attach A-AARP Approval of CFAL Action Plan](#)  
[Resolution-Adopting CFAL Age Friendly Action Plan](#)  
[Resolution-Exhibit A-CFAL Age Friendly Action Plan](#)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE TOWN OF CUTLER BAY WATERSHED MASTER PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-Adopting Watershed Master Plan](#)  
[Resolution - Adopting Watershed Master Plan](#)  
[Resolution-Exhibit A- Watershed Master Plan](#)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING AND IMPLEMENTING THE TOWN OF CUTLER BAY STORMWATER MANUAL; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-Adopting Stormwater Master Plan](#)  
[Resolution-Adopting Stormwater Manual](#)  
[Resolution-Exhibit A-Stormwater Manual](#)

## 11. PUBLIC COMMENTS

## 12. ADJOURNMENT

WE, THE TOWN COUNCIL OF CUTLER BAY, HEREBY RECOMMIT OURSELVES TO MAINTAIN CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND WE HEREBY PLEDGE OUR COMMITMENT TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.