

Town of Cutler Bay

*Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189*



Meeting Agenda

Wednesday, January 17, 2018

7:00 PM

Council Chambers

Town Council

MAYOR AND COUNCIL MEMBERS

*Mayor Peggy R. Bell
Vice Mayor Sue Ellen Loyzelle
Council Member Mary Ann L. Mixon
Council Member Michael P. Callahan
Council Member Roger Coriat*

CHARTER OFFICIALS

*Town Attorney Mitchell Bierman
Town Attorney Chad Friedman
Town Manager Rafael G. Casals
Town Clerk Debra E. Eastman, MMC*

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Town Clerk at (305) 234-4262 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Services numbers at (800) 955-8771, Telecommunication Devices for the Deaf (TDD), or (800) 955-8700 (voice) for assistance). Wireless connection cbtc-wifi is now available in the Town Council Chambers, please enter townhall as the password.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS

- Town Council Monthly Reports January 2018

Attachments: [Mayor Bell January 2018 Report](#)
[Vice Mayor Loyzelle January 2018 Report](#)
[Council Member Mixon January 2018 Report](#)
[Council Member Callahan January 2018 Report](#)
[Council Member Coriat January 2018 Report](#)

3. PUBLIC COMMENTS

4. REPORTS

A. TOWN MANAGER'S REPORT

- Town Manager Monthly Report January 2018

Attachments: [Town Manager Monthly Report January 2018](#)

- 2016-17 Miami-Dade Transit Circulator Annual Report

Attachments: [2016-17 Miami-Dade Transit Circulator Annual Report](#)

- Presentation by MDCPS Cambridge Academy Funding Request FY2017-18

Attachments: [Presentation by MDCPS Cambridge Academy Funding Request FY2017-18](#)

B. TOWN ATTORNEY'S REPORT

C. TOWN CLERK'S REPORT

5. CONSENT AGENDA

APPROVAL OF MINUTES

- A.**
- September 21 2017 First Budget Hearing Minutes
 - October 03 2017 Town Council Workshop Minutes
 - October 18 2017 Town Council Workshop Minutes
 - October 18 2017 Regular Town Council Minutes
 - October 19 2017 Sunshine Meeting Minutes
 - December 06 2017 Regular Town Council Minutes
 - December 18 2017 Town Council Workshop Minutes

Attachments: [09-21-17 TCM First Budget Hearing Minutes](#)

[10-03-17 TCW Minutes](#)

[10-18-17 TCW Minutes](#)

[10-18-17 RTC Minutes](#)

[10-19-17 Sunshine Meeting Minutes](#)

[12-06-17 TCM Minutes](#)

[12-18-17 TCW Minutes](#)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO R.J. BEHAR & COMPANY, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE MANTA DRIVE ROADWAY IMPROVEMENT PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of PO RJ Behar CEI Manta Drive](#)

[Manager Memo-Attachment A-RJ Behar Manta Drive Proposal](#)

[Resolution-Issuance of PO RJ Behar CEI Manta Drive](#)

[Resolution-Exhibit A-RJ Behar Manta Drive Proposal](#)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING A TRAFFIC CALMING MASTER PLAN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Adopting Traffic Calming Master Plan](#)

[Manager Memo Attachment A-Public Involvement Meeting](#)

[Resolution-Adopting Traffic Calming Master Plan](#)

[Resolution-Exhibit A-Traffic Calming Master Plan](#)

- D.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ADOPTING THE GREEN MASTER PLAN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: Council Member Mary Ann Mixon

Attachments: [Manager Memo-Adopting Green Master Plan](#)

[Manager Memo-Attachment A-Public Involvement Meeting](#)

[Resolution-Adopting Green Master Plan](#)

[Resolution-Exhibit A-Green Master Plan](#)

- E. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE ECONOMIC GROWTH COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: Council Member Roger Coriat

Attachments: [Clerk Memo-Appointing Member to Economic Growth Committee](#)
[Resolution-Appointing Member to Economic Growth Committee](#)
[Resolution-Exhibit A-Appointment to Economic Growth Committee](#)

- F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID (ITB) FOR CONSTRUCTION SERVICES FOR THE SAGA BAY 1.2 SUB-BASIN WATER QUALITY IMPROVEMENT PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of ITB 18-01 Saga Bay 1.2 Project](#)
[Manager Memo-Attachment A-Saga Bay 1.2 Project Plans](#)
[Resolution-Issuance of ITB 18-01 Saga Bay 1.2 Project](#)
[Resolution-Exhibit A-ITB 18-01 Saga Bay 1.2 Project](#)

- G. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING A FOURTH AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES (RIGHT-OF-WAYS) AGREEMENT WITH VISUALSCAPE, INC. FOR ADDITIONAL SCOPE OF SERVICES WITHIN TOWN DESIGNATED RIGHT-OF-WAYS FOR AN ANNUAL AMOUNT OF \$7,200.00; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Visualscape Fourth Contract Amendment](#)
[Manager Memo-Attachment A-Additional Sites Proposals](#)
[Resolution-Visualscape Fourth Contract Amendment](#)
[Resolution-Exhibit A-Visualscape Fourth Contract Amendment](#)

- H. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING SHI INTERNATIONAL CORP., AN AUTHORIZED CONTRACTOR FOR MICROSOFT FOR THE WEB-BASED MICROSOFT OFFICE 365 SOLUTIONS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-State of Florida Contract-Microsoft Office](#)
[Manager Memo-Attachment A-SHI Proposal](#)
[Manager Memo-Attachment B-Microsoft Licensing Agreements](#)
[Resolution-State of Florida Contract-Microsoft Office](#)
[Resolution-Exhibit A-State of Florida Contract](#)

- I. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR FILM AND PHOTO PERMITTING; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-MDC Film Permitting Interlocal Agreement](#)
[Resolution-MDC Film Permitting Interlocal Agreement](#)
[Resolution-Exhibit A-MDC Film Permitting Interlocal Agreement](#)

6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)

EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.

7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)

8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)

9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)

10. RESOLUTIONS

11. PUBLIC COMMENTS

12. ADJOURNMENT

WE, THE TOWN COUNCIL OF CUTLER BAY, HEREBY RECOMMIT OURSELVES TO MAINTAIN CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND WE HEREBY PLEDGE OUR COMMITMENT TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.