

Town of Cutler Bay

*Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189*



Meeting Agenda

Wednesday, October 18, 2017

7:00 PM

Council Chambers

Town Council

MAYOR AND COUNCIL MEMBERS

*Mayor Peggy R. Bell
Vice Mayor Sue Ellen Loyzelle
Council Member Mary Ann L. Mixon
Council Member Michael P. Callahan
Council Member Roger Coriat*

CHARTER OFFICIALS

*Town Attorney Mitchell Bierman
Town Attorney Chad Friedman
Town Manager Rafael G. Casals
Town Clerk Debra E. Eastman, MMC*

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Town Clerk at (305) 234-4262 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Services numbers at (800) 955-8771, Telecommunication Devices for the Deaf (TDD), or (800) 955-8700 (voice) for assistance). Wireless connection cbtc-wifi is now available in the Town Council Chambers, please enter townhall as the password.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS

- Town Council Monthly Reports October 2017

Attachments: [Mayor Bell Monthly Report October 2017](#)

[Vice Mayor Loyzelle Monthly Report October 2017](#)

[Council Member Mixon Monthly Report October 2017](#)

[Council Member Callahan Monthly Report October 2017](#)

[Council Member Coriat Monthly Report October 2017](#)

3. PUBLIC COMMENTS

4. REPORTS

A. TOWN MANAGER'S REPORT

- Town Manager Monthly Report September 2017

Attachments: [Town Manager Monthly Report September 2017](#)

B. TOWN ATTORNEY'S REPORT

C. TOWN CLERK'S REPORT

5. CONSENT AGENDA

A. APPROVAL OF MINUTES

- September 27 2017 Regular Town Council Minutes
- September 27 2017 Second Budget Hearing Minutes
- September 27 2017 Local Planning Agency Minutes

Attachments: [09-27-17 RTC Meeting Minutes](#)

[09-27-17 2nd Budget Hearing Minutes](#)

[09-27-17 LPA Meeting Minutes](#)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING KELLY JANITORIAL SYSTEMS, INC. TO PROVIDE JANITORIAL MAINTENANCE SERVICES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Award of RFP 17-09 Janitorial Maintenance Services](#)
[Manager Memo-Attachment A-Advertisement of RFP 17-09](#)
[Manager Memo-Attachment B-Mandatory Pre RFP Sign-in Sheets](#)
[Manager Memo-Attachment C-Selection Committee Memo](#)
[Manager Memo-Attachment D-Submittal Package](#)
[Resolution-Award of RFP 17-09 Janitorial Maintenance Services](#)
[Resolution-Exhibit A-Agreement-RFP 17-09 Janitorial Maintenance Services](#)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING A GRANT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT); APPROVING THE LOCAL AGENCY PROGRAM (LAP) AGREEMENT WITH FDOT FOR THE MANTA DRIVE ROADWAY IMPROVEMENT PROJECT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-FDOT LAP Agreement-Manta Drive](#)
[Manager Memo-Attach A-FDOT Award Letter-Manta Drive](#)
[Resolution-FDOT LAP Agreement-Manta Drive](#)
[Resolution-Exhibit A-FDOT LAP Agreement-Manta Drive](#)

- D.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID (ITB) FOR CONSTRUCTION SERVICES FOR THE MANTA DRIVE ROADWAY IMPROVEMENT PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of ITB Manta Drive Roadway Project](#)
[Resolution-Issuance of ITB Manta Drive Roadway Project](#)
[Resolution-Exhibit A-ITB 17-10 Manta Drive Roadway Project](#)

- E.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO ENVIROWASTE SERVICES GROUP, INC. FOR TOWNWIDE SIDEWALK REPAIRS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of PO to Envirowaste Services Group Inc](#)
[Resolution-Issuance of PO to Envirowaste Services Group Inc](#)
[Resolution-Exhibit A-Envirowaste Services Group Contract Reso 14-07](#)

- F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO VISUALSCAPE, INC. FOR TREE STUMP REMOVAL SERVICES WITHIN THE TOWN'S DESIGNATED RIGHT-OF-WAYS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Issuance of PO VisualScape Stump Removal](#)
[Manager Memo-Attachment A-FEMA Public Assistance Guide](#)
[Resolution-Issuance of PO VisualScape Stump Removal](#)
[Resolution-Exhibit A-VisualScape Inc Contract Reso 17-26](#)

6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)

EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.

- A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING A VARIANCE APPLICATION FOR SIGNAGE FOR PETERSON'S HARLEY- DAVIDSON SOUTH LOCATED AT 19825 SOUTH DIXIE HIGHWAY, TO PERMIT A MONUMENT SIGN TO BE 75 SQUARE FEET WHERE 40 SQUARE FEET IS ALLOWED; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Harley Davidson Sign Area Variance](#)
[Manager Memo-Attachment A-Town Consultant Report](#)
[Manager Memo-Attachment B-Sign Area Variance Application](#)
[Manager Memo-Attachment C-Ad Courtesy Notices Postings](#)
[Resolution-Harley Davidson Sign Area Variance](#)

- B. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING A VARIANCE APPLICATION FOR SIGNAGE FOR PETERSON'S HARLEY- DAVIDSON SOUTH LOCATED AT 19825 SOUTH DIXIE HIGHWAY, TO PERMIT A MONUMENT SIGN TO BE 9.5 FEET IN HEIGHT WHERE 6 FEET IS ALLOWED; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo Harley Davidson Sign Height Variance](#)
[Manager Memo-Attachment A-Town Consultant Report](#)
[Manager Memo-Attachment B-Sign Height Variance Application](#)
[Manager Memo-Attachment C-Ad Courtesy Notices Postings](#)
[Resolution-Harley Davidson Sign Height Variance](#)

7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING CHAPTER 26 "PROPERTY MAINTENANCE AND CONTROL" OF THE TOWN CODE OF ORDINANCES RELATING TO THE REGISTRATION OF ABANDONED REAL PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT, AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Vacant Property Registry Annual Renewal](#)
[Manager Memo-Attachment A-Town Code Sec. 26-251](#)
[Manager Memo-Attachment B-Community Champions Local Client List](#)
[Ordinance-1st Reading-Vacant Property Registry Annual Renewal](#)

8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)

9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING THE TOWN'S COMPREHENSIVE PLAN BY CLARIFYING THE MIXED USE REQUIREMENTS WITHIN THE MIXED USE FUTURE LAND USE DISTRICT; PROVIDING FOR TRANSMITTAL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-2nd Reading-Amending Comp Plan-Mixed Use Element](#)
[Manager Memo-Attachment A- Consultant Report](#)
[Manager Memo-Attachment B- Advertisement](#)
[Ordinance-2nd Reading-Amending Comp Plan-Mixed Use Element](#)
[Ordinance-2nd Reading-Exhibit A-Comp Plan](#)
[Manager Memo-1st Reading-Amending Comp Plan-Mixed Use Element](#)
[Manager Memo-Attachment A-Consultant Report](#)
[Manager Memo-Attachment B-Advertisement](#)
[Ordinance-1st Reading-Amending Comp Plan-Mixed Use Element](#)
[Ordinance-1st Reading-Exhibit A-Comp Plan](#)

10. RESOLUTIONS

- A.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID (ITB) FOR PHASE 1 OF THE TOWN CENTER PLAZA PROJECT AND AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AN AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: Council Member Mary Ann Mixon

Attachments: [Council Member Memo-Issuance of ITB Phase 1 Town Center Plaza](#)
[Council Member Memo-Attachment A-Phase 1 Plans](#)
[Resolution-Issuance of ITB Phase 1 Town Center Plaza](#)
[Resolution-Exhibit A-Phase 1 Plans](#)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RESCINDING RESOLUTION NO. 17-82 AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. FOR THE FINAL TOWN CENTER PLAZA CONSTRUCTION PLANS AND DESIGN SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: Vice Mayor Sue Ellen Loyzelle

Attachments: [Council Member Memo-Rescinding Town Resolution 17-82](#)
[Council Member Memo-Attachment A-Workshops Sign-in Sheet](#)
[Resolution-Rescinding Town Resolution 17-82](#)

11. PUBLIC COMMENTS

12. ADJOURNMENT

WE, THE TOWN COUNCIL OF CUTLER BAY, HEREBY RECOMMIT OURSELVES TO MAINTAIN CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND WE HEREBY PLEDGE OUR COMMITMENT TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

