

# **Town of Cutler Bay**

*Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189*



## **Meeting Agenda**

**Wednesday, July 19, 2017**

**7:00 PM**

**Council Chambers**

### **Town Council**

#### **MAYOR AND COUNCIL MEMBERS**

*Mayor Peggy R. Bell  
Vice Mayor Sue Ellen Loyzelle  
Council Member Mary Ann L. Mixon  
Council Member Michael P. Callahan  
Council Member Roger Coriat*

#### **CHARTER OFFICIALS**

*Town Attorney Mitchell Bierman  
Town Attorney Chad Friedman  
Town Manager Rafael G. Casals  
Town Clerk Debra E. Eastman, MMC*

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Town Clerk at (305) 234-4262 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Services numbers at (800) 955-8771, Telecommunication Devices for the Deaf (TDD), or (800) 955-8700 (voice) for assistance). Wireless connection cbtc-wifi is now available in the Town Council Chambers, please enter townhall as the password.

## **1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

## **2. TOWN COUNCIL ANNOUNCEMENTS, BOARD & COMMITTEE REPORTS**

- A. · Mayor Bell Monthly Report July 2017

Attachments: [Mayor Bell Monthly Report July 2017](#)

- B. · Vice Mayor Loyzelle Monthly Report July 2017

Attachments: [Vice Mayor Loyzelle Monthly Report July 2017](#)

- C. · Council Member Mixon Monthly Report July 2017

Attachments: [Council Member Mixon Monthly Report July 2017](#)

- D. · Council Member Callahan Monthly Report July 2017

Attachments: [Council Member Callahan Monthly Report July 2017](#)

- E. · Council Member Coriat Monthly Report July 2017

Attachments: [Council Member Coriat Monthly Report July 2017](#)

## **3. PUBLIC COMMENTS**

## **4. REPORTS**

### **A. TOWN MANAGER'S REPORT**

- Town Manager Monthly Report July 2017

Attachments: [Town Manager Monthly Report July 2017](#)

- 2016 CAFR and Governance Letter

Attachments: [2016 CAFR and Governance Letter](#)

- South Corridor Rapid Transit Project

Attachments: [South Corridor Rapid Transit Project](#)

## B. TOWN ATTORNEY'S REPORT

## C. TOWN CLERK'S REPORT

**5. CONSENT AGENDA****APPROVAL OF MINUTES**

- A.     ·     June 21 2017 Local Planning Agency Minutes  
       ·     June 21 2017 Regular Town Council Minutes

**Attachments:**   [06-21-17 LPA Minutes](#)  
                          [06-21-17 RTC Minutes](#)

- B.     A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE ECONOMIC GROWTH COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:**   Council Member Mary Ann Mixon

**Attachments:**   [Clerk's Memo- Appointment to Economic Growth Committee](#)  
                          [Resolution- Appointing Member to Economic Growth Committee](#)  
                          [Resolution- Exhibit A- Appointment to Economic Growth Committee](#)

- C.     A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE EDUCATION ADVISORY COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:**   Council Member Michael Callahan

**Attachments:**   [Clerk's Memo- Appointment to Education Advisory Committee](#)  
                          [Resolution- Appointing Member to Education Advisory Committee](#)  
                          [Resolution- Exhibit A- Appointment to Education Advisory Committee](#)

- D.     A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING A GRANT FROM MIAMI-DADE COUNTY FOR THE 50TH ANNUAL WHISPERING PINES 4TH OF JULY CELEBRATION; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:**   [Manager Memo-Accepting FY17 Cultural Affairs Grant](#)  
                          [Manager Memo-Attachment A-FY17 Cultural Affairs Award Notice](#)  
                          [Resolution-Accepting FY17 Cultural Affairs Grant](#)  
                          [Resolution-Exhibit A-FY17 Cultural Affairs Grant Agreement](#)

- E. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING A GRANT FROM THE FLORIDA DEPARTMENT OF JUVENILE JUSTICE FOR THE PROVISION OF AN AFTER SCHOOL AND SUMMER PROGRAM AT CUTLER RIDGE PARK; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Accepting 2017-18 Florida DJJ Grant](#)  
[Manager Memo-Attachment A-2017-18 Florida DJJ Award Notice](#)  
[Resolution-Accepting 2017-18 Florida DJJ Grant](#)  
[Resolution-Exhibit A-2017-18 Florida DJJ Contract](#)

- F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS (RFP) FOR JANITORIAL MAINTENANCE SERVICES FOR THE CUTLER BAY TOWN CENTER BUILDING AND TOWN PARK RESTROOMS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Authorizing Issuance of RFP-Janitorial Services](#)  
[Resolution-Authorizing Issuance of RFP-Janitorial Services](#)  
[Resolution-Exhibit A-RFP 17-09 Janitorial Services](#)

- G. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO EXECUTE AN AGREEMENT FOR MEMBERSHIP AND PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE (NJPA), A NATIONAL COOPERATIVE PURCHASING SYSTEM, FOR THE PROCUREMENT OF OFFICE SUPPLIES; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-Approving NJPA Agreement](#)  
[Manager Memo-Attachment A-Town Reso 06-29](#)  
[Manager Memo-Attachment B-ITN 618-001-10-1](#)  
[Resolution-Approving NJPA Agreement](#)  
[Resolution-Exhibit A-NJPA Agreement](#)

## 6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)

**EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.**

## 7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF CUTLER BAY, FLORIDA, ADOPTING THE ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT WITHIN THE TOWN'S GROWTH MANAGEMENT PLAN; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-1st Reading-CIE 2017 Annual Update](#)  
[Ordinance-1st Reading-CIE 2017 Annual Update](#)  
[Ordinance-1st Reading-Exhibit A-CIE 2017 Annual Update](#)

## **8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)**

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING THE TOWN'S COMPREHENSIVE PLAN FUTURE LAND USE ELEMENT MIXED USE CATEGORY LAKES-BY-THE-BAY TO PERMIT RESIDENTIAL USES AS A PART OF A MIXED USE PROJECT; PROVIDING FOR TRANSMITTAL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-1st Reading-Amend Comp Plan LBB FLU District](#)  
[REVISED Manager Memo-1st Reading-Attachment A-Town Consultant Report](#)  
[Manager Memo-1st Reading-Attachment B-Letter of Intent](#)  
[Manager Memo-1st Reading-Attachment C-Advertisement](#)  
[Ordinance-1st Reading-Amend Comp Plan LBB FLU District](#)  
[Ordinance-1st Reading-Exhibit A-Amendment Application](#)

- B. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING SECTION 3-58 OF THE CODE OF ORDINANCES NC, NEIGHBORHOOD CENTER DISTRICT REGARDING RESIDENTIAL USES AND RELATED LAND DEVELOPMENT REGULATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo-1st Reading-Amending NC Zoning District](#)  
[REVISED Manager Memo-1st Reading-Attachment A-Town Consultant Report](#)  
[Manager Memo-1st Reading-Attachment B-Letter of Intent](#)  
[Manager Memo-1st Reading-Attachment C-Advertisement](#)  
[Ordinance-1st Reading-Amending NC Zoning District](#)

## **9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)**

## **10. RESOLUTIONS**

- A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, DETERMINING THE PROPOSED MILLAGE RATE, AND THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE TOWN CLERK AND TOWN MANAGER TO FILE THIS RESOLUTION, IF REQUIRED, WITH THE MIAMI-DADE COUNTY PROPERTY APPRAISER; AUTHORIZING THE TOWN MANAGER TO CHANGE BUDGET HEARING DATES IF NEEDED; AND PROVIDING AN EFFECTIVE DATE.

Attachments: [Manager Memo-FY 2017-18 Proposed Millage Rate](#)  
[Resolution-FY 2017-18 Proposed Millage Rate](#)

- B. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR INFORMATION TECHNOLOGY (IT) MAINTENANCE AND SUPPORT SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo-MDCITD Interlocal Agreement](#)  
[Manager Memo-Attachment A-ITD Organizational Chart](#)  
[Manager Memo-Attachment B-South Miami ITD Agreement](#)  
[Resolution- MDCITD Interlocal Agreement](#)  
[Resolution-Exhibit A-MDCITD Interlocal Agreement](#)

## 11. PUBLIC COMMENTS

## 12. ADJOURNMENT

WE, THE TOWN COUNCIL OF CUTLER BAY, HEREBY RECOMMIT OURSELVES TO MAINTAIN CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND WE HEREBY PLEDGE OUR COMMITMENT TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

