



Office of the Town Clerk

Jacqueline N. Wilson
Interim Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Jacqueline N. Wilson, Interim Town Clerk

Date: August 19, 2015

Re: Appointing member(s) to fill vacant position on the Youth Council Advisory Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA APPOINTING MEMBER(S) TO THE TOWN OF CUTLER BAY YOUTH COUNCIL ADVISORY COMMITTEE, AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Council Member Coriat's appointment to the Youth Council Advisory Committee has aged-out of the Youth Council Advisory Committee, resulting in a vacant position. Council Member Coriat has provided a committee appointment to fill the vacant position to the Interim Town Clerk for inclusion in the August 2015 agenda. The list of appointees is attached to the resolution as "Exhibit A".

RECOMMENDATION

It is recommended that the Town Council adopt the resolution appointing member(s) to fill the vacant position on the Youth Council Advisory Committee.

