

RESOLUTION 17-____

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF CUTLER BAY, FLORIDA,
AUTHORIZING THE ISSUANCE OF A REQUEST FOR
PROPOSAL (RFP) FOR UTILITY INVOICE AUDITING
SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Cutler Bay (the “Town”) Council recognizes the importance of verifying utility invoice charges as well as evaluating and auditing utility bills to achieve utility bill credits and refunds; and

WHEREAS, the Town strives to achieve potential utility bill credits and refunds by identifying areas for reimbursements from incorrect charges, non-existent services, or wrong tariff rates, and ultimately reducing the monthly expenditures associated with each utility service; and

WHEREAS, the Town desires to contract with the most qualified and experienced contractor to provide utility invoice auditing services for the Town in order to further develop the consolidation of departmental efficiencies for the upcoming fiscal year; and

WHEREAS, Chapter 24 of the Town Code of Ordinances requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. **Recitals.** The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. **Town Manager Authorization.** The Town Manager is hereby authorized to advertise and issue Request for Proposal (RFP) 17-03 for the Utility Auditing Services, in substantially the form attached hereto as Exhibit “A.”

Section 3. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this ____ day February, 2017.

PEGGY R. BELL

Attest:

Mayor

Debra E. Eastman, MMC
Interim Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE, & BIERMAN, P.L.
Town Attorney

Moved By: _____

Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____

Vice Mayor Sue Ellen Loyzelle _____

Council Member Mary Ann Mixon _____

Council Member Michael P. Callahan _____

Council Member Roger Coriat _____