



# Town of Cutler Bay

Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189

## Meeting Minutes

### Town Council

#### **MAYOR AND COUNCIL MEMBERS**

*Mayor Peggy R. Bell  
Vice Mayor Sue Ellen Loyzelle  
Council Member Mary Ann L. Mixon  
Council Member Michael P. Callahan  
Council Member Roger Coriat*

#### **CHARTER OFFICIALS**

*Town Attorney Mitchell Bierman  
Town Attorney Chad Friedman  
Town Manager Rafael G. Casals  
Interim Town Clerk Debra E. Eastman, MMC*

---

Wednesday, March 15, 2017

7:00 PM

Council Chambers

---

## **1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

Mayor Bell called the meeting to order at 7:10PM. Interim Town Clerk Debra Eastman called the roll. Mayor Bell led the Pledge of Allegiance. Vice Mayor Loyzelle led a moment of silence in remembrance of Jamie Bell, son of Mayor Peggy Bell and Marty Bell. Mayor Bell expressed gratitude to Town Staff and the community for their support during this difficult time. Mayor Bell said a few words in honor of her son Jamie Bell.

Mayor Bell requested to move forward item 5C on the Consent Agenda. A motion was made by Council Member Coriat, seconded by Council Member Mixon to move forward item 5C on the Consent Agenda. Mayor Bell called for the vote and the motion passed 5-0. Town Manager Rafael Casals requested a motion to defer item 10A on the agenda to no date certain. A motion was made by Council Member Coriat, seconded by Council Member Mixon to defer item 10A on the agenda to no date certain. Mayor Bell called for the vote and the motion passed 5-0.

**Present:** 5 - Mayor Peggy Bell, Vice Mayor Sue Ellen Loyzelle, Council Member Mary Ann Mixon, Council Member Michael P. Callahan and Council Member Roger Coriat

## **2. TOWN COUNCIL ANNOUNCEMENTS & REPORTS**

## A. TOWN COUNCIL ANNOUNCEMENTS

Vice Mayor Loyzelle reported on attendance at the Palmetto Bay 15th Anniversary Picnic Celebration and the presentation of a proclamation to the Village of Palmetto Bay honoring their 15th Anniversary. Vice Mayor Loyzelle announced the upcoming Relay for Life Event on March 18 and the upcoming Miami Dade County League of Cities Annual Gala on May 13. A motion was made by Vice Mayor Loyzelle, seconded by Council Member Mixon, to purchase a table for the Miami Dade County League Of Cities Annual Gala. Mayor Bell called for the vote and the motion passed 5-0. Vice Mayor Loyzelle reported on the Adult Education Program at Cutler Bay Senior High School and the AARP Foundation Senior Community Service Employment Program's Office Skills Training Program. Council Member Callahan announced the upcoming South Florida Diving Museum Interactive Workshop Event at the COAST Academy on March 24 and the Annual Bayanza Cleanup Event on April 22. Council Member Coriat announced the South Miami-Dade Cultural Arts Center MOMIX Opus Cactus Event on March 19, and the Beer and Music Backyard Festival on March 25. Council Member Coriat reported on the recent Education Advisory Committee meeting and announced the upcoming meeting on April 6. Education Advisory Committee Chair Ms. Marisa Portuondo provided a recommendation on behalf of the Education Advisory Committee regarding Senate Bill 78. Mayor Bell passed the gavel to Vice Mayor Loyzelle. A motion was made by Mayor Bell, seconded by Council Member Coriat to add Senate Bill 78 to the legislative agenda. After discussion, Vice Mayor Loyzelle called for the vote and the motion passed 5-0. Council Member Mixon announced the upcoming Floodplain Mitigation Plan Committee Meeting on March 23.

- Mayor Bell Monthly Report February 7 - March 2 2017

Mayor Bell announced the upcoming Youth Council Committee trip to Tallahassee on April 30, the upcoming Town Council Workshop for the Town Clerk selection process on March 29, and the upcoming Open Mic Night on April 24. Mayor Bell reported on the circulator bus and its new design.

## B. BOARD AND COMMITTEE REPORTS

Council Member Callahan reported on attendance at the 2nd Annual Wings Over the Bay Event. Council Member Callahan announced the upcoming Bite Nite Food Truck Festival on March 17 and the Annual Easter Egg Hunt on April 1. Vice Mayor Loyzelle announced Miami-Dade County Days on April 5-6, and requested that the Interim Clerk poll the Community of a Lifetime Committee to reschedule the April meeting to a later date. Vice Mayor Loyzelle spoke on the Louise Lockwood Butterfly Garden and requested the discussion be added to the Parks and Recreation Committee Meeting agenda for April.

## 3. PUBLIC COMMENTS

Mayor Bell opened Public Comments. Mr. Adam Skowronski spoke in favor of modifying residential shutter regulations allowing side doors and side windows to remain shuttered. Mr. Adam Skowronski also spoke in opposition of peacocks in the community. Ms. Michelle Styles, Branch Manager at the South Dade Regional Library, spoke on programs and services available at the library. Mayor Bell closed public comments.

## 4. REPORTS

### A. TOWN MANAGER'S REPORT

Town Manager Rafael Casals announced that the Town is the recipient of the 2017 Community Health Champion Award, and announced all Town police officers have been outfitted with body cameras. Town Manager Casals also announced several grants awarded to the Town, including the Florida Department of Environmental Protection Matching Grant for \$274,000.00 for a drainage project along Southwest 100th Avenue, the Neat Streets Miami Matching Grant for \$12,500.00 to increase tree canopy along Southwest 87th Avenue, and the Children's Trust Grant for \$136,000.00 for a summer robotics camp for 40 students from Cutler Bay Middle School.

Vice Mayor Loyzelle announced Miami-Dade County District 8 Mom and Pop Small Business Grant Program Workshop on March 16.

Town Manager Rafael Casals announced the Whispering Pines Park renovations and equipment installation beginning in April. Town Manager Rafael Casals reported on attendance at the recent Concerned Citizens of Cutler Bay Meeting, and also announced the Town Council's participation at the Miami- Dade League of Cities Legislative Action Days in Tallahassee on March 21.

Town Manager Rafael Casals introduced Gary Ratay of Kimley Horn and Associates to present an update on the Caribbean Boulevard Gap 2 Project. Public Information Officer Janet Delgado with Kimley Horn and Associates provided an update on community outreach for the Caribbean Boulevard Gap 2 Project.

Town Manager Rafael Casals informed the Council a motion would be required for approval to purchase tickets for spouses for the Miami-Dade County League of Cities Annual Gala Event. A motion was made by Vice Mayor Loyzelle, seconded by Council Member Mixon to allow the purchase of tickets for spouses for the Miami-Dade County League of Cities Annual Gala Event. Mayor Bell called for the vote, and the motion passed 5-0.

### B. TOWN ATTORNEY'S REPORT

There was no Town Attorney Report.

### C. TOWN CLERK'S REPORT

There was no Town Clerk Report.

Vice Mayor Loyzelle announced the election of Florida State Representative Kionne L. McGhee as the Leader Designate of the Florida House of Democrats.

## 5. CONSENT AGENDA

Mayor Bell pulled items 5D and 5E from the Consent Agenda. A motion was made by Council Member Coriat, seconded by Council Member Mixon to approve items A, B, F, G and H on the Consent Agenda. Mayor Bell called for the vote and the motion passed 5-0.

### A. APPROVAL OF MINUTES

- December 14 2016 Town Council Workshop Minutes
- December 14 2016 Regular Town Council Minutes
- January 18 2017 Regular Town Council Minutes
- February 15 2017 Regular Town Council Minutes
- February 16 2017 Town Council Workshop Minutes

**The Minutes were approved on Consent.**

**B. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SUPPORTING THE MIAMI-DADE COUNTY PUBLIC SCHOOL BOARD'S 2017 STATE LEGISLATIVE PROGRAM; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**This Resolution was adopted on Consent.**

**C. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING MEMBERS TO THE PARKS AND RECREATION COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Interim Town Clerk Debra Eastman read the title of the Resolution. Council Member Callahan introduced Parks and Recreation Committee appointee Mark Salemi and invited him to speak. Mayor Bell introduced Parks and Recreation Committee At-Large appointee David Biegen and invited him to speak. A motion was made by Council Member Callahan, seconded by Council Member Mixon, that this Resolution be adopted. Mayor Bell called for the vote and the motion passed 5-0.**

**D. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SUPPORTING THE LETTER OF GUIDANCE FOR TRANSGENDER STUDENTS; URGING MIAMI-DADE COUNTY SCHOOL BOARD TO ABIDE BY THESE GUIDELINES; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Interim Town Clerk Debra Eastman read the title of the Resolution. Mayor Bell pulled the item to express support. Council Member Coriat provided background information on the item. A motion was made by Council Member Coriat, seconded by Council Member Mixon, that this Resolution be adopted. Mayor Bell called for the vote and the motion passed 5-0.**

**E. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SUPPORTING FLORIDA HOUSE BILL 871 TO CREATE AN ANIMAL ABUSER REGISTRY; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Town Attorney Mitchell Bierman read the title of the Resolution. Mayor Bell pulled the item to express support. Council Member Mixon provided background information on the item. A motion was made by Council Member Mixon, seconded by Council Member Coriat, that this Resolution be adopted. Mayor Bell called for the vote and the motion passed 5-0.**

F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, OPPOSING HEAVIER AND LONGER COMMERCIAL SEMI-TRAILERS; SUPPORTING INCREASED SAFETY MEASURES FOR THE UNDERSIDE OF COMMERCIAL SEMI-TRAILERS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

G. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING A 2017 NEAT STREETS MIAMI STREET TREE MATCHING GRANT AWARD; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

H. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, ACCEPTING AN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AWARD; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**This Resolution was adopted on Consent.**

## **6. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)**

There were no Quasi-Judicial Hearings.

**(THESE HEARINGS ARE SCHEDULED FOR A TIME CERTAIN OF 8:00 P.M.)**

**EACH PARTY WILL BE LIMITED TO A PRESENTATION OF 20 MINUTES. THIS TIME LIMITATION MAY BE EXTENDED BY THE CHAIR OF THE MEETING.**

## **7. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)**

There were no Ordinances for First Reading requiring a Public Hearing.

## **8. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)**

There were no Ordinances for First Reading not requiring a Public Hearing.

## **9. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)**

A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING SECTION 2-270 "BOARD TERMS" OF THE TOWN CODE OF ORDINANCES RELATING TO TOWN ADVISORY BOARD MEMBER SERVICE LIMITS; AND PROVIDING FOR AN EFFECTIVE DATE.

**Town Attorney Mitchell Bierman read the title of the Ordinance. Mayor Bell opened the Public Hearing. There being no one wishing to speak, Mayor Bell closed the Public Hearing. A motion was made by Council Member Coriat, seconded by Council Member Callahan, that this Ordinance be approved on second reading. The motion carried by the following vote:**

Yes: 5 - Mayor Peggy Bell, Vice Mayor Sue Ellen Loyzelle, Council Member Mary Ann Mixon, Council Member Michael Callahan and Council Member Roger Coriat

## 10. RESOLUTIONS

A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$27,275 FOR THE PURCHASE OF EQUIPMENT AS PER THE EXECUTED INTERLOCAL AGREEMENT BETWEEN THE MIAMI DADE COUNTY PUBLIC SCHOOLS AND THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Council Member Coriat, seconded by Council Member Mixon, that this Resolution be deferred. The motion carried by an unanimous vote. (5-0)

## 11. PUBLIC COMMENTS

Mayor Bell opened Public Comments. Mr. Adam Skowronski spoke in favor of the butterfly garden and offered suggestions. Mayor Bell closed Public Comments.

Vice Mayor Loyzelle spoke on Town flags and suggested the Youth Council Committee sell Town flags as a fundraiser for future committee events. Town Manager Rafael Casals provided information on the size and cost of the Town flags, and suggested testing sales of the flags before deciding how to allocate the proceeds.

## 12. ADJOURNMENT

The meeting adjourned at 8:52PM.

For complete audio recording of this meeting, please visit [www.cutlerbay-fl.gov](http://www.cutlerbay-fl.gov) or contact the Town Clerks Office at (305) 234-4262.