

FLORIDA FOREST SERVICE
(850) 681-5800



THE CONNER BUILDING
3125 CONNER BOULEVARD
TALLAHASSEE, FLORIDA 32399-1650

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

June 23, 2016

Mr. Rafael G. Casals
Town of Cutler Bay
10720 Caribbean Blvd. #105
Cutler Bay, Florida 33189

Dear Mr. Casals:

Congratulations! It gives me great pleasure to inform you that the Florida Forest Service, a division of the Florida Department of Agriculture and Consumer Services, has selected your proposal for a \$13,500 grant award from the 2016 Urban and Community Forestry Grant Program.

In the fall, you will receive two copies of the project's Memorandum of Agreement (MOA) in the U.S. mail. Please have the appropriate individual **sign and return both copies within 45** days of receipt to the Florida Forest Service, C/O Kelly Boutwell at 3125 Conner Boulevard, Tallahassee, Florida 32399.

Until both parties have executed the MOA, **do not** spend any funds that may be claimed as grant reimbursement or match.

If you have any questions or concerns, please contact Lou Shepherd, urban and community forestry coordinator at (850) 681-5881, or Kelly Boutwell, program accountant at (850) 681-5872.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Karels".

Jim Karels, State Forester/Director
Florida Forest Service

JRK/lis

Cc: Alfredo Quintero, Public Works Director, Cutler Bay, FL